



# Marsham Parish Council

email: [marsham\\_pc@outlook.com](mailto:marsham_pc@outlook.com)

## MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 13<sup>th</sup> AUGUST 2018 7:30PM IN MARSHAM VILLAGE HALL

### PRESENT

Mr C Hensby – Chairman

Mrs V Allen

Dr J Bailey

Mrs N Carver – Clerk to Marsham Parish

Mr B Parke

Mr D Grape

Mrs L Willcocks

2 Members of the Public

### 1. APOLOGIES FOR ABSENCE

There were apologies received from Brenda Warman.

### 2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No Declarations of interest were made.

### 3. MINUTES

Minutes of the meeting held on the 9<sup>th</sup> July 2018 had previously been circulated and agreed by the council and signed by the Chairman.

### 4. INFORMATION ON MATTERS ARISING

None noted

### 5. REPORTS FROM POLICE

There were no police present at the meeting. No report has been received.

### 6. REPORTS COUNTY AND DISTRICT COUNCILLORS

No County or District Councillor present.

### 7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A resident asked with regards to an update on Hill House (see item 8) The clerk advised if they have concerns to contact planning enforcement at Broadland.

## 8. TO CONSIDER PLANNING ISSUES

a) No Planning applications had been received.

### b) PLANNING ENFORCEMENT UPDATE

Hill House Marsham has had an enforcement made on it, enforcement type complaint. The clerk has received correspondence from residents with regards to the noise and welfare of the dogs in the property, these have all been passed to planning enforcement who are currently in contact with the owner. The clerk will keep the Parish council updated with any information from Broadland District Council.

## 9. FINANCE

a) The balance of the community account as of 30<sup>th</sup> July 2018 £9580.18  
Outstanding Cheques totalling £79.00 leaving an actual balance of £9501.18  
The balance of the business account as of the 30<sup>th</sup> July 2018 £2009.04

b) The following payments were **approved**

No. 1261	Soanes Signs Invoice 104g	Signs for the play area	£69.60	Approved
No. 1262	HMRC	PAYE TAX 6 <sup>th</sup> August 18 to 5 <sup>th</sup> September 2018	£12.00	Approved
No. 1263	URM Invoice 1011564/1011486	Glass Bank Collection	£52.20	Approved
No. 1264	BHIB Insurance Invoice LC001556- 171160	Parish Insurance	£493.09	Approved
No. 1265	ROSPA Inv 37544	Annual Play Inspection	£84.00	Approved
No. 1266/67	Administration	July Pay and Expenses incurred 10/7/18 to 13/08/18	£189.09	Approved

## 10. PARISH CLERK'S REPORT

a) Correspondence:

Received From	Action to Be Taken
Emails from Resident	We have had correspondence from a resident regarding Hill House in Marsham. This has been passed to the Planning enforcement team at Broadland. – No Further update received from Broadland.

b) Clerks Report

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Parish Land		Nothing to Report
Play Area		AGENDA ITEM
Allotments		AGENDA ITEM
Compost Site		AGENDA ITEM
Thatched Shelter		Nothing to report
Village Sign		Nothing to Report
The Heath		Verbal update to be given
Street Lighting		Nothing to report
Litter & Dog Waste Bins		Nothing to Report
Marsham Information Board		Nothing to report
Bus Shelters		Nothing to report
War memorial		Nothing to report
Highway Rangers		Nothing to report
Parking High Street		Nothing to report
Marsham Parish Council Website		As per requests from many residents in Marsham there will be a page on the website for local Town information of what is happening activities and things on in the centre.
Parish Partnership Scheme 2018/2019		Nothing to report
Parish Partnership Scheme 2019/2020		To look at in September meeting
Grass Cutting		Waiting on payment from Norfolk County Council
SAM 2 Sign		AGENDA ITEM
White 'H' Lines		These have now been completed
GDPR		Nothing to report

**11. TO ANSWER QUESTIONS FROM COUNCILLORS**

No questions were received by the councillors

**12. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY**

- a) 4 odour complaints were received during July, one on 28<sup>th</sup> and three on 31<sup>st</sup>. They did not attend on the 28<sup>th</sup> as the report came in out of hours when the site was closed. The reports on the 31<sup>st</sup> were investigated by the operator, and they confirmed they could detect a strong odour, but did not consider the source to be the composting site. A subsequent complaint and investigation by the operator on the 10<sup>th</sup> August indicates that oil seed rape had been recently cut and they believe this was likely to be the cause of the August complaint, with a possible linkage to the July complaints. The operators inform us the site was operating normally.

### **13. MARSHAM VILLAGE HALL**

Lesley gave a verbal report to the council, Quotations have been received with regards to the damp they have agreed to go with the quotation £214.00

Lesley asked on behalf of the Village hall committee if the parish council would make a contribution towards the repairs. It was proposed £200 and seconded the council agreed.

### **14. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)**

- a) Colin gave a verbal Update on the 3 areas.
- b) There is currently an issue with rabbits on the allotments, it was discussed that we could look at a number of ways to rabbit proof the allotments with various types of fencing. It was proposed that we would provide the allotment holders with the net fencing and posts and that the allotment holders would be responsible for erecting the fencing and maintaining it. This was **agreed** by all. Colin will speak to the allotment holders before purchasing the materials to ensure they are happy with the arrangement.
- c) Croft Lane has become over grown, with the continuing fly tipping of garden waste. David will look at getting someone to cut back the hedges on the lane and report back to the council at the next meeting on costs. The clerk will have a piece put in the next magazine with regards to the flytipping.
- d) The Parish have received the annual ROSPA Play Ground Inspection Report. The Parish Council discussed all 12 items that had be raised on the report. The clerk has contacted Broadland with regards to bin emptying and has been ensured that they will secure the bin lid after it is emptied. Colin and David will spend a morning on the park going around each piece of equipment to ensure all other items raised on the report are addressed, this will be completed by end August 18.

### **15. PUBLIC RIGHTS OF WAY**

A resident has contacted the council with regards to a van parking on the corner of Wathern way/George Edwards Close, any dangerous parking should be reported to the police.

### **16. PARISH COUNCIL NOTICE BOARDS**

This item will be taken to the next meeting.

### **17. MARSHAM SPEED WATCH AND SAM 2 UNIT**

- a) Nothing to report on the speed watch.
- b) 1. The highest speed reached in location 3 was 55with an average of 21.4mph. The sign is due to be moved Week Commencing 3<sup>rd</sup> September.

**18. ANY OTHER BUSINESS**

- a) Sandy Lane – have had a number of complaints from residents with regards to extended parties at Top Farm, and the waste that has been left on the lane, the parish have been asked to contact Broadland with the issue, the clerk will contact planning enforcement.
- b) Colin has been contacted by the church via Brenda, they have been informed that the Parish Council have a large amount of CIL money from broadland which can be used to repair the wall. we have had no official request for this.
- c) It was noted that elections are next year and that there is no cut off age limit to being a councillor.

**19. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA**

Nothing noted

**20. DATE OF NEXT MEETING**

To confirm the date of the next Meeting as **Monday 10<sup>th</sup> September 2018 at 7:30. p.m.**

The chairman closed the meeting at 8:45pm