

Monkton  
Parish Council



PARISH CLERK – Mrs Sara Archer, 204 Monkton St, Monkton, Ramsgate, Kent CT12 4JN  
Tel: 01843 821989 Email: clerk@monktonparish.co.uk

Date: May 2024

To: The Members of Monkton Parish Council

You are hereby summoned to attend the Annual Parish Meeting and the Annual Meeting of the Parish Council. The meetings will be held on Thursday 9<sup>th</sup> May 2024 at 7.00pm for the purpose of transacting the business mentioned below.

Signed: Sara Archer Clerk

**ANNUAL PARISH MEETING**

to be followed by

**ANNUAL PARISH COUNCIL MEETING**

**AGENDA**

- 01/24-25**      **ELECTION OF CHAIRMAN & VICE CHAIRMAN**  
Acceptance of Office Forms to be completed.
- 02/24-25**      **APOLOGIES FOR ABSENCE**
- 03/24-25**      **DECLARATIONS OF INTERESTS**  
To register any new interests, or deregistration, by Members.
- 04/24-25**      **MINUTES OF PARISH COUNCIL MEETING**  
To approve the Minutes of the Meetings held on 15<sup>th</sup> May 2023 & 7<sup>th</sup> March 2024.
- 05/24-25**      **PLANNING**  
a) To note any new Planning Applications.  
**F/TH/24/0271 W S Cole And Son, 116 Monkton Street, Monkton**  
Outline application for the erection of 19 houses (two storey) and 18 retirement flats (two storey) with associated parking including access, landscaping, layout and scale together with the change of use and enlargement of existing storage building to a single storey retail unit following demolition of existing buildings' to allow changes to soft landscaping  
**F/TH/23/1616 Phases 1B And 2D North Of Spitfire Way And East Of, Columbus Avenue**  
Variation of condition 1 of planning permission F/TH/23/0461 for the "Erection of 53No. general industrial units with associated access road, parking and landscaping" to allow alterations to fenestration of Unit 29  
  
b) To receive an update on previous applications:  
**F/TH/23/0485 - Unit 1, Ivy Way, Monkton GRANTED**  
**F/TH/23/1613 - Phases 1B And 2D North Of Spitfire Way And East Of, Columbus Avenue GRANTED**  
**TCA/TH/24/0207 - Monkton Court Farmhouse , Monkton Court, Monkton GRANTED**
- 06/24-25**      **CHAIRMAN'S REPORT**  
To receive any announcements from the Chairman.
- 07/24-25**      **FINANCIAL MATTERS**  
a) To approve receipts and payments as listed in the schedule of payments.  
b) To approve monthly bank reconciliations.  
c) To note and approve the accounts for 2022/23 and sign sections 1 & 2 of the Annual Return.  
d) To approve the contribution of £250.00 towards the D-Day Anniversary Commemorations.
- 08/24-25**      **INDIVIDUAL REPORTS**  
To receive updates for the following:  
a) County Councillor  
b) District Councillors

- c) Parish Councillors
- d) Ward Police Officer

**09/24-25**

**RECREATION GROUND & PLAY AREA**

- a) To receive written safety inspection report.
- b) To receive an update regarding the extension of the car parking.
- c) To receive an update regarding the damaged fencing adjacent to the Foxhunter.

**10/24-25**

**HIGHWAYS**

- a) To note the lack of advanced notice and increased frequency of local road closures.
- b) To receive an update regarding the fly-tipped asbestos at the western end of Monkton Street.
- c) To receive an update of any outstanding Highways issues from Cllr Kershaw.

**11/24-25**

**COMMUNITY RESILIENCE PLAN**

To receive an update on the progress of adopting a Community Resilience Plan for the village.

**12/24-25**

**POLICIES AND PROCEDURES**

To review and approve the following policies and procedures:

Code of Conduct, Financial Regulations, Standing Orders, Internal Controls, Risk Management Statement

**13/24-25**

**DATES OF THE NEXT MEETINGS**

11<sup>th</sup> July, 5<sup>th</sup> Sept, 7<sup>th</sup> Nov 2024