



BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

DRAFT

MINUTES OF MEETING HELD ON TUESDAY 27th September 2016, AT BRAMSHAW VILLAGE HALL.

Members Present:

Sue Bennison - Chairman (SB)
Sally Day (SD)
David Johnston (DJ)
Kay Harrison (KH)
Jenny Watts (JW)
Rachel Winter Garratt (RWG)

Others:

Cllr Edward Heron (HCC)
Cllr Diane Andrews (NFDC)
Sean Marsh (FC)
Mark Melody.
4 members of the public

123.16 **Apologies for Absence** – Apologies were received and accepted from Martin Vann.

124.16 **Disclosures of interest.**

There were no disclosures of interest.

125.16 **Minutes** – SD asked for the date to be amended from 26 July 2016 to 23 August 2016 in top section of minutes – this was duly done and it was agreed that the rest of the minutes were true record of the meeting held on 23 August 2016. These were duly signed by the chairman.

126.16 **Discussion with Mark Medley** with reference to the website and the general topic of how the council could exploit electronic communications more effectively. The meeting agreed for Mark Medley, Martin Vann and Jane Mullan (clerk) to discuss this further and bring ideas back to the next meeting. It was generally felt that the current site with Hugo Fox was perhaps not the best one available for us and that any future site needed to provide more information/signposts from the 'bottom up' instead of from the top down.

127.16 **Reports to be received – due to timing difficulties within the meeting, there was no opportunity for councillors to present their reports.**

- i) HCC Cllr Edward Heron –
- ii) NFDC Cllr Diane Andrews
- iii) Councillors' reports.

128.16 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

Mr Smith of Wittensford Lodge provided the meeting with a detailed presentation as to why the Parish Council should recommend his planning permission for an orangery to the rear of this property should be allowed.

Peter Reynolds brought 3 items to the attention of the meeting –

- his concern that the parish council had been deleterious in not considering the current conditions of the roads in their response to the Latchmore planning application and

how in his view the PC should have insisted, that some of the 'Latchmore' money that is available should be utilised in repairing them now. He was advised by the meeting that he could submit this concern himself as they were still accepting responses.

- his dissatisfaction with HCC's overall response on maintaining the cattle grid at Junction 1 and that the Parish Council needed to apply more pressure to have this repaired satisfactorily.
- The Forestry Commission's bramble clearance and that he along with a number of other parishioners wanted more done. In fact David Coates had written to the chairman on this matter and indicated that he thought parishioners would be happy for the precept to be increased, if the parish was tidied up. Cllr Edward Heron suggested that the parish should draw up a management plan in this regard.

Nigel Challis offered to hang and refurbish any door the PC obtained to replace the stolen door at the Furzley phone box.

129.16 Planning

i) **Planning applications for comment:**

[16/00732](#) - Single storey extension; demolition of existing conservatory - WITTENSFORD COTTAGE, WITTENSFORD LANE, BROOK, LYNDHURST, SO43 7JA.

The council resolved to recommend permission be granted for this work as per planning report attached.

ii) **Planning applications to note.**

LATCHMORE RESTORATION

Ref No 16/00571 – Wetland restoration comprising the restoration of meanders, bed level raising (including the main channel, tributaries and side drains), channel infill (including parts of the existing main channel) tributaries and side drains); removal of spoil banks, trees, scrub and vegetation; installation of debris dams; repair of knickpoints; installation of three culvert crossings and the construction and/or replacement of a total of three vehicle and 12 pedestrian fords on the line of the restored watercourse.

TILE COTTAGE - REPLACEMENT GARAGE

Ref No 16/0633 – Replacement Garage. Granted.

OFFICE BUILDING and TIMBER CLAD STORE

BELL INN & BRAMSHAW GOLF CLUB, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE. Ref. No: 16/00367 (30 June 2016). Granted.

iii) **Tree applications for comment.**

[16/0843](#) – BRAMLEYS, FRITHAM – fell one purple leaved plum tree.

iv) **Tree applications to note:**

EYEWORTH LODGE, FRITHAM, SO43 7HJ

Application No: 16/0588 - Fell 5 x Conifers. No objections raised.

STOCKS CROSS HOUSE, BRAMSHAW, SO43 7JH

Application No 16/0757 – Fell 1 x Silver Birch tree Fell 1 x Lawson Cypress tree. No objections raised.

- v) **Enforcement as per N F NPA's website on 19 Sept 2016 and as per list published–**
QU/16/0135: PENN MANOR FARM (Formerly Penn Vale Farm), PENN COMMON ROAD,
BRAMSHAW, SO43 7JL
Description: Habitable use of outbuilding contrary to Breach of Condition Notice (served 20
July 2012); Use of different roofing materials on conservatory (Breach of condition 3 of pp
08/93170); Creation of additional bedroom in the roof of the dwelling contrary to S106
agreement; Use of French doors rather than window in first floor rear elevation.
Case Status: Further investigations. Priority: Standard

130.16 Finance and policy

- i) Payments for authorisation;
The following cheque was authorised for payment –

Jane Mullan (Clerk)	Salary + expenses –	000779	£283.50
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- ii) Financial Report.
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|----------------------|----------|
| Income to date: | £3310.00 |
| Expenditure to date: | £2760.58 |
| Balance: | £9512.00 |

131.16 Consideration of results of fact finding meeting with FC over their proposal for dragon's teeth along Forest Road, Nomansland (meeting to be held after publication of the agenda).

SB, KH and JM had all attended a meeting with Sean Marsh (FC) on Thursday 22 Sept. Sean Marsh outlined the problems that are occurring in Nomansland - soil erosion, loss of grazing just being two of them and the FC's proposals to possibly use dragon's teeth and ditch and banking to control the current situation.
The meeting asked SM to check the dragon's tooth specification and also put together a proposal of where you would be ditch and banking and where you would be putting teeth in up at Nomansland for us to consider our next meeting (25th October 2016).

132.16 Consideration of FC's proposed dragon teeth design as part of their verge restoration programme and if it is appropriate, if required along newly cleared areas of brambles in Bramshaw.

The meeting agreed that to progress this further the parish actually needed to come up with a management plan for the parish so they can identify areas that may need attention.

133.16 NALC's Housing Survey – consideration as to whether Bramshaw Parish Council responds and if so their responses – closing date 30 Sept 2016.

The council felt that this was not entirely relevant to Bramshaw, so they will not be responding.

134.16 Confirmation of wording in Co-option Policy (unanimous or simple majority).

The clerk had sought advice from HALC and the parish council resolved to accept this and change the wording to be absolute majority.

134.16 Refurbished telephone boxes in Bramshaw and what next.

- a) Does the parish want to continue to own and maintain the boxes.
Because of the issues (requirement for planning permission as all boxes in conservation area) involved in removing the boxes, the parish council resolved to keep the boxes.
b) If so agreement to add the three phone boxes to the parish Insurance policy for the year 2017-18 at a cost of £28.25.

In light of the decision above, it was agreed to insure them at a cost of £28.25 for the year 2017-18.

- c) If keeping the phone boxes how to progress the repair/replacement of the stolen door of the Furzley box – does the Parish Council –
- i) Buy a newly refurbished door at a cost of £948 plus delivery, hinges etc and VAT.
 - ii) Buy a unrefurbished door at £500 plus delivery, hinges plus painting.
 - iii) Buy a B&Q type door which with glass £200 plus hinges etc.

Cllr Edward Heron kindly offered a grant of £500 towards the cost of obtaining a phone box door – the PC resolved to buy a unrefurbished door and accept Nigel Challis's offer of doing the door up.

135.16 Consideration of whether Bramshaw could utilize funds under the:

i) **Heritage on My Doorstep scheme** (see James Brown's email attached) for the phone box door and the brick built building near Merrie Orchard.

There still seems to be some level of confusion as to who own's this building, but SM believes it is the FC's. However the Parish Council do not wish to take on any more liability and do not wish to be come involved in such a scheme as Heritage on my Doorstep.

ii) **Small Grant Scheme – Countryside Access** (See Michelle Leadbetter's email attached) to help improve countryside paths and encourage people to explore more of their local countryside. Future closing dates for scheme are 24 October 2016 and 23 January 2017.

SB agreed to take on putting a proposal together for this and coming back to the next meeting with this, with a view to applying for a grant in January if the council agree.

Standing order suspended.

136.16 Lengthsman Scheme – Councillors to put forward items in preparation for next visit from lengthsman.

Clean signs in Morgans Vale.

Clear brambles on NT land near Memorial Cottages.

137.16 Consideration of Items for meeting on 25th October 2016.

Small Grant Scheme – SB proposal for reinstating Green Lane.

Nomansland parking and SM's proposal.

Management plan for parish.

138.16 Confirmation of dates of future meetings.

25 October 2016; 22 November 2016; 20th December 2016; 24th January 2017.

Meeting closed 9.45 pm

Signed: Date:

Planning Report - Reasons for Supporting Application at Wittensford Lodge

1. All the papers filed with the Application, the case officers briefing note and the objections of the Conservation Officer have been considered. Two parish councillors have inspected the property and have discussed the proposal in detail with the Applicant.
2. This house is not a traditional farm cottage. It is a substantial house in large grounds. It has been formed from two farm cottages but extensive alteration over the years has produced a fine looking home with relatively little of the original character.
3. The existing conservatory requires replacement. Mr Smith proposes to replace the old conservatory with a traditionally constructed, oak framed structure, sitting on a low brick plinth with a flat roof and small lantern.
4. The very short extension (2'9") beyond the line of the south elevation of the house is insignificant to the appearance of the building and barely visible to anyone in Wittensford Lane. A substantial hedge obstructs views. A site inspection or examination of the ground plan illustrates that the protruding part of the proposed conservatory may only be seen only across a very small arc of visibility. Through most of that arc it will be impossible to see that the new conservatory extends beyond the building line at all. It can only be glimpsed obliquely while viewed from the west when the juxtaposition of the west elevation of the conservatory and the west elevation of the house will not be apparent. Any viewer opposite the house cannot see the conservatory at all.
5. The existing polycarbonate lean to roof with white plastic glazing bars does not reflect traditional construction materials and is unattractive. The nature of the roof means that it shows presently as a large, flat, opaque shape against the brick western elevation of the house. The proposed flat roof exposes the western elevation of the house and removes the unsightly, incompatible, polycarbonate sheeting.
6. The proposed lantern is relatively small, rises only about 18" above the flat roof at its highest and sits well back from the edge. The house stands much higher than the lane so little if anything of the lantern is likely to be seen from the road. Even if it can be seen a little oak and glass will be unobtrusive and reflect traditional building materials.
7. The proposed conservatory presents a small percentage of the floor area of the house, has a ridge height less than half that of the house and is plainly subservient to the house.
8. The structure of the proposed conservatory being oak, brick and glass is more traditional than the stained softwood and polycarbonate used in the existing conservatory.
9. The proposed conservatory is of a scale and form which can be accommodated within the site without harming the character or setting of the existing house, streetscene and surrounding Conservation Area. The dense hedges along the Wittensford Lane boundary provide screening which will significantly reduce the visual impact. The proposal is therefore considered to be in accordance with the requirements of the adopted New Forest National Park Core Strategy.