

LITTLE MARLOW PARISH COUNCIL

Minutes of the Extraordinary Meeting held on Tuesday 7th June 2022 at the Pavilion,
Church Road, Little Marlow, Bucks, SL7 3RS commencing at 7pm.

CONFIRMED

Present: Cllr K Acres (KA) – Chairman, Cllr P Emmett (PE), Cllr Anna Crabtree (AC), Cllr S Kershaw (SK), Cllr V Morton (VM),		
Mrs J Murray – Parish Clerk		Public present: None
Minute Ref:	Agenda Item	Action
2378/22	1. To receive, and consider for approval, apologies for absence and reasons given Cllr J Downes	
2379/22	2. Declarations of interest – pecuniary or prejudicial None	
2380/22	3. To approve Annual Governance and Accountability Return a) To consider Internal Auditor report 2021/2022 The Council RESOLVED to agree to the recommendations in the Internal audit report for 2021/2022: - Budget monitoring to be expanded to specify the points of interest and the amounts concerned. - Risk assessments to be reviewed by Clerk following CiLCA training and to include formal records of the inspections that have been undertaken. - To initiate accounting spot checks again by councillors - To introduce a revised asset register for next year end - To consider RBS credit control It was agreed that the Clerk would circulate a list of proposed council projects to all councillors to enable prioritisation. Future meeting papers are to be circulated a week prior to meeting. b) To approve Section 1 & 2 – Annual Governance Statement & Accounting Statement 2021/2022 The Council RESOLVED to approve the Annual Governance Statement and Accounting Statement for 2021/2022. The Chairman duly signed all year end documentation on behalf of Little Marlow Parish Council and The Clerk would arrange submission in line with the AGAR timetable.	Clerk
2381/22	4. Public participation None	
2382/22	5. Items to be included on the next Agenda- Finance: Noticeboard maintenance & “Estate” management costs	
2383/22	5. Dates of the next meetings: Parish Council Meeting 5 th July 2022, Budget Committee Meeting 26 th July 2022	
There being no further business to be transacted the meeting was closed at 7.24pm		

Abbreviations:

LMPC	Little Marlow Parish Council	GDPR	General Data Protection Regulations
BC	Buckinghamshire Council	SLCC	Society of Local Council Clerks

Signed:
Chairman

Date:
Please note Minutes become **CONFIRMED** following resolution at the following Full Council Meeting