

# Rockland St Mary with Hellington Parish Council

Charlotte Rust, Parish Clerk

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**Date:** Wednesday 4<sup>th</sup> January 2023  
**Time:** 7.30pm  
**Place:** Parish Room, Rockland St Mary

Councillors are hereby summoned to this Parish Council Meeting of Rockland St Mary with Hellington Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session. The law does not permit members of the public and the press to take part in the debates.

**Charlotte Rust**, Parish Clerk & RFO

## AGENDA

1. To receive and approve apologies for absence.
2. To appoint Chair and Vice Chair of Parish Council.
3. To approve minutes of Parish meeting of 15<sup>th</sup> December 2022.
4. **Reports from:**
  - 4.1 District Councillor, Cllr Vic Thomson
  - 4.2 County Councillor, Cllr Kay Mason-Billig.
  - 4.3 Parish Clerk
  - 4.4 Cllr N Stone – Green Lane Playing Field and Rockland St Mary Primary School.
  - 4.5 Footpaths – Appoint responsibility.
  - 4.6 Cllr J Norris – Environment and wildlife matters.
  - 4.7 Cllr J Sayles and Steven Gildersleeve (SG), Caretaker – Blackhorse Dyke and Staithe Car Parks, defibrillators.
    - 4.7.1 Clerk to provide an update on Caretaker's list from Staithe Car Park Risk Assessment.
    - 4.7.2 Cllr P Francis to provide an update on the village sign.
5. Adjournment for Public Participation (15 minutes allowed for). This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
6. Updates:
  - 6.1 Residual Grant money for projects.
    - 6.1.1 To provide an update on First Aid courses.
    - 6.1.2 To provide an update on Warm Room Community Grant.
  - 6.2 Communication with Gary Overland re Low common flood alleviation.
    - 6.2.1 To approve letter to the owners of the property.
  - 6.3 Blackhorse Dyke Pond Clearing.
  - 6.4 Hellington Triangle Bench.
    - 6.4.1 Update on extra fixings.
7. **Policies for review:**
  - 7.1 Information Policy Commitment.
  - 7.2 Publication Scheme.
  - 7.3 Emergency Plan - Appoint Emergency Co-ordinator and Deputy Emergency Co-ordinator
8. **Planning:**
  - 8.1 To receive any new planning applications and make comment.
  - 8.2 To receive the results and updates on any outstanding applications.
9. **Finance:**
  - 9.1 To approve Budget/Precept figures 2023/24.
  - 9.2 To approve Internal Auditor.
  - 9.3 To note the bank balance.
    - 9.3.1 Update on new signatories.
  - 9.4 To note any receipts.
  - 9.5 To note any grants.
  - 9.6 To approve any payments of invoices and other expenses received since last meeting.
    - 9.6.1 See January's Payment Schedule.
10. To discuss items to add to the agenda for next Parish Council meeting.
11. Parishioners final word.
12. To confirm next meeting on Wednesday 1<sup>st</sup> February 2023 at 7.30pm at The Parish Room, Rockland St Mary.