

Minutes of the NP Steering Group Meeting held on Wednesday 12th September 2018

1. Present:

Rob Lancaster (in the chair), Sarah Angell, Mike Armstrong, Hilary Gibbins (secretary), Jacqui Holtam, Chris Horne, Linda Moakes, Deborah Pallister, Jo Stephenson and Steve Kemp and John Bayes from Open Plan.

Apologies were received from Jeff Holtam, Paul Newton and Roger Summerton

2. Review of Minutes

The minutes of the previous meeting, held on 18th July, were accepted as a true record.

3. Neighbourhood Plan – Vision, Policies and Work Programme

SK (Open Plan) explained that the Steering Group needed to distribute tasks amongst ourselves and should also review the Vision Statement. RL confirmed that the Vision Statement had been circulated to all those who had been present at the Community Meeting and two comments had been received. The Neighbourhood Profile, a bulky document, will need to be circulated to residents; SK agreed to look into how it might be circulated electronically and RL confirmed that some hard copies would be available from specified individuals so that as many residents as possible could have access to it. SK confirmed that, if we are to reach our aim of the referendum being held to coincide with the elections in May 2019, the draft plan must be completed by the end of October in order to allow for the necessary 6 week consultation which should be completed before Christmas. The Steering Group need to prepare the Introduction, Local Green Spaces Assessment and 'Community Aspirations' document. A drop in event must also be part of the consultation period. SK agreed with JH that more 'views and vistas' need to be incorporated into the current draft. SK went on to explain the criteria for areas identified under the 'Local Green Spaces Assessment' and agreed to send some examples.

Members of the Steering Group then agreed to take on various tasks as follows:

Write introduction to Plan – Hilary Gibbins

Prepare more 'Views & Vistas' – Jacqui Holtam and Deborah Pallister

Prepare 'Local Green Spaces Assessment' document – Sarah Angell and Jo Stephenson

Prepare 'Community Aspirations' document – Linda Moakes

These need to be completed by mid-October at the latest.

4. Community Events

JS reported that she had met Alan, manager of The Bromley, regarding two live music events which he was keen to hold as part of the fund-raising efforts for a public defibrillator in Fiskerton, for which a total of £2,000 is required. The first event would feature an X Factor finalist and be held on 5th October and the second event would be on 18th October (details to be confirmed). Flyers and tickets (priced at £5) had been designed and were ready for printing. JS agreed to speak to John Harris regarding having tickets available at the shop and it was also agreed to mobilise SG members who had delivered flyers in the past. It was also agreed that some funds from the fashion show event could be used to finance the printing of tickets and raffle prizes if necessary. There is a need to obtain more raffle prizes and the need to publicise these events on the website and Facebook page. JS finished by adding that a further fashion show was scheduled for 3rd December and JH agreed to book the hall.

5. Date of next meeting

The next meeting will be on Wednesday 24th October 2018