



# West Meon Parish Council

c/o Mrs D Heppell, Email: clerk.westmeon@parish.hants.gov.uk

## NOTICE OF MEETING

**THE PARISH MEETING OF WEST MEON PARISH COUNCIL WILL BE HELD ON  
TUESDAY 1<sup>st</sup> OCTOBER 2019 AT 7:30PM IN WEST MEON VILLAGE HALL  
FOLLOWED BY A CONFIDENTIAL MEETING TO DISCUSS STAFFING MATTERS**

Members are summoned to attend

*Mrs D Heppell*  
Parish Clerk  
26<sup>th</sup> September 2019

1. To receive apologies for absence.
2. Declarations of interest.
3. To open the meeting to members of the public to enable them to address questions to Parish Councillors and to City and County Councillors, if present.
4. To adjourn the meeting and invite County Councillor Huxstep to address the meeting.
5. To adjourn the meeting and invite City Councillors Ruffell and Lumby to address the meeting.
6. Clerk's Report.
7. To receive the Minutes of the Parish Council meeting of 3<sup>rd</sup> September.
8. To receive Working Group Reports:

### **Planning**

- i) Village Design Statement and community assets
- ii) SDNP/19/04664/LIS Culverkeys Church Lane West Meon GU32 1LF  
Extension to side/rear partially replacing existing extension to provide kitchen and improved access to garden from house

### **Finance and Administration**

- iii) NALC model financial regulations
- iv) Schedule of Payments
- v) External Audit Conclusion
- vi) Risk Assessment

### **Highways and Transport**

- vii) Parking by West Meon School

### **Community, Housing and Recreation**

- viii) Outdoor gym
- ix) Repairs to small play area
- x) Work to trees on the recreation ground
- xi) Christmas Fair

9. To ratify payments made by the Chairman since the date of the last meeting.
10. Items to be considered for the next meeting.

11. Dates of next meetings: Monday 4<sup>th</sup> November, 3<sup>rd</sup> December all in the Village Hall.