

STADHAMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting

held on **Monday 3rd July 2012**

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

Attendees	Cllr. Elizabeth Eales (LE) (Vice-Chair), Cllr. Golda Nann (GN), Cllr. Sarah Street (SS), Cllr Lorraine Lindsay-Gale (OCC), Cllr Phil Cross (SODC), Cllr Marc Hiles (SODC), Chris Ratcliff (Thames Valley Police), Paul Isaacs (Clerk) and 14 members of the public.
Apologies	Cllr. Michael May (MM) (Chair).

Ref	Item	Notes	Action
102/12	Welcome	The Vice-Chair, Elizabeth Eales, opened the meeting and welcomed those in attendance.	For info.
103/12	Code of Conduct	It was unanimously agreed to adopt the new Code of Conduct for Councillors proposed by SODC Legal and Democratic Services. The Clerk to inform SODC.	For info. Clerk
104/12	Declarations of Interest	No declarations of interest were received.	For info.
105/12	Minutes of Meeting, 29/5/12	The minutes of the Parish Meeting held on 29/5/12 were confirmed, approved and signed by the Vice-Chair.	For info.
106/12	Matters Arising and Public Forum	Notices regarding the two Parish Councillor vacancies have been posted in the notice boards, on the Stadham website and noted in the Parish newsletter. LE commented that it is important to try and fill the vacancies asap. It was noted that it is important for the village to support the new management at the Crown who are working hard to promote a family atmosphere. Use it or lose it!	For info. For info.
107/12	Local Police Report	PCSO Chris Ratcliff (CR) reported as follows :- There have been no local crimes of note since 29/5/12. Speed checks have taken place near the Animal Sanctuary (Stadhampton to Chalgrove) on 31/5/12 and 25/6/12. Warning letters have been sent to all drivers exceeding the 30 mph speed limit. In July speed checks will take place along Newington Road. The issue of speeding between Chiselhampton and the Golden Balls roundabout was raised where there have been many recent accidents including fatalities. CR noted that the incident in which an 11 year old boy suffered a serious foot injury in a school bus incident has been investigated by the Roads Policing unit. The investigation reached the conclusion that the incident was "accidental" and that it was not the fault of the driver nor a problem with the location of the bus stop. The Watlington PCSO has visited Icknield School to reinforce the fact that school children need to behave when boarding and alighting school buses. GN mentioned that the local Road Safety Partnership are keen to visit local schools with the same message. PCSO Matthew Taylor will hold a 'Have your Say' meeting on Saturday July 21st at the Village Green (Church entrance). 10 to 11am.	For info.

108/12	Report from Oxfordshire County Council	<p>County Councillor Lorraine Lindsay-Gale reported as follows :-</p> <ul style="list-style-type: none"> • The Local Government Boundary review is ongoing. Responses can be sent to the Review Officer by 28/8/12. • In response to a request from June Peet, OCC will organise repairs to the footpath between Thame Road and Mill Lane. David Fordham to provide the information to LLG via the Clerk. • LLG expressed her delight that the CBP project was successful with its £50,000 bid to the Big Society Fund. 	For info.
109/12	Report from South Oxon. District Council (SODC)	<p>SODC Councillor Marc Hiles reported as follows :-</p> <ul style="list-style-type: none"> • Financial workshops will be taking place to assist Parish Councillors and Clerks keep up to date with legislation and good practice. • Trevor Dean (SODC Environmental Health) has visited Justin Carpenter (Operations manager at the Crazy Bear) regarding the reported increase in Clay Pigeon Shoots. See 110/12. <p>SODC Councillor Phil Cross reported as follows :-</p> <ul style="list-style-type: none"> • Under the proposed SODC Boundary review Stadhampton & Chiselhampton will be united with Great Milton, Little Milton, Tetsworth, Great Haseley and Lewknor. Only one SODC councillor will cover this area instead of the current two. • David Fordham expressed heartfelt thanks to Cllr. PC on behalf of the CBP project for his assistance in obtaining a recent £100,000 grant. 	<p>For info.</p> <p>For info.</p>
110/12	Clay Pigeon Shoots at the Crazy Bear	<p>As the Crazy Bear Hotel seems to be showing no regard or consideration for local residents or for their licence that allows 26 shoots per year, SPC is now keeping its own record of all known shoots. These will be noted at SPC meetings and periodically passed onto SODC for their consideration.</p> <p>The following SIX shoots were reported to SPC in the period 30/5/12 to 3/6/12 (times included if provided) :-</p> <ul style="list-style-type: none"> • Sunday June 3rd • Saturday June 9th, 12.30 - 2pm • Sunday June 17th • Thursday June 28th, 1pm - 2.30pm • Saturday June 30th, 1.30 - 4.30pm • Sunday July 1st <p>Obviously there might have been more than these.</p>	For info.
111/12	Diamond Jubilee Event Report	<p>Sue White reported that approximately 350 local residents attended the event which was a great success despite the rain - the two new community marquees were well tested!. Numerous good photos have been posted on the Stadham website. The event was well supported by local businesses and has hopefully made a small profit.</p> <p>Thank you letters were received from local school children for the Jubilee mugs purchased by the SPC.</p>	For info.
112/12	Marquee Hire Prices	<p>The two new marquees need to be properly put up, taken down, dried out, folded, packed away and generally looked after. Therefore it was agreed that EVERY user of the marquees must agree to pay £100 per marquee in advance for this service (2 persons x £50). In addition to this initial fee the 2012/13 hire costs for a maximum of 2 days will be :-</p> <p>Stadhampton & Chiselhampton Community Organisations - free use Stadhampton & Chiselhampton residents - £50 per marquee Charities (if agreed by SPC at a PC meeting) - £50 per marquee All other hirers - £200 per marquee.</p> <p>Proposed by SS, seconded by GN.</p>	<p>For info.</p> <p>Decision</p> <p>Decision</p>

113/12	Easements update	<p><u>Anvils</u> As agreed at the meeting held on 29/5/12 the Parish Council solicitors have contacted the solicitors for the owners and tenants at Anvils to proceed towards a negotiated settlement acceptable to all parties.</p> <p><u>Church Farm Barns, Copson Lane</u> Vector Design Consultancy (VDC) have informed SPC that they are almost in the position to complete the easement agreement and that they will then want to undertake the remedial road repair works to Copson Lane as soon as possible.</p>	<p>For info.</p> <p>For info.</p>
114/12	Community Building Project (CBP)	<p>Ann Stead (AS) reported the fantastic news that the CBP committee has now raised £311,500 towards the £385,000 required to complete the project. AS thanked SPC for the £15,000 preliminary costs without which the project would not have been able to access four major grant applications - the Big Society Fund (£50,000), the SE Leader Programme (£40,000), WREN (£75,000) and SODC (£100,000). £25,000 has also been promised by the Parochial Church Council. The CBP committee are confident that the £73,500 shortfall can be obtained from funders who have requested proof of main funding before they are prepared to commit. These potential funders include the National Lottery, BIFFA Awards and Garfield Weston.</p> <p>SPC voted unanimously to guarantee a further £12,500 in case this alternative funding does not materialise. Proposed by GN, seconded by SS. This guarantee will enable the CBP committee to appoint builders so that building works can begin in September 2012.</p> <p>If work starts in September and all the work is completed at once, this will minimise building costs; minimise disruption to normal Church services; enable the project to meet all its funding timelines and allow the Church to be ready for a wedding that is planned for July 2013. It would be possible to do the building work in phases if it is not able to secure all the necessary funding this summer but it would inevitably be more costly than commissioning it to be carried out all at the same time.</p> <p>The CBP committee are holding a Black Tie Ball and Auction fundraising event at the Crazy Bear on September 29th, 2012.</p> <p>As agreed at the Parish Council meeting in April, drafting a tri-partite agreement between the Parish Council, the Parochial Church Council and the Stadhampton Village Hall Charitable Trust has begun and will be shared with all parties by September. This agreement will ensure that all parties are clear about their roles and responsibilities once the new facility is built.</p>	<p>For info.</p> <p>Decision</p> <p>For info.</p> <p>For info.</p> <p>For info.</p>
115/12	Village Green and Playground	<p><u>Inspection Reports</u> : Completed and noted.</p> <p>George Bowden will remove one seat and the two others will require replacement fairly soon. Clerk to source prices for replacement seats.</p>	<p>For info.</p> <p>Clerk</p>
116/12	Community Led Planning	<p>The Parish Plan committee has recently held its 4th meeting.</p> <p>Liz attended a Neighbourhood Planning briefing event on 3/7/12 and will attend a Community Led Planning training event on 23/7/12.</p>	<p>LE</p> <p>For info.</p>
117/12	Footpaths and Transport	<p>Cllr. GN attended a local Public Transport meeting on 2/7/12 attended by the 'Safety First' Training team.</p>	<p>For info.</p>
118/12	Car Boot Sales	<p>Mr. Webb from Watlington has been informed that he can hold a trial car boot sale on August 27th, 2012 (Bank Holiday Monday) for an advance payment of £250 to the PC..</p>	<p>For info.</p>

119/12	Planning Matters	<p>P11/W0566 - Oxfordshire Animal Sanctuary, Village Green, OX44 7UB. Installation of an onsite Incinerator. SODC target date for a decision was 4/7/11. Awaiting a decision from SODC.</p> <p>P12/S0409 - Wholesale Plants, Ascott, Stadhampton, OX44 7UH. Erection of tractor shed / workshop. SPC responded by 17/5/12 and recommended to APPROVE. SODC GRANTED planning permission on 11/6/12.</p> <p>P12/S0716/HH - Ascott Paddocks, Ascott, OX44 7UH. Demolish the existing ground floor kitchen and replace with a 2 storey extension to provide a larger kitchen at ground floor level and a 3rd bedroom at first floor level. A new porch is also proposed on the east elevation. SPC decided to recommend 'No Strong Views'. Awaiting a decision from SODC. Target date - 12/7/12.</p> <p>P12/S1112/HH - Fair View, Thame Road, Stadhampton, OX44 7UA. Erection of detached garage. SPC to recommend 'Refusal'.</p>	<p>For info.</p> <p>For info.</p> <p>For info.</p> <p>For info.</p>
120/12	Financial Update	<p>A list of cheques approved and authorised for payment at the 3/7/12 meeting is appended. At 3/7/12 the SPC current account stood at £7,102.71 and the savings account stood at £20,000.</p> <p>The 2011/12 accounts are with BDO (national audit).</p>	For info.
121/12	Correspondence	<ul style="list-style-type: none"> • A request was received from the Oxford Animal Sanctuary (Deborah Heath, Chair) to use the Village Green for car parking for their Open Day to be held on Sunday July 29th. Permission was granted weather permitting and subject to keeping the Green in good repair. • Notification that the Annual Town & Parishes Forum hosted by SODC will take place on Weds. 21/11/12 (more details to follow). • Notification that the OALC AGM took place on 25/6/12. 	<p>For info.</p> <p>Decision</p> <p>For Info.</p> <p>For Info.</p>
122/12	Any Other Business	Sue White reported that there is a water leak in the pavilion. Mark will investigate.	For Info.
123/12	Forthcoming 2012 Meetings	<ul style="list-style-type: none"> • Tuesday September 4th, 2012 • Tuesday October 2nd, 2012 • Tuesday November 6th, 2012. <p>All at 7.30pm in the Stadhampton Community Hall (Primary School).</p>	For info.