

Thelbridge Parish Council

Minutes

April 5, 2017

19:30

Venue: Thelbridge Parish Hall

Janet de Rochefort, Parish Clerk 01884 860173 jderochefort@gmail.com

<http://thelbridge.btck.co.uk>

I. Public forum

One member of the public was present, who attended in support of the two Billhole planning applications.

II. Present

Cllrs Gibson (Chair), Webber, Hayes, Gillbard, Grant, Ford, Squires (DCC,MDDC), Binks (MDDC), Kirsty Lodge (Aardvaark)

III. Apologies for absence

Cllr Boundy

IV. Approval of minutes from last meeting

Minutes of 22nd February 2017 were approved and signed.

V. Declarations of interest

Cllr Hayes re planning application for the energy barn and Cllr Gibson, a distant relative of Cllr Hayes.

VI. County/District reports:-

- a) Cllr. Margaret Squires (Devon County Council & Mid Devon District Council)

The Local Plan has been sent to the Inspector. Fighting for more funding for schools. New highways contract in place; programme to be determined. Cllr Squires left at 8:16

- b) Cllr. Judi Binks (Mid Devon District Council)

New charter, parish liaison is Julia Stuckey. There have been reports of dead carcasses left in the road. There have been a number of break-ins, so check locks etc.

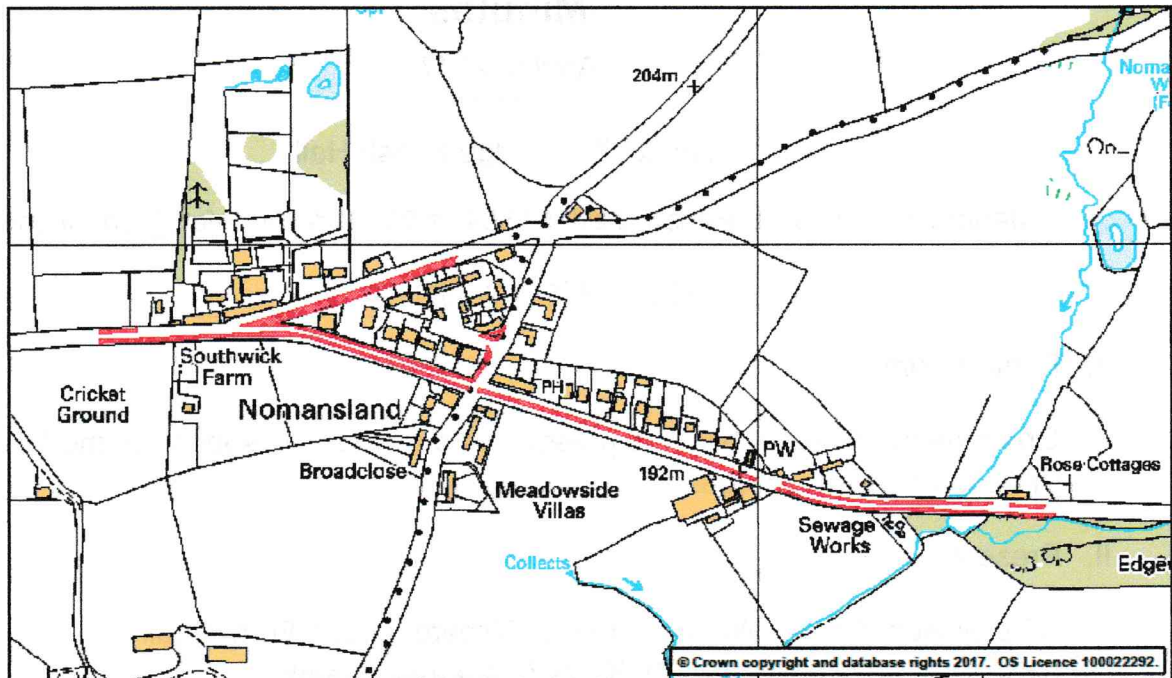
VII. Verge cutting, as requested at the last meeting this has been investigated.

The only verges currently cut within the parish are in Nomansland by Devon County Council, as show below.



Site Thelbridge	Location Nomansland
Scale: 1:3,962 @ A4	Date: 15 March 2017
Dwg. No: <Double-click to enter>	Produced by: Carol Langley

Customer Services, Estates Management
Phoenix House
Phoenix Lane, Tiverton EX16 6PP
Tel: 01884 255255
Website: www.middevon.gov.uk



It is possible to arrange an 'enhanced' verge cutting service with MDDC. It was **agreed** that the Clerk should enquire about the costs.

VIII. Finance

- a) Current balance and statement of accounts was presented; no bank statement has been received since the last meeting.
- b) Retrospective approval of payments:
 - i) Clerk's salary £87.50 (January – March)
 - ii) Expenses payment for printing and postage £49.45
 - iii) Parish hall hire invoice £42.50
 - iv) St. David's burial ground annual payment £88
 - v) Hele Lane burial ground annual payment £43
- c) Bank mandate change to add third authorised signatory was not signed, since both existing authorised signatories were not present.
- d) Insurance premium renewal is due 1st June, so this will be discussed at the next meeting.

IX. Code of conduct for adoption

Previous versions of the code of conduct were adopted on 15/4/2002 and 23/8/2013. This year's revised code of conduct was **adopted** and will be published on the website.

X. Standing orders for adoption

Previously the NALC standing orders were adopted on 20/3/2000. The revised standing orders were **adopted** and will be published on the website

XI. Freedom of Information publication schema for adoption

The model publication scheme was **adopted** and will be published on the website.

XII. Revised charter between Mid Devon District Council and the Town and Parish Councils in Mid Devon

The previous charter was adopted on 17/8/2011. The Charter was agreed following consultation between Mid Devon District Council and the local councils and set out a framework to enable a review, which is now due. The closing date for comments is Thursday 4th May 2017. Following this consultation the Charter will be reviewed by the Community PDG before going before Cabinet for approval. Due to the power outage, this item was not discussed. **Councillors** to provide comments to the Clerk for collation by **12th April**.

XIII. Local Enforcement Plan consultation

The consultation period ends on 2nd May; as above **Councillors'** comments to the Clerk by **12th April**.

XIV. Roads and PROW

From the last meeting:

Potholes between Millbarn Cross and Henceford Cross were reported (W17981409). Assessment completed 28th February

Overgrown hedge from Westway Cross to Southwick Cross was reported (W17981401). Estimated assessment date 17th March.

After the last meeting:

Collapse to the edge of the road (W17983748). Assessment completed 3rd March. Traffic cones and tape have been put in place.

XV. Planning

Applications approved since last meeting:

16/01917/FULL Variation of Condition (3) of planning permission 15/01571/MFUL to allow increase in size of chicken houses from a total of 5040 sq.m. to 5196 sq.m., re-positioning of boiler house and office, and amendment to entrance track layout, and Condition (5) to allow re-positioning of attenuation pond and submission of revised surface water drainage scheme

W. A. Bousdy 10th May 2017

Land at NGR 283175 113696 (Menchine Farm) Nomansland Devon

Permitted with conditions to discharge

[Erection of a poultry unit \(830 sq.m.\)](#)

Land at NGR 279169 111524 (Hele Barton Farm) Black Dog Devon

Permission granted

[Erection of extensions to 2 agricultural buildings](#)

Land at NGR 279207 111451 & 279259 111355 (Hele Barton Farm) Black Dog Devon

Permission granted

Applications pending decision:

- a) [Erection of a barn to house flexible generation and energy storage plant with associated infrastructure, access, cable route and landscaping](#)

Land and Building at NGR 280066 113155 (Woodford Farm) Witheridge Devon

Ref. No: 17/00395/FULL | Status: Awaiting decision

Cllr Hayes left the room for the presentation and discussion. A representative from Aardvark attended to clarify the proposal. The expectation is that gas would be used rather than diesel for the generators. Decommissioning is likely within 25 years. There would be no noise nuisance for the neighbouring properties. Vote was 3 for, 2 abstentions.

- b) [Conversion of barn to dwelling \(Revised scheme\)](#)

Land and Buildings at NGR 278649 111338 (Billhole Farm) Puddington Devon

Ref. No: 17/00312/FULL | Status: Awaiting decision

Unanimous support for the application

- c) [Erection of single storey extension](#)

Billhole Farm Black Dog Crediton Devon EX17 4QH

Ref. No: 17/00446/HOUSE | Status: Awaiting decision

Unanimous support for the application

- d) Correspondence

- a. February Town and Parish Newsletter, circulated 20/3/17
- b. Devon Association of Local Councils e-bulletin 23rd February
- c. Clerks & Councils Direct January & March newsletters (provided at meeting)
- d. Judi Binks Newsletter
https://1drv.ms/w/s!AhLq1RSb7syP1gnzI4u_v9iNQmu

- e. Devon Association of Local Councils membership renewal form (subscription £78.29 inc. VAT deducted from precept and paid by MDDC)
- f. Letter from MDDC confirming permission granted for planning application 16/01917/FULL
- g. Press release Mid Devon Council to consult on Local Enforcement Plan from 13th March to 2nd May (see XII)
- h. Devon Association of Local Councils e-bulletin 2nd March
- i. Electoral register update
- j. Email on updating Devon County Council's pinpoint database
- k. Agenda for MDDC Homes Policy Development Group 14th March
- l. Press release on Local Enforcement Plan consultation (see XII)
- m. Email regarding charter between MDDC and town and parish councils (see XI)
- n. Email from Grant Thornton regarding annual return being sent out later than usual, should be received end of March
- o. Email on planning application 17/0009/FULL permission granted
- p. Email from MDDC Legal Services on Register of Interests forms
- q. Annual returns pack from Grant Thornton
- r. March Town and Parish Newsletter
- s. Judi Binks newsletter
<https://1drv.ms/w/s!AhLq1RSb7syP1gt9UEAAhHdfBxgf>
- t. Art Journaling course flyer
- u. Devon Association of Local Councils e-bulletin 4th April

XVI. Items for future agenda

In future 'correspondence' will no longer be a standing item; anything received will either be an agenda item or circulated for information.

- Annual governance statement and years end accounts
- Parish plan
- Financial regulations
- Risk management policy
 - Budget setting
- Insurance
- Communications strategy

XVII. Future meeting dates

10th May Annual Meeting of the Parish Council followed by full council meeting (previously agreed)

The meeting closed at 8:35 since the power outage was not expected to end before 11pm.

Signed *W. K. Bandy* (Chairman) Date *10th May 2017*