

Minutes of the ANNUAL MEETING of LITTLE CHEVERELL PARISH COUNCIL

held after the Annual Village Meeting on Wednesday

10th MAY 2023.

Present: Cllr Sue Ivey, Cllr Mike Phillips, Cllr Drew Spearey, Cllr Ben Thompson, Cllr Clive Broe

1. Apologies - Nil
2. Nominations for Chair - followed by the chair's declaration of acceptance of office. – 5 votes for Cllr Ivey, unanimously carried as Cllr Ivey as chair
3. Nominations for Vice Chair - followed by the vice chair's declaration of acceptance of office. – 5 votes for Cllr Phillips, unanimously carried as Cllr Phillips as Vice Chair
4. Declaration of Interest – Nil
5. Approval of the decision reached at the extraordinary meeting of the parish council on April 12th 2023 and the subsequent action
 - a. Louise Brebner approved into the Administrator position for LC Parish Council at £12.50ph: Proposed by Cllr Broe, seconded by Cllr Phillips
 - b. Nicola Broe approved as Responsible Finance Officer at £12.50ph: proposed by Cllr Thompson, seconded by Cllr Phillips
6. Appointment of the parish council admin and finance support staff – see above, agreed.
7. Approval of the minutes of the Parish Council meeting held on February 8th 2023 – Proposed by Cllr Spearey, seconded by Cllr Phillips
8. Welcome to the public and Public Forum (please see item 11 for this as it was the only thing bought up in the public forum by members of the public)
9. Financial matters
 - i. Completion of the AGAR (Annual Governance & Accountability Return) as follows – a)The Annual Internal audit Report is received and noted b) The Annual Governance Statement is approved c) The Accounting statements and The Certificate of Exemption are approved.
 - ii. Following approval the chair signs the Annual Governance Statement and the Accounting Statements
 - iii. The RFO sets the commencement date for the exercise of public rights
 - iv. The Certificate of Exemption is signed by the RFO and the chair and this is sent to the External Auditor.
 - v. Approval of Accounts
10. Floral displays for summer 2023 – Unanimously approved
11. Planning application PL/2023/02921 proposed detached garage & annex deadline 16th May 2023
 - a. Member of Public raised issues with the new application:
 - i. they are not happy with the quality of the application, the lack of information, lack of clarity and a lot is left to the imagination.
 - ii. There is no clear information on the height of the building, location or clarity on what the building is actually going to be.
 - iii. The cladding is also not in keeping.

- iv. An objection was also raised to the previous planning application
- v. The wall encroaches onto the road which was an issue for the metro count

- 1. Cllr Ivey had called Jane Sanger, the Planning Officer, asking why this has come on again and she has said it is being put on by a different agent. The previous one was rejected by the PC for not having enough information
- 2. Cllr Phillips encouraged the residents to call the planning department to lodge complaints etc
- 3. The PC will put together a properly worded objection before the deadline
- 4. The wall is a secondary issue, Cllr Ivey and County Councillor Dominic Munns will work on this together and email Highways

12. Parish Council website – proposal to develop this to become a Little Cheverell Village Website

- a. Louise Brebner showed an invoice from Market Lavington website at £180, some discussion about price and what we really need from the website. Agreed that Louise will research a “middle of the road” website around £70; to include a events diary and all other organisations in the village: PCC, Village Hall etc. This is all on the current website but the website is very basic, doesn't allow uploads of more than 12mb for example. This was proposed by Cllr Phillips and seconded by Cllr Thompson

13. AOB - Nil

14. Date of next meeting – 19.07.2023