



## West Tytherley, Frenchmoor & Buckholt Parish Council

**Monday 06 April 2020 commenced at 7:00pm by Video Conference**

Councillors present: Fiona Collier (FC), James Strachan (JS), Lucia Homer (LH), Tim Koetser (TK) and Mick Goulding (MG).

Plus: Melanie Camilleri (MC) – Clerk/RFO. No members of the public attended.

**34/20 Apologies for Absence:** Nigel MacPherson

**35/20 Open Forum**

**36/20 Declarations of interest:** None

**37/20 Minutes** of the Parish Council meeting held on Monday 10 February 2020 were approved and signed

**38/20 Planning: Led by MG**  
New applications were considered (see Appendix)

**39/20 Village Maintenance Jobs**

- i) Broken fence on Rec Grd: 2x new fence panels required. JS to organise repair with Lengthsman
- ii) Tree down on Rec Grd: Will Stanley cleared. MC to send letter of thanks on behalf of the Parish Council
- iii) Additional job for the Lengthsman – weed killer on the basketball court. JS advised Lengthsman balance 2019/20 = £1,053.75. HCC has added £1,000 for 2020/21
- iv) Salt Bin lid broken (Chapel Hill). LH to report to Highways
- v) Heritage post box at Buckholt has been stolen. FC has reported to Royal Mail.

**40/20 Finance and Cheques**

FC proposed, seconded by JS and resolved unanimously:-

- i) The end of year accounts 2019/20 were approved
- ii) Cheques were approved and signed
- iii) A revised Standing Order for Clerk/RFO Salary as from 1 May was signed

**Bank balances**

Main Account (as at 31 March 2020): £6,311.59

Savings Account (as at 31 March 2019): £1,237.67

Recreation Ground Capital Fund (as at 31 March 2020): £10,723.88

**Main Account**

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary + office space (1 March)	437.88	S/order
M Camilleri	Clerk Salary + office space (1 April)	437.88	S/order
SSE	Electricity Rec Grd	50.55	000987
M Camilleri	Stamps	7.32	000988
Total debit		<b>£933.63</b>	

Receipts	Detail	Amount £	Deposit Ref.
Donation	Use of Rec Grd for party	30.00	
HCC	Use of Rec Grd	86.00	
Total credit		<b>£116.00</b>	

### Recreation Ground Capital Fund

Payee	Detail	Amount £	Method
HCC	VF Grant for books	2,000.00	000198
		<b>£2,000.00</b>	

**41/20**

#### Correspondence/AOB

- i) Andy Bowditch has resigned as councillor. This leaves two councillor vacancies.
- ii) Audit: MC confirmed that the internal auditor has postponed the audit to 23 July. Government has extended the deadline to 31 August with public inspection of accounts commencing 1 Sept. The Parish Council are not subject to an external audit for 2019/20 as the turnover is below £25,000.

**42/20**

Legislation has been passed permitting the Annual Parish Council Meeting be delayed beyond May. The Councillors agreed to hold the Annual Parish Council Meeting once the COVID-19 'stay at home' government directive has been lifted. The provisional date has been set as Monday 14 September 2020.

**The next meeting for West Tytherley, Frenchmoor & Buckholt Parish Council will be an Ordinary Parish Council Meeting and will be held on Monday 11 May 2020 at 7:00pm by Video Conference.**

Being no further business, FC closed the meeting at 7:35pm

**DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH**

## APPENDIX: PLANNING

Site visits were not possible due to the government's COVID-19 social distancing directive. The applicant for 20/00522 exercised their right to address the Parish Council by submitting a statement (and follow-up phone call with MG) in advance of this Parish Council Meeting.

### 20/00522/FULLS

Address: Yew Tree Barn, Yew Tree Lane, West Tytherley, Salisbury

Description: Change of use of agricultural barn to dwelling (C3), including conversion and landscaping, and demolish agricultural building (part retrospective)

Observation date: 07 April 2020

MG proposed 'NO OBJECTION with comments' (see below) which was seconded by JS. This was resolved by a majority decision.

Comments: The PC have decided not to Object or Support this application and confirmed No Objection. However, the PC decided that it did not consider the design of the building as appropriate or suitable for the location of a development of this scale in such an open, rural setting.

### 20/00455/FULLS

Address: Tower House, 6 East Dean Road, West Dean, Salisbury

Description: External repairs to the brickwork of the tower and re-rendering works

Observation date: 17 April 2020

MG proposed 'SUPPORT' which was seconded by LH. This was resolved by a majority decision.