

**BRANDON TOWN COUNCIL**  
Minutes of the Meeting of the Full Brandon Town Council  
Held at 7.00pm on Monday 2 June 2008  
At the Forest School, Bury Road, Brandon.

**Present:** Cllr. R Silvester, Cllr. D Bimson, Cllr. K Butcher, Cllr. G Hughes, Cllr. L Jacobs, Cllr. Mrs S Jureko, Cllr. P McLoughlin, Cllr. P Ridgwell, Cllr. A Simmons, Cllr. N Vant, Cllr. Mrs M Young.

**Also present:** Mrs C Mason (Town Clerk), PC Paul Crouch, 6 members of the public.

The meeting commenced at 7.00 pm.

In view of the question raised at the previous meeting in relation to the legality of the re-election of Cllr. R Silvester as Chairman, an email from SALC was read out by the Town Clerk. This confirmed 'the town council have the ability to revisit issues and make fresh decisions'. Accordingly, Resolution BTC/01/12/May/08 will stand.

Cllr. R Silvester asked it to be noted that the qualification required to be Chairman of Brandon Town Council should depend on the quality of work given to the council and consequently no Councillor should be excluded.

**1. APOLOGIES FOR ABSENCE**

Cllr. E Ashley, Cllr. S Edwards.

**2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS**

None.

**3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Full Brandon Town Council Annual General Meeting of Monday 12 May 2008 (Public items) [LGA 1972 Sch.12].

Resolution Record No. **BTC/12/02/Jun/08**

Proposed by Cllr. G Hughes and seconded by Cllr. A Simmons.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL ANNUAL GENERAL MEETING OF MONDAY 12 MAY 2008 BE ACCEPTED AND SIGNED AS A TRUE RECORD.

**4. MATTERS ARISING** for information exchange only

Of the Full Brandon Town Council Meeting of Monday 12 May 2008 (Public items) [LGA 1972 Sch.12].

Cllr. Mrs M Young questioned the wording of the resolution relating to agenda item 11. A satisfactory reply was given.

**5. PUBLIC FORUM** - monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/13/02/Jun/08**

Proposed by Cllr. N Vant and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Owing to continual vandalism and anti-social behaviour, a resident presented the town council with a petition requesting the alley way at Coulson Lane be gated at each end and locked at night. The proposal has the full support of Brandon police. The Town Council agreed to investigate the legality of this option. Highways to be contacted for advice.

#### **6. TO RECEIVE A REPORT FROM THE POLICE**

The Chairman welcomed PC Paul Crouch to the meeting.

Crime: There has been an increase in thefts from motor vehicles. USAF personnel are being targeted. There has been a series of dwelling burglaries. The suspect has been arrested and stolen property recovered. A warrant was executed in Yew Drive as part of Suffolk Drugs Week. A quantity of what is believed to be heroin has been recovered. The suspect is on bail. The surveys in Warren Heath / Knappers Way have been completed. Early feedback is that the biggest concern from residents is lack of parking. With regard to youths gathering on Market Hill, a different approach is to be explored. PC Halford (PC Crouch's replacement) is to be sent on a course to enable her to use a headcam. This also records sound. Points raised in the recent Community Engagement event at the Brandon Leisure Centre included youth nuisance in the laundry at Stores Street, parking on Market Hill, vehicle sales on grass verges, criminal damage at the railway station, anti social behaviour in the High Street and at Coulson Lane.

A presentation on Community Sentences will be held on Monday 30 June 2008 at 2.00pm at the Church Institute. All welcome.

Questions raised consisted of untaxed cars parked on the highway, cars driving on the pathway at Gas House Drove, underage drinking at the Brandon Remembrance Playing Fields. The Chairman thanked PC Crouch for the work he has carried out within Brandon during the last two years and wished him well in his new post at Newmarket.

#### **7. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

With little to report, questions were invited. Cllr. P Ridgwell asked for a) clarification on aircraft flying after midnight and b) whether the town council could be informed when any 'out of the ordinary' aircraft is flying over Brandon.

#### **8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.**

Nothing to report.

The meeting was reconvened

#### **9. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972).

Cllr. R Silvester and Cllr. N Vant asked that two matters of urgent business be addressed in the confidential section of the meeting.

#### **10. ACCOUNTS**

10.1 Approval of payments: Public Items – May 2008 Discussion permitted upon.

10.2 Confidential Items – May 2008 (Staff Salaries/Local Gov. Pensions).

Resolution Record No. **BTC/14/02/Jun/08**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE AND TEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
May-08	47.63	Travis Perkins	40.53	7.10
May-08	305.50	TWR Accountants (Sage Payroll)	260.00	45.50
May-08	253.37	Thetford Garden Centre (4 Invoices)	233.51	19.86
May-08	346.92	E.ON (Xmas Tree Lights)	330.40	16.52
May-08	147.41	Finevale Service Station	125.45	21.96
May-08	951.75	SDR Electrical (Lights at Caretaker's Store)	810.00	141.75
TOTAL:	2,052.58		1,799.89	252.69

### 11. ALLOTMENTS

Cllr. A Simmons declared an interest but did not leave the room. Six allotment plots are still available. The provision of water is proving onerous. The commercial rate charged by Anglian Water is £1.055 per cubic meter. Enquiries to be made regarding the maximum amount of water that can be extracted from the river without a licence.

### 12. TWINNING

Suggested dates for the visit to Neufchatel-Hardelot: Any time between the 8th and the 18th August 2008. Interested persons to confirm their availability.

### 13. NINE STILES WALK

The Annual Nine Stiles Walk will take place on Friday 11 July 2008 at 7.00pm.

Cllr. Mrs S Jureko will lead the walk.

### 14. EMERGENCY PLAN

Notes from the practice exercise were circulated. A copy of which will be kept on file. No issues were raised.

### 15. RESOLUTION from Cllr. P Ridgwell. Resolution No. 134.

‘That Councillor Ward Reports be reinstated on the agenda of every Full Brandon Town Council meeting.’

Proposed by Cllr. P Ridgwell but not seconded. Therefore, the motion falls.

It was agreed, however, that reports from meetings attended by Councillors should be given to the town clerk for inclusion in the agenda pack.

### 16. PURCHASE OF OLD PICTURES OF THE COUNCIL OFFICES

Copies of the available photographs were circulated at the meeting.

Resolution Record No. **BTC/15/02/Jun/08**

Proposed by Cllr. R Silvester and seconded by Cllr. A Simmons.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL SELECTS AND PURCHASES THREE PHOTOGRAPHS OF THE OLD SCHOOL HOUSE / MARKET HILL FOR A TOTAL COST OF THIRTY POUNDS PLUS VAT.

## **17. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN**

No issues were raised. Cllr. P Ridgwell asked that Highways be contacted regarding the missing Market Hill street sign. East Ward vacancy: In the event of a contested election it was agreed to arrange for the delivery of poll cards. The Electoral Officer to be advised.

## **18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:**

Resolution Record No. **BTC/16/02/Jun/08**

Proposed by Mrs S Jureko and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: QUOTES: LAND: STAFF: CONTRACTS

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

## **19. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES**

Of the Full Brandon Town Council Annual General Meeting of Monday 12 May 2008.

Amendment to minutes: Agenda item 23 should read...overspend of £11,000 and ...10.30am.

Resolution Record No. **BTC/17/02/Jun/08**

**CARRIED:**

THAT THE AMENDED CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL ANNUAL GENERAL MEETING OF MONDAY 12 MAY 2008 BE ACCEPTED AND SIGNED AS A TRUE RECORD.

## **20. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES**

Of the Full Brandon Town Council Annual General Meeting of Monday 12 May 2008  
None.

## **21. THE ORCHARD**

To date, no quotations have been received. Discussion deferred until the next meeting.

## **22. OFFICES AT THE OLD SCHOOL HOUSE**

Resolution Record No. **BTC/18/02/Jun/08**

**CARRIED:** 8 for 2 abstentions.

THAT BRANDON TOWN COUNCIL AGREES THAT THE LEVEL OF RENTSET BY BARKER STOREY MATTHEWS WILL STAND.

## **23. THE LODGE**

Resolution Record No. **BTC/19/02/Jun/08**

**CARRIED:** 8 for 1 against 1 abstention.

THAT THIS COUNCIL APPOINTS A SMALL WORKING PARTY, WITH DELEGATED POWERS, TO ACCEPT THE LOWER QUOTATION RECEIVED TO CARRY OUT THE REMEDIAL WORKS TO THE RIVERBANK AT THE LODGE.

Cllr. G Hughes, Cllr. A Simmons, Cllr. R Silvester to form the working party.

## **24. RENOVATION WORK TO THE OLD SCHOOL HOUSE**

Works are slightly behind schedule. It is anticipated this will be made up before the next site

meeting. The carpets, flooring and paint colour have been chosen. No further issues were raised. The next meeting with R G Carters is arranged for Friday 27 June 2008 at 10.30am.

**9. URGENT BUSINESS**

Cllr. N Vant asked that a resolution to bring grave digging back 'in house' be included on the agenda of the next Full Town Council meeting.

The meeting terminated at 9.35 pm.