



OXTON PARISH COUNCIL

**Minutes of the Full Parish Council Meeting Held on
Tuesday 11th November 2025 at 7.30 pm in the Sylvia Bell Room, Oxton Village Hall**

Present: Cllr's: Lyndsey Whitby (LW), Donna Leivers (DL), Jeremy Leivers (JL), Kathryn Simpson (KS), Hannah Lempicki (HL)

In Attendance: Rhona Holloway (Clerk)

2025	DISCUSSION AND DECISIONS
	Public Participation: no public present.
089/25	To receive and accept apologies for absence: Cllr Cocker
090/25	To receive and note declarations of interest: There were no declarations of interest.
091/25	To accept as a true record of the meeting the Minutes of the previous meeting: Minutes from the meeting held on 14 th October 2025 were accepted as a true record of the meeting and signed by the Chair.
092/25	To Report on Matters Arising: None noted
093/25	To receive and note reports from District and County Councillor: Cllr. Jackson noted that it had been confirmed that preparation work on the A6097 would be starting soon, Councillors mentioned that letters had been received advising of that. He had enquired about the route the buses should take through the village and confirmed that buses shouldn't be using Blind Lane, there was some work being done to see if a bus route to Southwell was feasible. He gave an update on LGR confirming that Notts County Council had stated their preferred option and outlined what the city proposal looked like. A comment was made that the road sign at the junction of Southwell Road and Epperstone road needs replacing, also the sign at the bottom of Oxton hill had been knocked down, the Oxton sign is also missing from Blind Lane junction. Cllr. Jackson said he will enquire about all of those and get back to the PC.
094/25	Planning: a) 25/01798/HOUSE- Construction of a timber frame garden/office room Holly Croft Main St./, this was discussed in detail and was highlighted that the PC would recommend to support, this was unanimously agreed. Clerk to send the recommendation to the planning team at NSDC b) 25/01691/TWCA- Wesley House Forest Road/ fell 2 leylandii/ approval decision noted c) 25/01736/TWCA- Manor Paddock, fell silver birch/ approval decision noted
095/25	Financial Matters: a. To note payments received and authorise accounts for payment: NOTED & AUTHORISED b. To approve monthly bank reconciliation as of 31 st October (incl. reserves). Approved and signed by the Chairman

096/25	<p>For discussion and decision:</p> <ul style="list-style-type: none"> a) Green Gateways, the initiative is for wildflowers and bulbs to be planted to enhance the entrance to the village. It was agreed for the Clerk to register an interest with NSDC for a green gateway in Oxton b) Budget review for the website: It was discussed and agreed to increase the budget allocation to ensure. Gov e-mails would be created for all Councillors as required under the new AGAR rules. c) HR Committee: It was outlined that the PC need an HR committee set up to ensure the Clerk had a reporting structure to use in the event of sickness, absence and annual review, and contract details. It was agreed that HL and DL be on the committee. The Clerk to send across a template Contract and employment details for HL to use. d) IT Policy: this was discussed and it was agreed that KS and HL look at this in more detail and report back in January e) Review of the Code of Conduct policy: It was agreed to go through this in more detail and bring back to the January meeting f) Debrief of the Fireworks night celebrations: This was discussed in detail, and it was agreed that a debrief with the Cricket Club would be of benefit. It was agreed that it had been a brilliant display and had worked well for the most part. It was noted that the fence had not been erected as quickly as it should have been and this was an oversight and would be corrected for next year.
097/25	<p>To receive and note Lead Role reports</p>
a.	<p>Highways: It was noted that two cars had ended up in a field, no injuries reported and the cars had since been removed.</p>
b.	<p>Village Hall: The AGM had taken place 2 weeks previously, 3 Trustees had resigned 1 new member had signed up and hopefully more would follow.</p>
c.	<p>Recreation Ground: All was OK nothing to report.</p>
d.	<p>Green Spaces (LW): LW had ordered the bulbs for the planters and wild bulbs for the verges, a 'call out' to residents for help planting would go out on social media. KC had offered some wildflower seeds, and these had been handed over to the Chair for planting. The village will look amazing.</p>
e.	<p>Risk & Resilience/flood defenses: DL mentioned that she was stepping down from leading the flood forum, it was highlighted that whoever took over the role would need to come to the PC meetings to report back on a quarterly basis, training was also required through Nottinghamshire County Council as lead flood authority.</p>
f.	<p>Maintenance: The clerk has applied for the community grant funding for the lighting on the Car Park</p>
g.	<p>Transport: The corrected bus timetables had now been received and had been put in the shop and other strategic places around the village.</p>
h.	<p>Website: As noted above</p>
i.	<p>Planning: This was done at the start of the meeting through the planning applications section</p>
098/25	<p>To note correspondence received: All circulated electronically</p>

099/25	To note the formal adoption of the Nottinghamshire and Nottingham waste local plan: The Clerk to circulate this again for noting
100/25	Any other business: A meeting to discuss the budget would be arranged in December LW and HL and a proposal would be brought back to the January meeting
101/25	Date of next Parish Council meeting: The next meeting would be on 13th January 2026 at 7.30 pm in the Sylvia Bell Room at the VH.
102/25	Meeting Closed: There being no further business the Chairman closed the meeting at 21.22.

Signed by

Chairman - Oxton Parish Council

Date.....