

AGENDA

Donhead St Andrew Parish Council Full Meeting

Friday 15th January 2016 at 7:30pm
in the Henrietta Barnett Field Centre

Councillors are summoned to a meeting called by:

Mrs Sandra Harry, Clerk to the Parish Council

The Castle, Donhead St Andrew, SP7 9LG

donheadstandrewpc@gmail.com / 01747 828269

Sandra Harry

11th January 2016

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

16.01.01 **Apologies** received/accepted and those present/not present.

16.01.02 **Declarations and Dispensations**

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

16.01.03 **Public Participation and Presentations** - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

16.01.04 **Approval of minutes:**

Full - 20th November 2015

Interim - 21st November 2015

PLANNING MATTERS

16.01.05 **Applications determined**

FINANCE

16.01.06 **Approval of payments information**

Payee	Purpose	Cheque	£ nett	£ vat	£ total	
Contractor	Cemetery Tree survey	438	150.00	30.00	180.00	retrospective
Obo SLCC	Professional membership	439	29.30	0	29.30	Budgetted/retrospective
Obo HMRC	Tax - December	440	34.20	0	225.80	Budgetted/retrospective
Clerk	Salary - December	441	225.80	0	34.20	Budgetted/retrospective
Obo HMRC	Tax - January	442	34.20	0	225.80	Budgetted/retrospective
Clerk	Salary - January	443	225.80	0	34.20	Budgetted/retrospective
Clerk – reclaim of grant money funded supplies	Computer, PSC, Software, paper & printer cartridges	444	448.22	89.64	537.86	retrospective
Obo ICO	Data registration	445	35.00	0.00	35.00	Budgetted/retrospective

16.01.07	Direct Debit for Data Protection Registration	
16.01.08	Revised audit requirements and costs / Budget for 2016/17	
16.01.09	Ongoing projects: Footpath Information signs and Way Markers Fingerpost / Notice Boards Tree works	
CEMETERY		
16.01.10	War memorial cleaning and renovation of inscriptions / slate panels	
HIGHWAYS/Rights of Way		
16.01.11	Footpaths: a. Replacement Stiles b. Permissive path between FPs 4 and 5 - no further progress to report.	
16.01.12	Future locations for SIDs	
16.01.13	Clarence reports - 0300 4560105 / Clarence@wiltshire.gov.uk / My Wiltshire reports	
OTHER MATTERS REQUIRING CONSIDERATION and/or RESOLUTION		
16.01.14	Community Resilience/ Emergency Planning	
Reports		
16.01.15	W.Cnllr Tony Deane	
16.01.16	Other reports: a. Chairman b. Clerk - litter picking equipment;	
16.01.17	Correspondence - Local Housing Panel meeting; Monday 29 th February 2016 in Charlton New Remembrance Hall	
16.01.18	Public participation - for comments relating to the evening's agenda items and discussion.	
16.01.19	Date and time of next meetings: Annual Parish Meeting - 11 th March 2016 Annual General Meeting - 13 th May 2016 Full -11 th March 2016; 13 th May 2016; 15 th July 2016; 16 th September 2016; 18 th November 2016. <u>plus</u> Interim planning/consultation meetings as advised.	