

Burford Parish Council

DRAFT Minutes of Burford Parish Council meeting held at Burford Village Hall on 24th November 2022 at 7.00pm

1. **Apologies for absence** Cllr's Elaine Beaumont, Ashlee Yarnold,
Present Cllrs Sheila Kitchen (Chair) Hayley Griffin, Bridget Thomas Jane Yardley, Richard Huffer arrived @ 19.12pm, Ashley Morris arrived @ 19.49 1 member of the public
2. **Declarations of Interest and Dispensations:** The Council will receive disclosures of pecuniary and personal interests from Councillors on matters to be considered at the meeting. **None**
3. **The meeting was suspended for Public Session** Members of the public are able to ask a question or make a statement or raise issues for future consideration at the discretion of the Chairman. If it is not possible to respond at the meeting, a written response will be provided at later a date. Members of the public may not take part in the Parish Council meeting itself.
1 member of the public Re: chair of team wheels. Bus route from Burford to Tenbury, help people with no transport. This will be regular transport, support from the council needed as they are a charity.
Will charging points be put in the car park of the village hall?
Funding from the council will be needed.
Is there a three-phase power source in the village hall?
The Parish Council resolved to discuss this and respond once a decision was reached.
4. **Accept and approve the minutes** of meeting 6th October 2022 Cllr. Bridget Thomas Proposed and Seconded by Cllr. Hayley Griffin that the Minutes of 6th October be approved. All in favour.
5. **Finance:**
 - a. **To consider the Formal Bank Reconciliation to 16th November 2022.** Cllr. Bridget Thomas Proposed that they be approved, Seconded Cllr. Jane Yardley. All in favour.
 - b. **To consider the Budget Monitoring Report to 16th November 2022.** Cllr. Hayley Griffin Proposed and Seconded by Cllr. Bridget Thomas. All in favour.
 - c. **To Consider list of due payments to 24th November 2022**

Payments List	Nov 24th 2022	
Recipient	Details	Amount
Prysmian Cable and Systems	Streetlight works	£ 798.00
Mr Morgan (RPS)	Grass Cutting	£1,575.00
Burford Village Hall	Hire Charges	£ 42.00
Microsoft	Microsoft Office	£ 59.99
Tenbury Town Council	Training	£ 96.00
TOTAL Payments for approval		£2,570.99

Cllr. Jane Yardley Proposed and Cllr. Bridget Thomas Seconded that all payments be approved. All in favour.

- d. **To discuss and agree the out-turn budget for 2022/23, the 2023/24 budget and Council Precept for 2023/24.** Cllr. Hayley Griffin Proposed and Cllr. Jane Yardley Seconded that the out-turn budget for 2022/23 be approved and that the budget for 2023/24 be approved setting the precept at £24,200.00 representing a 10% increase on the current year. All in favour.
- e. **To Discuss Playground Quote** – It was discussed that the quote received from “Creative Play” was over the original budget and that the Parish Council will need to use reserves towards the project. The Parish Council ran through the quotes and decided to accept the quote from “Creative Play”. This will include repairs to ground and x2 baby swings and x2 flat seat swings. Cllr. Jane Yardley Proposed and Seconded by Cllr.

Bridget Thomas that the quote from Creative Play for £14,233.00 be approved and that the Parish Council uses £2,253 in reserves to top up the grant funding of £11,980 received for the project.

6. Planning:

- a. Applications – for consideration
22/05096/DIS | Discharge of Condition 6 (Bat and Bird Boxes) attached to planning consent
22/00770/FUL
Discharge of condition 7 (Landscaping) attached to planning consent 22/00771/FUL
- b. Applications decisions received 22/04381/OHL Burford Bridge electric wire replacement Granted
22/04217/ful - Appletree Cottage. Granted

7. Reports from Representatives:

- a. Shropshire Unitary Councillor – planning lineage court – parish council made no comments to this, so it had fallen out of the period of time.
Conversations need to be had with the developer and developer to speak to the council.
Sewerage from Burford goes to Tenbury putting pressure on Tenbury with more houses being built.
Consultation will be had once contacted has been made.
- b. Village Hall update – Everything is going well and making a profit. Looking at doing the kitchen, cooker roof.
Good events coming up. Hayley to ask Chris to cut hedges due to visibility.
- c. Police Report – **Progress Reports**

8. Responsible Areas.

- a. Playground working party report – see Item 5e
- b. Jubilee Bench report – on going

9. Responsible areas

- a. Playground -
 - i. Repairs – Deferred to the next meeting in January to discuss if we will do the same time as new swings to save call out costs
 - ii. New items & Grants – resolved putting in place
 - iii. General maintenance – Hayley to check
 - iv. Regular Checks Hayley Griffin to do weekly checks
 - v. Grass Play Area – its dark so all good
- b. Lighting – 8/9 lights out number 10 light sensor the wrong way around. Many streetlights needs fixing. A list has been done
- c. Bins & Dog Fouling – Richard Huffer to chase up signs

10. Facebook Page – needs setting up, still ongoing.

11. Correspondence for information – sent a thank you letter to Alan Dale re Grant

12. Report on urgent decisions since last meeting -

Any urgent items affecting the Parish not of a policy of financial nature - Hayley mentioned the school, cars parking on the corner and visibility is bad. Can new lines be put in. Hayley to try fix my street if this doesn't work then Richard will get involved and help get this moved. Sheila mentioned the fire station sign. Very rusty and falling apart. Dangerous to the public. Photos taken and it is to be reported on FIXMY STREET

13. Appointment of new Clerk and RFO to the Parish Council. Councillors discussed and appointed Carole Hirst as Clerk and RFO to the Parish Council setting a pay scale of SCP 25 £16.64 per hour (LC2 Substantive Range Benchmark Range) on 8 hours per week commencing on 28th November 2022. Additional terms for homeworking, mileage and allowances also agreed. Proposed Cllr. Thomas and Seconded Cllr. Yardley. All in favour.

14. Confirm next meeting date 12/01/2023 meeting closes 20.26pm

