

## **EDMONDSLEY PARISH COUNCIL**

### **Minutes of a Meeting of the Edmondsley Parish Council held on 8 March 2018 at 6.00pm**

**Present:** Cllrs Wheatley (Chair), Curry and Gregory

Also in attendance – Angela Foster (Parish Clerk), Ethel Curry, caretaker 11 members of the public

**1. Apologies for Absence:**

Apologies received from Cllrs Dickinson, McAllister and Hall

**2. Disclosable Pecuniary Interest:**

Cllrs Wheatley and Gregory declared an interest in agenda item A, but have dispensation so are able to vote/speak

**3. Questions from members of the public:**

One resident requested help off the Parish to have a defibrillator installed in the Village. The Clerk advised that this needs to be on the agenda before any decisions can be made. She suggested applying for a grant. The Clerk to send off all paperwork. She suggested speaking to the County Councillors as they may be able to help.

**4. Police Report:**

No police presence and no report submitted

**5. Minutes of Council meeting:**

**Resolved :** That the minutes of the meeting held on 11 January 2018 were approved and signed by the Chairman.

**6. Clerks report:**

No clerks report

## 7. Parish Matters and on-going items

- a. **Allotments** - Cllr Wheatley gave an update on the running of the allotments, he spoke of which members had signed their agreements. Rent money to be collected now. If no agreement signed they will be asked to vacate.
- b. **AAP** - Ally Rose from the AAP attended and discussed ways of working together and explained what the AAP do and ran through what priorities the AAP have this year. She offered any help that she could give.

### c. **Planning applications**

DM/17/03613/FPA	West View Stables East Edmondsley Farm Holmside Lane Edmondsley Durham DH7 6EZ	Change of use from stables to additional residential accommodation
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**Resolved:** *To recommend approval*

- d. **To consider any planning applications received after the agenda was published.**

DM/18/00555/FPA	Valley View Edmondsley Durham DH7 6DR	Dormer to rear and raised terraced area to rear
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The members do not think this property is with the Edmondsley parish

### e. **Future events**

Cinema to be held during the Easter holidays on 4 April - The Clerk asked for help on the day.

### f. **County Councillors Report**

Cllr Wilson sent his apologies. Cllr Liddle requested what priorities the members want for the coming year. It was agreed dog fouling and parking cars at school times. The Clerk to speak with them to see if they can do anything about salt bins, also to speak to the police to see if they still give shovels out as part of the snow angels.

- g. **Risk Assessment** - The annual policy was distributed, They carried out an assessment of the risk facing the Council and took appropriate steps to manage those risks. They introduced Internal Controls agenda item N

**Resolved:** *The policy was accepted and adopted*

- h. **Annual Parish Meeting** - It was agreed to hold the APM after the full council meeting in May

- i. **Judo** - They requested a reduction in room hire as numbers have dropped.

**Resolved:** *It was agreed to give them half price for 2 months*

- j. **Boxing** - Requested 3 extra hooks in the ceiling.

**Resolved:** *It was agreed to allow the extra hooks, but it is their responsibility if anything was to happen to the roof before or after installation.*

- k. **Accounts** - The Clerk distributed the bi-monthly accounts for approval

**Resolved:** *Bank reconciliation, cash book and petty cash were approved by all members and Cllr Gregory signed*

- l. **General Data Protection Regulations** - The Clerk updated on what she knows up to now. She requested purchasing a shredder and hard drive to keep documents safe.

**Resolved:** *It was agreed to purchase a shredder and hard drive*

- m. **Audit – Review of Effectiveness of Internal Auditor** – There is no cost of audit this year from Mr David Stephenson. Members carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit scope and audit reporting.

**Resolved:** *It was agreed to invite Mr Stephenson to be internal auditor. To accept the evidence of achievement from the review.*

- n. **Internal Controls** - The Clerk distributed the policy in readiness of adoption.

**Resolved** *It was agreed to approve and adopt the policy*

- o. **Toilet** - Getting costs to get repaired was agreed. To get costs to repair the radiator which is leaking was agreed

- p. **Start time** - As a few members struggle to get to the meeting for 6pm, it was suggested changing time to 630pm

**Resolved:** *It was agreed to change time with effect from May*

- q. **Correspondence**

- *Allotment training available on 11 April - Clerk and hopefully Cllr Wheatley to attend*

- r. **Correspondence since agenda was published:**

- *Nothing received*

- s. **Urgent issues for noting** (the Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting**

8            **Financial Matters**

(a)    **Payments**

**Resolved:** That the following payments be agreed:

- (1)    That the sum of £511.92 be paid to Mrs A Foster - (January / February)
- (2)    That the sum of £125.1 be paid direct from clerk to HMRC (January / February))
- (3)    That the sum of £45.00 be paid via S/O to E-on - electricity
- (4)    That the sum of £104.00 be paid to Mrs E Curry - (January / February))
- (5)    That the sum of £26.00 be paid to HMRC (January / February) (E Curry via Mrs A Foster)
- (6)    The he sum of £105.00 be paid to Aztec - printing newsletter

(b)    **Receipts**

**Resolved:**    That the following receipts be noted:

- (1)    That the sum of £96.00 was received from Judo

9.    **Date of Next Meeting**

Thursday 3 May 2018 to commence at 6.00pm - this is the Annual Meeting of the Council followed by full council meeting, followed by Annual Parish Meeting

The meeting terminated at 7.00 pm

**Chairman**

**Date**