

# WROXETER & UPPINGTON PARISH COUNCIL

## MINUTES OF COUNCIL MEETING HELD ON 13<sup>TH</sup> JANUARY 2014 AT 7.30PM AT THE WROXETER HOTEL, WROXETER

**PRESENT:** Chairman – Cllr. B. Nelson (BN), V. Amos (VA), L. Davies (LD), P. Davies (PD), J. Guttridge (JG), M. Millington (MM), K. Pritchett, S. Rowlands (SR)

**In attendance:** Cllr. Wild (Shropshire Councillor)

**Clerk:** Mrs R. Turner

### **080/1314 PUBLIC SESSION**

No members of the public were present.

### **081/1314 APOLOGIES FOR ABSENCE**

It was **RESOLVED** to accept the following apologies for absence:

- Cllr. C. Eade

### **082/1314 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**

None.

### **083/1314 REPORTS FROM SHROPSHIRE COUNCILLOR AND OTHERS**

The police had reported that during November and December, there was 1 road traffic incident and 2 road collisions.

Shropshire Councillor, Claire Wild, reported on the following:

- A concern had been raised regarding the safety of the junction at the exit to Dryton House on to the Ironbridge Road, where traffic passes at high speed. This matter will be pursued with Shropshire Council and the owner of Dryton House.
- The post at the entrance to the Severnside flats and the vineyard which had been removed has been put back in place. A resident had asked for it to be removed again. Cllr. Rowlands will ask local residents for their opinion.
- Concern had been raised that parking in the layby adjacent to the Old Wroxeter Stores is prompting safety concerns for those using the post box.

### **084/1314 TO CONFIRM AND ACCEPT THE MINUTES OF THE COUNCIL MEETING ON 16<sup>TH</sup> SEPTEMBER, 11<sup>TH</sup> NOVEMBER AND 3<sup>RD</sup> DECEMBER 2013**

It was **RESOLVED** to accept all of these minutes and they were duly signed by the Chairman

## **085/1314 MATTERS ARISING FROM THE MINUTES**

None.

## **086/1314 PLANNING MATTERS**

- (a) 13/03768/FUL - Mount Pleasant, Wroxeter, SY5 6PL –erection of single storey side extension - **withdrawn**
- (b) 13/05090/VAR - 13/05090/VAR- English Heritage, Wroxeter Roman City , Wroxeter, Shrewsbury, SY5 - Removal of Condition No. 8 (permission for a period of 4 years) attached to planning permission 10/01080/FUL to secure a permanent planning permission for the Villa – **it was RESOLVED to support this application.**
- (c) 14/00097/HRM – Aston Farm, Aston, Nr. Uppington – removal of 140 metres of hedgerow – **the Parish Council was against this development unless there were special circumstances**

## **087/1314 UPPINGTON PLAYGROUND REPAIRS UPDATE**

The hedge against the fence of the play area is pushing against the fence, the condition of the fence will be monitored.

Having re-inspected the multi-play ramp, only the top right hand corner is in poor condition and it is safe to climb on.

The other actions from the RoSPA report have been actioned.

## **088/1314 JUBILEE FUNDS UPDATE**

The noticeboard has now arrived.

£43 income was received in relation to the jubilee mugs. Of this, £7 was from the sale of a mug the rest was from sale of “seconds” at discounted price. Final accounts detailing what has been spent on the jubilee to be prepared for the March 2014 meeting.

## **089/1314 BUS SHELTERS**

The highways officer will provide some advice by phone/email on how to safely repair the bus shelters.

## **090/1314 ANNUAL PLACE PLAN REVIEW**

The Council agreed to request that no changes are made to the Place Plan.

## **091/1314 GRASS CUTTING CONTRACT**

Three quotes had been received for the grass cutting. It was **AGREED** to clarify with the potential contractors if strimming of the verge bounding the play area is included in their quotations. A contractor will be appointed at the next meeting.

## **092/1314 IT SUPPORT FOR PARISHES**

The Parish Council had been invited to take part in a pilot project to refresh the Shropnet service provided by Shropshire Council as a free website template. Additionally, Shropshire Council is shortly due to invite the Parish Council to a meeting to discuss the IT support it offers to parishes, with a view to reporting back to the March LJC.

#### **093/1314 BROADBAND IN SHROPSHIRE**

The Parish Council had been asked if it would be interested in supporting/being represented on a potential committee of other local authorities and stakeholders whose purpose would be to press for better broadband in Shropshire. In principle, the Parish Council would be keen to participate in this and Cllr. Neslon volunteered to represent the Council on such a group, which other councillors agreed to.

#### **094/1314 FINANCIAL ITEMS**

##### **(a) Appointment of internal auditor for 2013/14 accounts**

It was **RESOLVED** to appoint Sue Hackett at a cost of £75 (P: PD, S: VA)

##### **(b) Clerk's employment contract**

It was **RESOLVED** that the Clerk's employment contract be made permanent (P: PD, S: VA)

##### **(c) Budget and precept for 2014/15**

Council considered the revised budget. The Clerk highlighted that in the draft budget presented in November, it had been assumed that she would purchase the computer and claim a work from home allowance of at least £4 per week to pay for it and other office expenses. Having investigated this, the Clerk was suggesting that the Council purchase the computer jointly with 3 other parishes and that the councils pay for it as opposed to the clerk. As a result, the work from home allowance for the clerk would be £2 per week.

It was **RESOLVED** unanimously to set a precept requirement of £3000 for 2014/15. Shropshire Council would fund £187 of this through local council tax support grant, meaning that the net precept charged would be £2813 (P: MJ, S: LD).

##### **(d) Bank reconciliation & report on the Council's bank balances**

As per bank statements covering the period to 31<sup>st</sup> December 2013, the Council had bank balances of £1196.24 (a/c ref \*\*\*\*4342) and £320.53 (a/c ref 0130), giving total balances of £1516.77. This reconciled to the cashbook balance of £1097.95, taking account of unrepresented payments totalling £418.82.

##### **(e) The following payments were approved:**

Payee	Item	Ref no	Net	VAT	Gross
R Turner	Expenses – Nov. & Dec. 2013	363	£13.50	£0.00	£13.50
Wroxeter Hotel	Room hire	364	£16.66	£3.34	£20.00
Clun Parish	Local Councils Explained	365	£7.14	£0.00	£7.14

Council	publication				
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**(f) The following payments already made were noted:**

Payee	Item	Ref no	Net	VAT	Gross
R. Turner	Salary – November 2013	SO	£124.68	N/A	£124.68
R. Turner	Salary – December 2013*	SO	£124.68	N/A	£124.68

*\*Not showing on bank statements yet*

**(g) Receipts**

Interest totalling £0.02 during November and December 2013.

**095/1314 CORRESPONDENCE**

The following correspondence was **NOTED**:

- (a) Connecting Shropshire broadband project updates
- (b) Shropshire Rural Hub newsletter
- (c) Shropshire Council planning changes
- (d) Mobile Infrastructure project
- (e) Localism and NPPF letter
- (f) Local Council Tax Support Grant
- (g) Road Closure– A458 Newton Bank, Much Wenlock (Section between Divisional Boundary and B4371 junction) 24 March 2014 – 2 Weeks – Carriageway Resurfacing
- (h) Attitudes to Neighbourhood Planning survey

**096/1314 PARISH MATTERS**

See public session.

**NEXT MEETING – MONDAY 3<sup>RD</sup> MARCH 2014 AT 7.30PM AT THE WROXETER HOTEL, WROXETER**

**SIGNED (CHAIRMAN)**

**DATED**