

# Embleton Joint Burial Committee

**A Meeting will take place on Monday 21<sup>st</sup> November 2022  
at 6:00pm in the Ladies Room, Creighton Hall, Embleton, Alnwick**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

## Agenda

- 1032. Apologies for absence**
- 1033. Declarations of Interest**
- 1034. Confirmation of the minutes of the last meeting held 29<sup>th</sup> September 2022.**
- 1035. Matters arising**
- 1036. Long Term Business Plan for Gatehouse Cottage**
  - Management
  - Property and Landlord Accreditation Northumberland - PLAN with NCC
  - Garden Cottage – Craster PC
- 1037. Administration of Cemetery**
  - Freedom of Information; Investigation response; Charging Policy
  - Friends of Spitalford Cemetery
  - Risk Assessments & Memorial Safety Inspections; Remedial Actions progress
  - Tree Surgery
  - Request for siting of memorial bench
  - Future/archiving of old cemetery documents
  - Clerk Position
  - Mole Treatment
- 1038. Financial**
  - Bank Balance £4,216.86 @ 31/10/2022

### **Spent and Received since 29/09/2022**

Clerk (August & September pay & expenses)	-£284.23	FPO
HMRC (August & September PAYE)	-£70.73	BP
Bernicia Rental (October & November)	+£972.21	BGC
Contractor - Grass Cut August & September	-£800.00	BP
NCC-Burial Ground memorial Repairs	-£883.09	BGC
Room Hire (12/09/22)	-£15.00	BP
ECS – Treatment Tank desludging	-£234.00	BP

### **Payments Required**

Clerk (October pay & expenses)	-£TBC	BP
HMRC (October PAYE)	-£TBC	BACS
Room Hire (21/11/22)	-£15.00	BP
Contractor - Grass Cut/leaf tidy October	-£550.00	BP

### **Budget 2023-24**

- 1039. Items for Next Agenda**
- 1040. Date and Time of Next Meeting**