

Togston Parish Council (TPC)

Parish Council Meeting

Held Friday 14th March 2025

Togston Social Club 18:30

(Venue acknowledged by NALC)

Draft minutes until signed

25:01 Present

Councillors: A Cairns, I Blewitt, C Thomson

In attendance:

Members of the public attending - none

25:02 Apologies for absence received: Cllr Lisle, Cllr Moore, Clerk M Burn

25:03 Chairman of the meeting

25.03.01 The meeting was chaired by Cllr Cairns

25:04 Declaration of Interests, and grant of any dispensations:

Cllr Cairns/ Cllr Blewitt – Allotments and garages

25.05 Public Forum

25.05.01 None

25:05 Minutes of Previous Meeting (Chair)

25.05.01 The minutes were signed from previous meeting

25:06 Matters Arising (Chair/clerk)

06.01 Access to allotments via Guyzance Ave – Persimmons to erect a fence on the boundary of the allotments and housing estate. Original fence to remain in place, new boundary fence will sit behind this allotment holders may dismantle original fence if they so wish.

06.02 Parish council business only email – ongoing as some councilors do not want or have two email accounts.

06.03 X20 Bus Broomhill – Passed to T Clark for further action.

06.04 Defibrillator registration confirmed – Inspections confirmed by Cllr C Thompson

06.05 Pathways in poor repair – Moved to next meeting for new clerk to follow up.

06.06 Flower tubs and plants estimate – Cllr Thompson to check prices on current orders to previous year.

06.07 Parking Issues – Obtain permission from the club to erect considerate parking signs.

06.08 There was no police report

25:07 Financial Matters (Clerk)

25.07.01 Urgent Banking review – on hold until new clerk is appointed.

25.07.02 NCC invoice for green spaces – now paid in full J Hood appointed as new maintenance contractor.

25.07.03 Invoices paid / Future payments noted

Salary previous clerk Dec 2024 NCC 681777	confidential
NCC Clerk salary tax mth 10 (incorrect) 681891	confidential
NCC green spaces 24/25 299043	925.88 GBP
Non Routine Invoices NCC Clerk tax month 11	Confidential
Internal Auditor fee	140.00 GBP

25.07.04 Possible funding from Climate Team NCC – On hold until new clerk is appointed.

25.07.05 Powergrid Wayleave – Powergrid are checking we are receiving the correct tariff payment.

25:08 Parish Council Elections 1st May 2025

25.08.01 Circulation of information to Councilors – All councilors must complete and return nomination papers so we can submit to county hall.

25:09 Parish meeting venue required

25.09.01 Discussion took place regarding the venue of our council meetings. No further action was required the venue is suitable as there is no other building in our parish.

25:10 Internal Audit

25.10.01 To acknowledge the TPC internal audit requirement for April/ May – Agreed to use the same as previous year.

25:11 Allotments – Contracts and invoicing 25/26

25.11.01 Discussion took place regarding the invoicing and collection of payments. – Agreed to round the allotment and garage bands up to the nearest pound.

25.12 Planning

25.12.01 East Farm Togston Barns 25/00276/FUL – Past closing date/ no comments to be made

25.12.02 Development of local plan for the parish – Suspended until a later date

25.12.03 18 Togston Crescent – Contract agreed full garden.

25.12.04 21 Togston Crescent – Contract agreed full garden and permission granted to erect a shed.

25:13 Vacancy – Parish Clerk

25.13.01 Council agreed to appoint a new parish clerk Barry Flux – Appointment will commence in April

Date of Next scheduled meeting:

Friday 9th May at 6:30pm.

Togston Social Club

The meeting closed at 8pm

SignedCllr

Date.....