

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7:15pm on 23 APRIL 2020 by video conference during Corona Virus National Emergency

Present: Councillors: C Allen (part), J Barrie, J Davies, M Davies (Chair), R Fabian, G French,  
R Hatton (part), M Lloyd, D Mackenzie and T Musson  
District Councillor Dales  
County and District Councillor Dobson

Clerk: C Ballantyne

In Attendance: 2 members of the public in attendance

Action by:

### 51 Public Forum

No comments made

### 52 To receive apologies for absence

No apologies received, all Councillors in attendance

### 53 To receive any declarations of interest

Councillor Lloyd declared an interest in Agenda item 57a

### 54 To receive and approve the Minutes: of the Parish Council Meeting of 9 April 2020, previously circulated to members. These were agreed unanimously as a true record and will be signed by the Chair as soon as possible. **Chair**

### 55 To receive reports from County and District Councillors

**District & County Councillor Mrs Dobson**

**County Council**

Drainage works on The Green are scheduled for June

Cadent Gas have work planned for Woodhill Road

**District Councillor Mrs Dales**

NSDC support continues to communities

### 56 Finance

#### a) To Formally Note Items of Receipt for the Month:

##### Receipts

NSDC	CIL	£1,247.14
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Noted

#### b) To Formally Approve Items paid during the Month by BACS

##### Payments

		VAT	Total
None			

Noted

#### c) To Approve Items for Payment for the Month to be paid by BACS

##### Payments

		VAT	Total
Parish Clerk	Expenses	£93.55	£2.92
			£96.47

Payment approved unanimously

## 57 Planning

### a) Applications for consideration

20/00550/FUL	Cottage Lane, Orchard Stables	Change of use of land to site up to six wigwam pods, one managers office with storage, biodisc tank, landscape bund and associated infrastructure – Additional details to be requested on the biodisc tank, traffic movements and the alterations to the access
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### b) Applications Determined

20/00427/FUL	Carlton Ferry Lane, Wharf Cottage	Granted
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Noted

- c) CIL Report request for 2019/20, resolved unanimously that the figures entered in the report are a true reflection of the financial position and should be returned to NSDC as soon as possible

Clerk

## 58 Parish Clerks Report

### Agenda Item

- Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area – NSDC have these in place for the cemeteries and the order for Pitomy Farm will be progressed when the relevant committee next meets to discuss such items. NSDC have requested that the play area be fenced to enable the order to be made. The contract for the erection of the fence has been awarded **17/167f**
- East Midlands Railways advised that additional planters are required and that the cost of plants will be paid for and planted up by the Parish Council/Station Adopters **19/118i**
- Request for improvements/alterations to the High Street. Holding letter sent advising the Parish Council is awaiting an official response from NCC Highways **19/130f**
- Extreme Wheels Road Show contacted – Application form received to be completed. Now postponed indefinitely, to be revisited at the appropriate time **19/155a**
- East Midlands Railway Community Funds – Previous application to be reviewed to determine which of the new funds may be applicable **19/155e**
- Annual Park Inspections – Quotation for lifting and relaying of all grass mats accepted All other items raised have been highlighted to the regular inspector to address. The majority of these items raised have been resolved and Councillors Allen and Fabian have inspected them. Outstanding issues being dealt with including lifting and relaying of grassmats **19/156**
- Station Adoption, conversations have been started with East Midlands Railways on possible future improvements. Resource is not currently available for some projects, as soon as it is, these will be progressed. Proposed plan of planter locations and proposed design for the new ones to be sent for approval once decided by the Parish Council **20/22**
- CNN/County APPG – Rural Bus Inquiry, Mr Pointer has been asked to complete this and a response has been sent **34g**

- HCLG Select Committee Devolution Inquiry, responded to **34i**
- Scheme of delegation published to the website **39**
- Additional resource to help Parish Council resilience. Information being gathered and collated from other councils. Draft Job description being prepared. **40**
- Bank Reconciliation for March 2020 circulated to all Councillors **46d**
- Litter picking equipment to be purchase **46e**
- Nottinghamshire and Nottingham Joint Waste Local plan – additional information requested **47c**
- Local Electricity Bill – additional information to be requested **48a**
- Grave Maintenance – Fleet contact details to be passed on **48b**
- Best Kept Village – Quotation requested for fixing new edgings **49**

#### Other items

- All planning consultations responded to
- Lighting problem on Pedestrian/Cycle bridge from the A46 over the A1 to Know How – To be maintained by Highways England

#### Reports to NCC

<b>FS197085960</b>	Kerb	High Street - outside Gascoines
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#### Reports to NSDC

None		
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#### Councillor M Davies

**44** – Hard copy minutes of 23 March Meeting to be signed when possible  
Thanks to all those that are offering help to others at this difficult time.

#### Councillor Fabian

**35a** – Refurbishment of metal ended benches – all such benches are currently being surveyed to determine the one most in need of this maintenance work

#### Councillors J Davies & Fabian

**36a** – Alterations and additions to station planters is being progressed with the Clerk and East Midlands Railway

#### All Councillors

##### 18h – Dog poo bag holders

Cllrs Fabian and Mackenzie have identified locations. Cllr Musson to weave some from Willow to be erected on existing street furniture.

##### 19g – Neighbourhood Plan Scoping Meeting

This meeting was held on 11<sup>th</sup> March – notes have been prepared and are being discussed with NSDC to ascertain if the issues and concerns raised are within the scope of a neighbourhood plan.

The meeting closed at 19:50pm

#### Abbreviations:

**NCC** – Nottinghamshire County Council/Councillor

**NSDC** – Newark & Sherwood District Council/Councillor