

BURTON LEONARD PARISH COUNCIL
MEETING: 2 DECEMBER 2019 (7.30pm – St Leonard's Hall, Burton Leonard)
MINUTES

Present

Cllr K Townson (Chair)

Cllr F Barwick, Cllr. P Bappoo, Cllr A O'Kane, Cllr C Trout, Cllr Z Metcalfe (HBC), P Thornhill (Parish Clerk)

1. APOLOGIES FOR ABSENCE

Cllr M Harrison (NYCC),

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING HELD ON 14 OCTOBER 2019 AS A CORRECT RECORD

Proposed: Cllr. P Bappoo Seconded: Cllr F Barwick Agreed Unanimously

4. MATTERS ARISING FROM THE PREVIOUS MINUTES NOT COVERED BY THE AGENDA

None

5. PLANNING

Notifications received since last meeting:

Notifications decided since last meeting:

- i.* **HBC Status: Approved** [19/03697/DISCON|Received 30.08.19|Validated 30.08.19]
 Approval of details required under conditions 3 (materials) 4 and 11 (Construction Management Plan) and 5 (Electrical Vehicle Charging) of Planning Permission 19/01971/FUL - Demolition of former public house and erection of 5 no. dwellings including the creation of new access, associated parking and landscaping. | Hare And Hounds Mill Lane Burton Leonard HG3 3SG

Important Planning applications on-going:

- ii.* **HBC Status: Awaiting Decision** [19/03854/FULMAJ|Received 10.09.19|Validated 17.09.19]
 Partial demolition of Primrose House, demolition of commercial buildings and erection of 30 dwellings with alterations to access. | Primrose House Copgrove Road Burton Leonard Harrogate North Yorkshire HG3 3SJ
14.10.19: Discussed and agreed that BLPC would object on the grounds that surface water drainage solution was uncertain, that (from limited information from developer) wall and roof materials appeared to be entirely man-made and not in keeping with surrounding vernacular and that parking seemed inadequate. Email response to be formulated and submitted
02.12.19: Discussed and noted that whilst Case Officer has indicated in recommendation that there had been no Statutory Consultee objections, this is not the case. NYCC LLFA has stated that no application should be approved without a hydrological survey of fitness for purpose of SW drainage to Robert Beck. Clerk to provide outline to Cllr Metcalfe

Other planning applications on-going:

- iii.* **HBC Status: Registered** [19/03952/KIOSK|Received 11.09.19|Validated 11.09.19]
 BT consultation on the proposed removal of payphone kiosk. (01765 677311) | Telephone Box Front Street Burton Leonard North Yorkshire
- iv.* **HBC Status: Registered** [19/03955/KIOSK|Received 11.09.19|Validated 11.09.19]
 Letter - removal of public telephone kiosk (01765 677411) | Telephone Box Harrogate Road Bishop Monkton North Yorkshire

On-going tree and enforcement notifications:

- v.* **HBC Status: Alleged Breach** [19/00233/BRPC15]
 Access drive used for non-agricultural use to south of Flatts House, Scarah Lane. HG3 3RS
02.12.19: Clerk reported that HBC Enforcement had indicated a probable breach of Appeal conditions but that the first Appeal decision had possibly been overridden by Loxley Phase 1 Planning Appeal outcome. HBC Legal considering the situation

6. MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COUNCIL WITH QUESTIONS OR COMMENTS

No members of the Public attended

7. FINANCE

- i.* **Bank statement:**
 Bank statement circulated in advance approved by the Chairman

ACTION

Cllr Metcalfe
Clerk

Clerk

Clerk

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<p><i>ii.</i> Income and expenditure: I&E statement circulated in advance approved by the Chairman.</p> <p><i>iii.</i> Notification of receipts: HBC Contribution to UCI Cycle Race bunting: £500.00 (BACS)</p> <p><i>iv.</i> Invoices to approve for payment: a) Clerk, P Thornhill for November 2019 £300.69 gross, BACS. b) Clerk, P Thornhill SLCC Membership Expense Claim £89.00, BACS. c) Yorkshire Accountants Ripon Wages & PAYE Services (Inv 0919010004) £36.00, BACS. d) Clerk, P Thornhill for December 2019 £300.69 gross, BACS.</p> <p><i>v.</i> BLPC Financial Regulations review: BACS processing to be documented - action to be carried forward</p> <p><i>vi.</i> Purchase of BT red Box Clerk reported on his assessment of the condition of the box and likely costs: Electrical testing; items no longer required to remove, minor repairs (eg door strap, some broken windows), box very wet at base - need to remove earth bank from 3 sides and batter/retain, painting & cleaning. Budget allocation to be £750 and included within Precept assessment. Cllr Townson reported that defib from rear of Hare & Hounds to be relocated on side of Village Hall due to concerns about theft of items if located in BT phone box.</p> <p><i>vii.</i> Parish Precept and 2020-21 budget: First pass assessment/discussion. Formal draft to be distributed in advance of January PC meeting</p> <p>8. CORRESPONDENCE</p> <p><i>i.</i> Summary List Circulated in advance of the meeting. No items of particular note to discuss at meeting.</p> <p>9. COUNCILLORS REPORTS</p> <p><i>i.</i> Parking in vicinity of upper and lower village greens and vehicle speeds through the village Consideration of potential use of speed cushions and reduced speed (eg 20mph) through the village in absence of viability of other measures were discussed. Concluded that pursuing such measures would require a higher level of village complaint than currently exists and some measures are beyond s137 max budget. Nevertheless, agreed that further ideas should be considered - notably 'gates' on verges as used elsewhere (eg B6265 in vicinity of Little Ouseburn)</p> <p><i>ii.</i> Neighbourhood Plan Papers circulated in October: Headline financial assessment of CIL and BLPC's time-cost-benefits of pursuing a Neighbourhood Plan discussed. Resolved that time cost-benefit was insufficient to pursue further.</p> <p><i>iii.</i> Missing wall adjacent Dolly Walk Consideration of general advice from HBC circulated in October.</p> <p><i>iv.</i> Christmas lights permanent power feed To carry forward to next meeting</p> <p><i>v.</i> Village risk assessment To be added to website - to be carried forward</p> <p>10. ITEMS FOR DISCUSSION/REVIEW/ACTION</p> <p><i>i.</i> Standing orders 2019 version to be included on website</p> <p><i>ii.</i> Road surfacing and gully repairs within village and hedges encroaching public highways Clerk reported that an email had been received from Area6 advising of on-going closure 2-22 Dec. Hedge overhangs appeared to have been addressed</p> <p><i>iii.</i> Provision of disabled access to upper village green seating area Subject of disabled access to upper village green: Grant funding remains to be identified. Resolved to include sum of £500 in Parish Precept</p> <p><i>iv.</i> Village tree planting scheme & spring Bulbs</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllrs O'Kane & Trout</p> <p>Cllr Trout</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Bappoo</p>
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Proposals for additional tree locations and budget required prior to settling Parish Precept

v. **Items for Parish Magazine**

Clarification of new signage on access ways over estate.

**Cllr Townson +
Clerk**

11. DATES OF NEXT MEETINGS

Monday 13 January 2020: 7.30pm St Leonard's Hall

Monday 10 February 2020: 7.30pm St Leonard's Hall

12. CONFIDENTIAL ITEMS

None

The meeting closed at 8.35pm