

Ufton Parish Council

Contact Address: 12 St Michaels Close, Ufton, Leamington Spa, CV33 9PA
Email: clerk@ufton-pc.gov.uk Tel: 01926 712355

To all Parish Councillors

29th April 2026

You are hereby summoned to attend a meeting of Ufton Parish Council to be held on Tuesday 5th May 2026 in Ufton Village Hall, Southam Road, Ufton commencing at 8.00pm for the purpose of transacting the following business.

Jackie Chapman
Clerk to Ufton Parish Council

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Record of Members Present

2. Apologies for Absence

Offered by Cllr Hiatt,

3. Acceptance of Apologies

4. Declaration of Interest

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

5. Dispensations

To receive and consider granting dispensation requests.

6. Open Forum – (15minutes)

Members of the public may raise any matter relating to items on this Agenda.

WCC / SDC Representatives Reports

7. Minutes of Last Parish Council

To approve the minutes of the Parish Council meeting held on 7th April 2026. Enclosure A

8. Planning

8.1 No planning applications have been received since the last meeting held on 7th April 2026.

8.2 Planning application 26/00653/FUL Ufton Village Hall.
Stratford District Council have asked if the Parish Council wish to amend their objection to the planning application. Email circulated to Parish Councillors 29th April 2026

8.3 No planning decisions have been received since the last meeting held on 7th April 2026.

9. Finance

9.1 Bank Balance and Bank Reconciliation

As of 30 April 2026, Enclosure B

9.2 Direct Debit Payments/Standing Orders Enclosure C

Date	Name	£
01.05.26	Clerk salary April 2026 paid 01.05.26 (S/O)	
01.05.26	HMRC April payment (s/o)	
01.04.26	Yu Energy invoice 03724714	95.39

9.3 Payment made since the last meeting held on 7th April 2026 Enclosure D

Name	£
EON maintenance 01.01.26 – 31.03.26	37.80
Brindley Twist Taft & James Solicitors	624.00

9.4 Payments for authorisation Enclosure E

Name	£
Mrs J Chapman April 2026 Ufton Newsletter 180 sheets @ 0.09 per sheet	16.20
Clerk shortfall in salary standing order payments 2025 – 2026	
Clerk reimbursement for printing 2025 – 2026 174 pages @ £0.09 per sheet	15.66

9.5 Annual Governance and Accountability Return 2025/2026 Part 2 – Certificate of exemption authorisation. Enclosure F

Authorisation of Certificate of Exemption by Chairman and Responsible Financial Officer

9.6 Annual Governance and Accountability Return 2025/2026 Section 1 – Annual Governance Statement 2025/2026 Enclosure G

For all Councillors to consider and determine approval of the Annual Governance Statement 2025/26

9.7 Annual Governance and Accountability Return 2025/2026 Section 2 – Accounting Statements 2025/2026 Enclosure H

For all Councillors to consider and determine approval of the Accounting Statements 2025/2026

10. HS2

To receive any update on HS2 work within the vicinity.

11. Land within Ufton

To receive an update from Cllrs Crowther and Hiatt

12. Radford Semele Soar Farm Planning Appeal Hearing

To receive a brief resume of the hearing from Cllr Looney.

13. .gov.uk email

To record email addresses to be used by Parish Councillors

14. Green Waste – Ufton Landfill Site – Cllr Kettle

To receive an update from Cllr Kettle

15. Items for Next Agenda

16. Date of Next Meeting Tuesday 2nd June 2026.