

# NUTHURST PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 18<sup>th</sup> January 2023,  
at Mannings Heath Village Hall, commencing at 7.30pm.

**PRESENT:** Cllr J Bromley, Cllr N Bryant (Chairman), Cllr P Bullen, Cllr J Chaytor, Cllr D Harber, Cllr W Ingram (7.33pm), Cllr C Kenny, Cllr D Lawrence and Cllr T Nelson.

**ALSO IN ATTENDANCE:** Sarah Hall (Parish Clerk), District Councillor Toni Bradnum and 13 members of the public.

**154-22/23 APOLOGIES FOR ABSENCE**

It was **RESOLVED** to **NOTE** County Councillor Nigel Jupps apologies for absence.

**155-22/23 DECLARATIONS OF INTEREST**

No declarations of interest, as defined under the Localism Act 2011 and the Parish Councils Code of Conduct, were made.

**156-22/23 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING**

It was **RESOLVED** that the [Minutes](#) of the Full Council meeting held on 18<sup>th</sup> December 2022 be confirmed as a correct record of the meeting and be signed by the Chairman. Cllr W Ingram was not in attendance when the minutes were approved.

**157-22/23 ELECTION OF VICE CHAIRMAN FOR THE REMAINDER OF THE MUNICIPAL YEAR 2022/23**

It was **RESOLVED** to elect Cllr T Nelson as Vice Chairman of the Parish Council for the remainder of the 2022/23 municipal year. **PROPOSED** by Cllr D Harber and **SECONDED** by Cllr J Bromley.

**158-22/23 CHAIRMANS ANNOUNCEMENTS**

The Chairman did not make any announcements.

**159-22-23 DISTRICT AND COUNTY COUNCILLORS' REPORTS**

District Councillor Toni Bradnum provided the following update on District Council business:

- Cllr Jonathan Chowen has resigned from the post of Leader of HDC. Cllr Jonathan Chowen has taken the decision to stand down as a Councillor in May 2023, until then he will remain as an independent
- HDC have not set the 2023/24 budget, it will be going to Council in February
- Free collection of coffee pods commencing at the beginning of February. Collection and podpack bags booked/ordered online.
- Two electric road sweepers will be operating in the town centre from the beginning of May
- HDC are organising an event in the Carfax on Sunday 7<sup>th</sup> May 2023 to celebrate the coronation of King Charles III

**160-22/23 PUBLIC SESSION**

The landowner of the site for a potential borehole in Monks Gate asked why a letter had been sent to HDC after planning consent had been granted, he also implied that the letter had been prepared by the ex-Chairman of the Parish Council. Cllr C Kenny explained that there were a number of issues which HDC had neglected to consider and that he had written the letter. District Councillor Toni Bradnum has since spoken to the Planning Department and issues have been addressed (minute ref 138-22-23).

A number of Mannings Heath residents strongly objected to the refurbishment of the children's play area, the objections included;

- Does not comply with the Parish Design Statement page 42 'Views and landmarks should be valued'
- Lack of consultation
- Could lead to issues with vandalism
- Equipment not 'like for like'
- To save costs the Cook Young Explorer had been erected on existing wet pour
- Village desecrated within 2 days

Standing orders were suspended between 7.50-7.51pm after a member of the public threatened to cut the equipment down with a chainsaw.

- The equipment will significantly reduce the value of properties overlooking the play area
- Views from neighbouring properties vastly obstructed
- No mention of height of the equipment during consultation
- Classic example of why there should be a member from Mannings Heath on the Parish Council

In reply to the above objections members made the following comments;

- The existing equipment was coming to the end of its life and needed to be replaced
- Parish Survey identified parishioners desire for the play area to be refurbished
- Residents invited to attend a public consultation; many people attended
- Structure moved so that it was further away from the properties, nothing to do with cost
- Parish Design Statement not a statutory document
- When the designs were approved there were two members from Mannings Heath on the Parish Council

A Lower Beeding parishioner stated that there were 9 objections to his planning application and he believed these were due to the statement made by Cllr T Nelson when the planning application was being discussed. The details of the statement were taken from HDC's website and were submitted by Lower Beeding Parish Council.

Cllr C Kenny suggested that further enquiries were made and that the matter be included on February's agenda. This was approved by the members.

161-22/23

## PLANNING MATTERS

### i. New Applications

Number	Applicant & Reason
<a href="#">DC/22/2381</a> 06.01.2023 RESOLVED	<b>Surgery to 1x Yew</b> 29 Whytings, Mannings Heath <b>Following a site visit by the Parish Tree Wardens on 31<sup>st</sup> January 2023, the Parish Council do not have any objections to the application.</b>
<a href="#">DISC/22/0371</a> 23.12.2023	<b>Application for the approval of details reserved by Condition 4 to approved application DC/19/2500.</b>

<b>RESOLVED</b>	Land adjacent to Heathtolt Cottages, Park Lane, Maplehurst <b>The Parish Council do not have any objection to the application, they do however request that there is a condition that the ancient hedgerow along Park Lane is retained (as per Nuthurst Neighbourhood Plan Policy 8, para iv, p 27.).</b>
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ii. **Planning Decisions & Enforcement Issues**

It was **RESOLVED** to **NOTE** the Parish Councils [delegated decisions](#).

It was **RESOLVED** to **NOTE** HDC have not made any [planning decisions](#).

It was **RESOLVED** to **NOTE** no planning applications in the parish are being considered by HDC Planning Committee (North).

It was **RESOLVED** to **NOTE** the details of the [Enforcement References](#) issued by HDC Planning Compliance Team.

It was **RESOLVED** to **NOTE** no new planning applications were being considered by the Planning Inspectorate.

iii. **Horsham District Local Plan Paused**

It was **RESOLVED** to **NOTE** the following update from HDC;

*Senior councillors of Horsham District Council have voted to pause the development of the Horsham District Local Plan until later in the year. The planned meetings of Cabinet and full Council on 18 January have therefore been cancelled. The Plan, which was set to go to a Regulation 19 consultation in February 2023 sets out how the District will deliver the required number of homes in a sustainable way, supporting the requirements to be water neutral and the delivery of community infrastructures, transport links and opportunities for local employment.*

*I have today received a letter of resignation from Councillor Jonathan Chowen from his role as leader of the Council with immediate effect. Councillor Tony Hogben, as deputy leader, will act as leader until Council is able to appoint a new Leader at its next meeting.'*

v. **PLANNING UPDATES**

It was **RESOLVED** to **NOTE** there were no Planning Updates.

The Clerk was requested to make further enquiries with HDC Planning Compliance re the continued activities at Hawthorns, Bar Lane.

162-22/23

**FINANCE**

- i) It was **RESOLVED** that the schedule of invoices totalling **£4,278.05** be **APPROVED** for payment.

Cheque/Ref	Payee Name	Details	Net £	VAT £	Total £
Direct Debit 18 January	SSE Energy (December)	Unmetered Electricity Supply	300.17	15.00	315.17
S/Order 1 January	Profitable Website	Website (January 2023)	30.00	0	30.00
BACS	Sarah Hall Clerk	Expenses Dec/Jan	145.07	16.47	161.54
BACS	WSCC	Clerks Salary December & Back Dated Pay Award (inv 8001658149)	2,690.89	0	2,690.89
BACS	M/Heath Community Council	Hall Hire December 22	23.00	0	23.00

BACS	Netcom IT	Supported Desktop (inv 22850)	30.00	6.00	36.00
BACS	Netcom IT	PC/Mobile Phone Support (inv 22771)	16.25	3.25	19.50
BACS	SLCC	Clerks Annual Subs 2023	222.00	0	222.00
BACS	Maximus Tree Care	Fell 1 x Horse Chestnut, MHVG (inv 248082)	350.00	70.00	420.00
BACS	Sussex Chimney Sweeps (T Hall)	Siting of salt bin and collection/delivery of salt	40.00	0	40.00
<b>Paid Between Meetings</b>					
BACS	Harper Office	Defibrillator Battery (White Horse) Inv 81646	266.62	53.33	319.95
<b>Total</b>			<b>4,114.00</b>	<b>164.05</b>	<b>4,278.05</b>

It was **RESOLVED** to **NOTE** the receipts in December 2022 totalling **£459.25**

Payment Method	Payer Name	Details	Net £	VAT £	Total £
FPI	Nat West	Interest December 2022	103.41	0	103.41
FPI	Direct Line	Insurance Claim (Birds Mouth Fencing)	345.84	0	345.84
FPI	Direct Line	Insurance Claim (Birds Mouth Fencing)	10.00	0	10.00
<b>Grand Total</b>			<b>459.25</b>	<b>0</b>	<b>459.25</b>

- ii) It was **RESOLVED** to **APPROVE** the Nat West [current account \(detailed\)](#) and [savings account \(detailed\)](#) bank reconciliations for December 2022.
- iii) It was **RESOLVED** to **APPROVE** the [detailed Receipts and Payments](#) for December.
- iv) To was **RESOLVED** to **NOTE** the [precept](#) for 2023/24, of £52,410.00, has been submitted to HDC.
- v) It was **RESOLVED** to **APPOINT** Cllr P Bullen to verify the bank reconciliations for all accounts produced by the RFO, on a regular basis (quarterly & end of the financial year).
- vi) It was **RESOLVED** to **APPROVE** the transfer of £10,000 from the Nat West Savings account to the Nat West Current Account.
- vii) It was **RESOLVED** To **APPROVE** the following grant applications.  
£1,000.00 Nuthurst Cricket Club  
£500.00 St Andrews School  
£432.00 Link Magazine  
£300.00 Air Ambulance

**163-22/23**

**LOCAL ASSOCIATION, OTHER BODIES AND TRAINING REPORTS**

It was **RESOLVED** to **NOTE** the Clerk was unable to attend the WSALC Clerk's forum.

**164-22/23**

**CLERK'S ANNOUNCEMENT/DECISIONS**

It was **RESOLVED** to **NOTE** the Clerk's Announcements.

- The Clerk is continuing to look into improved home security

165-22/23

#### OPEN SPACES IN THE PARISH

- i) It was **RESOLVED** to **NOTE** that due to the refurbishment of the children's play area the Chairman did not prepare a monthly report in January 2023.
- ii) It was **RESOLVED** to **NOTE** that the old play equipment has been removed and the new equipment is beginning to be installed, this will be completed by Friday 20<sup>th</sup> January 2023. Due to the poor weather conditions, there has been a need to lay additional stone under the wet pour/surface (this was approved by the members via an email consultation). The signage is being prepared. Costs are being calculated for the chair/planters.  
The old play equipment no longer met the RoSPA regulations and was beginning to become a financial burden to the Parish Council. The old equipment was looking 'tired' and the Parish Survey indicated that residents would like the equipment updated. Residents attended the public consultation, members answered questions and there were no objections to the proposal. It was not practical to knock on doors.
- iii) It was **RESOLVED** to include the replacement of the Horse Chestnut on the next agenda ([T2/856](#)).

166-22/23

#### TRAFFIC CALMING IN THE PARISH

- i) **School Safety Zone**  
It was **RESOLVED** to **NOTE** the stretch of land owned by WSCC is not wide enough for the extension of the footpath from St Andrew's Church to the entrance of Architectural Plants. The Chairman has again contacted the land owner and is waiting for a response.
- ii) **School Travel Plan**  
To help alleviate the congestion and speeding issues outside St Andrew's School more children should be encouraged to use the school bus. Unfortunately, if you live within a certain radius (2 or 3 miles depending on age) there is a cost for this service. To help provide more data the preparation of a travel plan is essential.  
It was **RESOLVED** to **NOTE** the [Travel Plan](#) has been approved by the Head teacher/ Governors and circulated via 'parent mail'. Cllr P Bullen has volunteered to collate the data.
- iii) **Safer Crossing A281 Monks Gate**  
It was **RESOLVED** to **NOTE** there was no update.

167-22/23

#### DEFIBRILLATORS

The defibrillators cabinets outside the Black Horse and White Horse need replacing. Two options have been discussed, replacing with polycarbonate cabinets or metal (empty) cabinets.

It was **RESOLVED** to include on February's agenda.

168-22/23

#### CORONATION KING CHARLES III

It was **RESOLVED** to **APPROVE** the Parish Council contributing towards local organisations events (HDC grant funding). The purchase of a bench on the village green was also suggested.

169-22/23

#### PARISH COUNCIL ELECTIONS

It was **RESOLVED** to **PROMOTE** the forthcoming elections using the following mediums;

- Prepare information pack (including procedure)
- Include details in the Link magazine, on Facebook and the Parish Council website
- Let it be known that the Parish Council want applicants
- Hire Mannings Heath/Copsale Hall on a Saturday afternoon for a promotional event

- Promote at the Annual Parish meeting on 29<sup>th</sup> March 2023

**170-22/23 ANNUAL PARISH MEETING**

It was **RESOLVED** to **NOTE** the Annual Parish Meeting will be held on Wednesday 29<sup>th</sup> March 2023, in Mannings Heath Village Hall commencing a 7.00pm. PCSO Tracy Bicknell will attend the meeting and it will be followed by a social event.

**171-22/23 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA**

It was **RESOLVED** to **NOTE** Councillors did not ask for any items to be included on February's agenda.

**172-22/22 DATE OF NEXT MEETING**

It was **RESOLVED** to **NOTE** the next meeting will be held on 15<sup>th</sup> February 2023 in Mannings Heath Village Hall.

**The meeting closed at 9.10pm**

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**Chairman of the Parish Council**

**Date**

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