

**Minutes of a Meeting of Exbourne with Jacobstowe Parish Council held on  
Wednesday 25<sup>th</sup> March 2015 at 20.00 in the The Village Hall, Exbourne.**

**107. Those present**

Cllr M. Luxton (Chairman)  
Cllr D. Weeks  
Cllr S. Blakeman  
Cllr F. Glanville  
Cllr B. Cobb  
Cllr Mrs. R. Williams  
Cllr U. Lawson

**There were four members of the public present.  
Cllr Trevor Hill, Borough Councillor for the Exbourne Ward, was  
present.**

**108. Apologies for absence – there were none.**

Before the meeting started the Chairman invited the members of the public to address the council.

Two members of the public wished to know the situation with the proposed development in the village. The chairman explained that some plots of ground have been put forward as possible development sites. No applications have been received. The members of the public were encouraged to submit their comments to WDBC before the 13<sup>th</sup> April deadline. They can be submitted online. Cllr Blakeman stated other plots of ground can be put forward and he explained that the common building density is 20-25 homes per hectare.

A third member of the public was there as he had submitted a letter concerning council communication and he was also opposed to the way in which the 'Our Plan' consultation has been carried out. He was also encouraged to submit his comments to WDBC

2 members of the public left the meeting.

**109. Declarations of interest –** Cllr Glanville declared a personal and prejudicial interest in item 8.3 as he is related to the applicant. Cllr Blakeman also declared a personal and prejudicial interest as he has spoken to the applicant about the application. Cllr Weeks declared a personal interest as he is related to the applicant.

Cllr Cobb declared a personal and prejudicial interest in item 4.6 as his son is submitting a quote.

**110. Minutes of the last meeting –** Cllr Weeks proposed that the minutes be signed as a correct record. This was seconded by Cllr Blakeman. The chairman then signed the minutes.

The notes of the public meeting were not signed as it was not a council meeting, but it was agreed they could go on the website.

## **111. Matters arising from the last meeting**

**111.1 Report by Borough Councillor Trevor Hill –** nothing to report.

**111.2 Cllr Hill to report on Enforcement Cases –** Cllr Hill stated he has not heard anything from the new Enforcement Officer, but he hopes to see him soon and obtain the information requested.

Cllr Blakeman asked about the Planning Officer situation. Cllr Hill informed him that more have left, but it is hoped that it will settle down soon. The head of planning Marion Playle has left.

### **111.3 The council to formulate their response to the 'Our Plan' consultation.**

Cllr Weeks informed the council that at a meeting held on 29<sup>th</sup> August 2007 it was felt that the infrastructure should be in place before any houses were built. It was also stated that 25 homes would be a suitable addition (in number terms) to the village. The North Road area was deemed a good place for any development.

He also stated that 2 household residents from Exbourne were on the housing register.

It was noted that the school is at full capacity and is not able to expand.

The council favoured smaller developments which would blend in with the existing village.

Cllr Blakeman stated that in developments of under 5 homes there is no requirement for affordable housing, but in developments of over 5 there would be.

Cllr Weeks felt there should be improvements to the road between Avenue House and The Shrubbery and double yellow lines along between Court Barton and the school to prevent the parking chaos at school start and finish times.

The chairman also raised the issues of rural isolation and deprivation. Limited employment opportunities.

Cllr Blakeman suggested the ground by the church (opposite Court Barton) as a possible site for houses. It is a designated open space, but is not used as this. Any development would have to be carried out with care because of its proximity to the church. Some other locations were also mentioned.

The clerk to draft a response and circulate for council approval. She confirmed that 8 members of the public and two councillors have booked places for the Neighbourhood Plan meeting.

### **111.4 TAP Fund application for further funding for Highways Lengthsman.**

Cllr Hill stated the application had been considered at the recent meeting. It had been successful. The four parishes have been awarded £6000 (£1500 each) for Highway Lengthsman work.

**111.5 Public Transport Consultation – deadline April 20<sup>th</sup>.** The council did not wish to submit a comment as the proposals did not affect the parishes too much.

**111.6 Cutting of grass and clearing of car park at Little Ellicroft Meadow** – the clerk stated the adverts had been placed on the notice boards and no further quotes have been received. Cllr Cobb stated his son had quoted £100 for the first cut and £50 for each for the remaining 3 cuts. This would include the clearing of the car park. Cllr Blakeman proposed that this quote be accepted. This was seconded by Cllr Lawson. It was stated that this would be carried out this year and a decision will be taken later as to whether to do this maintenance again next year. It was requested that the first cut be carried out as soon as possible.

## **112. New Items**

**112.1 Council Communication** – a member of the public had sent a letter raising the issue of communication and points raised have been taken on board.

The clerk apologised and will endeavour to ensure agendas are on the website in future. The issue of a notice board in The Burrow was raised in June 2013. The old notice board has now been removed. The clerk will pursue the original offer of putting a notice board in the shop. Cllr Williams stated the village hall committee were happy for the parish council to make use of one of the new notice boards.

The subject of a distribution list was also raised back in January 2011. The clerk will put something in the Parish Pump/website asking residents who would like to receive information from the council (minutes/agendas and any emails that are suitable for public distribution).

The council having its own website was also raised. Cllr Williams had contacted Highampton Council, who as well as having info on the Hatherleigh.net site also have their own website. The company that runs it charges a £295 setup fee and then £50 per year. It was agreed that this should be decided upon by the new council. The clerk to maintain a folder in the hall with minutes in.

**112.2 Report on Northern Links meeting** – the notes have been sent by email and circulated to all Cllrs.

**112.3 Adopt a Kiosk – a letter has been received from BT offering communities the chance to adopt their telephone kiosk.** The letter has been circulated via email and the booklet, which was sent will be placed in the circulation file. The council stated the kiosk is listed and BT have to maintain it and are unable to remove it so leave it with them to maintain. The council does not wish to adopt it.

**112.4 Review of Assets/The new bench has been added to the insurance schedule.** The list was circulated via email. The new bench has been added to the list of assets, which was agreed to be in order. The chairman stated the new bench will be placed in North Road next Monday.

**112.5 Date for the Annual General Meeting** – the Standing Orders stipulate that in an election year the AGM should be held on or within 14 days following the day on which the Councillors elected take office. It can be held on either 13<sup>th</sup> May or 20<sup>th</sup> May. Councillors decided upon 13<sup>th</sup> May. The clerk to ascertain availability from village hall.

**112.6 The Annual Return has been received. Councillors to consider signing a letter allowing the clerk to collect a bank statement directly from the bank to allow for quicker completion of year end accounts.** It was agreed that two signatories should sign the letter.

The clerk stated the Notice of Appointment of date for the exercise of electors rights has been put up on notice boards.

**112.7 Review Standing Orders and Financial Regulations** – these were reviewed and no amendments were deemed necessary.

**113. Matters arising from circulated correspondence (info only)**

There was none.

**114. Parish Paths Partnership (P3)**

It is reported later in the meeting, but the council has received £50 grant.

**115. Planning**

**115.1 Applic No. 00267/2015 Lower Woodhall, Exbourne** – removal of condition 3 of planning permission 8405/2005/OKE to permit full residential use of existing holiday lets. Discuss at meeting.

After some discussion Cllr Blakeman proposed that the council took a neutral view and WDBC determine the application in line with their published policy. Cllr Lawson seconded this and it was agreed by all.

**115.2 Applic No. 00268/2015 Woodhall Barn, Exbourne** – removal of condition 4 of planning permission 7106/2005/OKE to permit full residential use of existing holiday accommodation. Discuss at meeting.

Decision as above (115.1)

**Cllr Glanville left the meeting.**

**115.3 Applic no. 00278/2015 Hole Downs, Exbourne** – outline application for erection of agricultural workers dwelling. Discuss at meeting.

All were in agreement to submit a neutral view and state the council would not object if the assessor feels there is a genuine need for a dwelling there.

**Cllr Glanville returned to the meeting. A member of the public left the meeting.**

**116. Finance**

**116.1** Invoice from Burrridge Printers (printing flyers for inclusion in Parish Pump) - £5.00  
It was proposed by Cllr Blakeman that this invoice be paid. This was seconded by Cllr Lawson. All in agreement.

**116.2** Invoice from Exbourne Village Hall for hire of hall – £90.00  
It was proposed by Cllr Weeks that this invoice be paid. This was seconded by Cllr Williams. All in agreement.

**116.3** Invoice from clerk for wages and expenses (1 month) - £175.48  
It was proposed by Cllr Weeks that this invoice be paid. This was seconded by Cllr Williams. All in agreement.

**116.4** Received from Devon County Council for P3 - £50

**116.5 Review of budget**

There are no problems with the budget. The VAT when it is reclaimed can be added to General Reserves. Cllr Weeks stated the amount left in the budget for clerks expenses is a lot more than was expected.

**116.6** Details of balance at bank - the bank balance as at 9<sup>th</sup> March 2015 was £10,290.02. There are the cheques signed this evening for £5.00, £90 and £175.48 to deduct and the reclaimed VAT of £289.09 to add on. This brings the balance to **£10,308.63**. There are still the sums of £400 for the lengthsman, £300 for wi-fi (both from TAP funds) and £500 towards the heating in the village hall allocated, but not yet spent. **£10,308.63 is the balance the parish council will be taking forward to the new financial year.**

The clerk had given the sum of £2 to go towards heating. She will claim this on her next invoice.

**117. Matters at the discretion of the Chairman**

**117.1** Cllr Hill stated he will not be standing at the forthcoming elections as a Borough Councillor. It is to do with the boundary change and work commitments.

**117.2** Cllr Glanville stated he would be stepping down as a parish councillor as they could be moving further away from Exbourne.

**117.3** Cllr Williams stated she had attended a war memorial condition survey workshop organised by Civic Voice. She is now a fully paid up member of the war memorial survey team. The war memorials in these parishes have not yet been documented.

**117.4** The clerk informed the council that she will be working as a poll clerk at North Tawton for the forthcoming election.

The next council meeting will be held at The Village Hall, Exbourne on Wednesday 29<sup>th</sup> April 2015. It will commence at 8.00 p.m.

The chairman closed the meeting at 9.35 p.m.