

Southorpe Parish Council (SPC)

Draft Minutes of meeting held at Ufford Village Hall 1900 hours Wednesday 9 March 2022

Councillors present: Simon Little (SL) (Chair)
Carl Brown (ACB)
Corinna Blackmore (CB)
Peter Corder (PC)
Victoria Haynes (VH)

Members of the public: Nil

1. Apologies for absence

Nil.

2. Declaration of interests from members

ACB declared an interest in item 9.3.

3. Acceptance of the Minutes of the last meeting held on 19/01/22

The minutes of the last meeting held on 19 January 2022 were approved as a true record without amendment and signed by the Chairman (proposed by PC and seconded by VH).

4. Matters arising from the meeting on 10/11/21

Action points: Items 6.1, 6.2, 7.2, 9.2, 10.2, 11.1, 11.2 and 11.3 were dealt with under the main agenda items.

5. Ward update

SL updated the members on the recent Ward meeting held on 16 February, chaired by councillor David Over (DO).

1. PCC has a new Chief Executive who will be invited by DO, to a future Ward meeting. It was reported that there were no finances left in budgets for the current financial year.
2. Good Neighbours (GN) had recently taken over from PCC in organising the Peterborough Parish Forum (PPF). Cate Harding from GN has contacted parish councils regarding membership of GN. Following discussion SPC members decided against joining the scheme.
3. It had been reported that brown bins collections would not resume until late 2022. However, SL has contacted PCC, Councillor Nigel Simons, and been informed that the collections are planned to resume in May.

6. Her Majesty The Queen's Platinum Jubilee 2022

1. The Queen's Green Canopy Project

ACB reported that currently trees are unavailable from The Woodland Trust. It was agreed that a suitable tree would be obtained and planted under the scheme in the Autumn.

2. Village Jubilee picnic celebration

SL had been contacted by Sally Hullock of the Barnack village hall committee who stated that Barnack was hosting a jubilee party at the Barnack Cricket Club on Saturday 4 June and Southorpe parishioners, together with those in neighbouring villages, were most welcome. Furthermore, SL had been informed that Darby Dennis (DD) was considering opening Walcot Hall to the public on Sunday 5 June. SL had spoken to DD to let him know that SPC was intending to hold a picnic for parishioners in the village field on the same day.

A discussion followed during which it was agreed that the proposed picnic should go ahead, and parishioners notified. Members initially agreed that the matter required full discussion and members would meet again outside the parish council meeting to plan the event. However, it was subsequently recognised and agreed that any event would be a Parish event and not a SPC event and would therefore require organising by members of the Parish. **Action:** CB to liaise with Edward Elwood/Pip Parker and also send a message via to Southorpe WhatsApp group seeking event volunteers.

7. Finance matters

1. SPC Finance update

VH presented the finance report (Appendix A).

2. HSBC mandate

VH presented a 'Mandate for local authority' received from HSBC UK Bank plc which required discussion, acceptance and signing. The Mandate was approved and signed by SL and VH.

3. Adrian Patrick Fogarty Will Trust update

This item has still to be completed. **Action: VH will complete the list and present to the Trustees.**

8. Parish Council Clerk

SL updated the meeting regarding a recent enquiry to fill this post. The applicant is not currently a trained clerk but is looking for a career change. SL reminded members of the shortage in applicants for similar positions across Cambridgeshire. It was agreed that SL and ACB will meet with the applicant on 21 March.

9. Parish Planning matters

ACB presented the following updates on planning matters:

- 1. 18/00962/FUL – Southorpe Quarry.** Retention of mobile home. Permission was granted for three years which expired on 12 December 2021. The mobile home is still in location. ACB had contacted enforcement at PCC who are dealing with this matter.
- 2. 21/01944/HHFUL – Willowgate.** Demolition of conservatory and build extension. Following circulation support for this application was submitted by SPC on 30/12/21. On 21/02/2022 PCC granted the application with conditions.
- 3. 22/00093/HHFUL- Abbots Barn.** 26/01/2022 an application for replacement of window with French door and installation of Juliet balcony to first floor on South elevation. **Action: SL will submit comments on behalf of SPC to PCC.**
- 4. 22/00036/HHFUL – The Cottage.** Single storey glazed side / rear extension with tiled roof, window replacement and internal alterations including garage conversion. SPC has submitted comments in respect of this application.

10. Environmental issues

1. Southorpe Nature Recovery Plans

PC and ACB still require one further days' work prior to an invitation to parishioners to assist with further work.

Re-instatement of footpaths/public rights of way CB has now spoken to the Public Rights of Way Officer from PCC who was made aware of the recent problems with local cross field and field edge footpaths not being reinstated following farming activities. This situation will be monitored. Ultimately, it is the responsibility of PCC for ensuring footpaths are maintained to an acceptable standard however if the situation arose again SPC will contact the owners of the land concerned in the first instance.

11. Traffic matters update

PC had communicated with both Peter Tebb (PT), Highways Manager PCC, and Kevin Atkinson (KA), PCC highways repairs.

PT has recommended a change to signage on Southorpe bridge, although this will not take place until the next financial year. Regarding the speed signs on Walcot Road PT had informed PC that it was not appropriate to change the signage or speed limits as this would not be supported by the police.

KA informed PC that a 'smart team' had been through Southorpe and had made some emergency repairs to the highway. It is hoped that further work will be undertaken in the new financial year.

PC reminded all present of the 'Fix my Street' portal and encouraged all parishioners to use this to report identified problems.

12. Village Field Usage

A discussion took place regarding the use of the village field for private gatherings by Southorpe parishioners. It was agreed that the matter required further investigation regarding insurance cover and terms and conditions. All agreed that there needed to be a balance between the development of the site under a nature recovery plan and the needs of the parish.

13. Any Other Business

1. SL had been in contact with Octopus Energy to explore possibilities for a future collaboration on delivering energy to the parish. Further information is required.
2. SL informed the meeting that PCC had sent a formal invitation for a member of SPC to attend PCC premises at the Engine Shed in Fengate on 24 March with Edward Elwood and or guest in order for the presentation of a civic award to Edward Ellwood who has won a Lifetime Achievement award. SL will liaise with Edward and attend.

14. Date of next meeting

The following dates were agreed for the next financial year:

11 May 2022 for SPC AGM, Annual Assembly and SPC meetings

13 July 2022, 14 September 2022, 9 November 2022, 11 January 2023 and 8 March 2023 for SPC meetings.

All SPC meetings will commence at 1900 hours at Ufford Village Hall.

The meeting closed at 2056 hours.