

# Babraham Parish Council: Agenda

## To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council to be held remotely on **Thursday 10 September 2020 at 19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents circulated via email prior to the meeting.

**Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.**

**Members: 5 Quorum: 3**

**The meeting will be conducted remotely using Zoom with details posted on the council website shortly before the meeting**

	<b>Part I: Non-Confidential Information</b>
<b>2009/01</b>	<b>To receive and approve apologies for absence</b>
<b>2009/02</b>	<b>To receive members' declaration of interest for items on this agenda</b>
<b>2009/03</b>	<b>To sign and approve minutes of meeting dated 13 August 2020</b>
<b>2009/04</b>	<b>Exclusion of the public</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
<b>2009/05</b>	<b>Public participation time – 15 minutes allowed</b>
<b>2009/06</b>	<b>Report from South Cambridgeshire District Councillor P McDonald</b>
<b>2009/07</b>	<b>Report from Cambridgeshire County Councillor K Cuffley and R Hickford</b>
<b>2009/08</b>	<b>Report from Babraham Research Campus (BRC) representative</b>
<b>2009/09</b>	<b>Clerk's Report</b>
<b>2009/10</b>	<b>Coronavirus</b> To note or review communications from local and national authorities, views and actions from Parishioners and other publics. To resolve on actions for Parish Council.
<b>2009/11</b>	<b>Traffic calming</b> To note report on costings for privately delivered speed control systems. To consider Council's actions to provide traffic calming and to agree expenditure.
<b>2009/12</b>	<b>Budget</b> To review documentation in preparation for 2021 Budget.
<b>2009/13</b>	<b>Independent transport report</b> To consider action by Stapleford and Great Shelford Parishes on a review of transport note or review xxx resolve on actions for Parish Council.
<b>2009/14</b>	<b>Zero Carbon opportunities</b> To review opportunities to gain funding to support Parish initiatives.
<b>2009/15</b>	<b>Greater Cambridge Partnership (GCP)</b> To consider works, including recent activity on A1307, other discussions and actions by GCP on Park& Ride and other activity and to resolve on any actions.
<b>2009/16</b>	<b>Traffic and transport</b> To review traffic and transport issues affecting the Parish and resolve on any actions.

<b>2009/17</b>	<b>Local Plan and local developments</b> To note any contribution required to South Cambridgeshire action on Local Plan, potential and active developments in the Parish and to resolve on any actions.																											
<b>2009/18</b>	<b>Street Lighting</b> To review correspondence and resolve on actions on street lighting.																											
<b>2009/19</b>	<b>Defibrillator</b> To review activities and resolve on actions on to ensure correct operation of defibrillator.																											
<b>2009/20</b>	<b>Clerk appraisal and salary</b> To note review of Clerk appraisal document, review new salary scales and resolve on actions.																											
<b>2009/21</b>	<b>Review Policies</b> To review and approve, if agreed, Parish Council Policies.																											
<b>2009/22</b>	<b>Neighbourhood Plan</b> Cllrs to consider report from Cllr Attwood and to resolve on any actions.																											
	<b>FINANCE</b>																											
<b>2009/23</b>	<b>Receipts (as of 31 August 2020)</b> None was received as of this date.																											
<b>2009/24</b>	<b>Payments (as of 31 August 2020)</b> <table border="0"> <tr> <td>HMRC</td> <td>Tax</td> <td><b>£65.00</b></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Salary August</i></td> <td><i>£260.12</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Folders</i></td> <td><i>£8.00</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Stamps</i></td> <td><i>£18.24</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Travel August</i></td> <td><i>£3.42</i></td> </tr> <tr> <td><b>Don Powell</b></td> <td><b>Costs</b></td> <td><b>£289.78</b></td> </tr> <tr> <td>Ionos: 3 DD (DATE)</td> <td>Mail and web services</td> <td><b>£30.00</b></td> </tr> <tr> <td>Haven Power: 3 DD (DATE)</td> <td>All periods</td> <td><b>£40.73</b></td> </tr> <tr> <td>Babraham CofE School</td> <td>Hall hire (19-20)</td> <td><b>£87.75</b></td> </tr> </table> <p>A full list of payments will be circulated and reviewed at the meeting.</p>	HMRC	Tax	<b>£65.00</b>	<i>Don Powell</i>	<i>Salary August</i>	<i>£260.12</i>	<i>Don Powell</i>	<i>Folders</i>	<i>£8.00</i>	<i>Don Powell</i>	<i>Stamps</i>	<i>£18.24</i>	<i>Don Powell</i>	<i>Travel August</i>	<i>£3.42</i>	<b>Don Powell</b>	<b>Costs</b>	<b>£289.78</b>	Ionos: 3 DD (DATE)	Mail and web services	<b>£30.00</b>	Haven Power: 3 DD (DATE)	All periods	<b>£40.73</b>	Babraham CofE School	Hall hire (19-20)	<b>£87.75</b>
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<b>2009/25</b>	<b>Purchases</b> Clerk purchased 24 first-class stamps (£18.24) and four folders (£8.00): Minute 2008/22.																											
<b>2009/26</b>	<b>Balances and Bank Reconciliation at 31 August 2020</b> Balances held <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£11335.89</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£61,242.84</td> </tr> <tr> <td>Total</td> <td>£72,578.73</td> </tr> </table>	Unity Current A/C balance	£11335.89	Unity Savings A/C balance	£61,242.84	Total	£72,578.73																					
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<b>2009/27</b>	<b>Unity Bank</b> To note Clerk report on Bank signatories.																											
<b>2009/28</b>	<b>VAT</b> To note claim submitted of £1216.78 VAT (2008/25) paid during Oct 19-Mar 20.																											
	<b>PLANNING</b>																											
<b>2009/29</b>	<b>Planning Applications (as of 31 August 2020)</b> <b>20/01932/HFUL.</b> Two storey side extension, first floor side extension, conversion of existing attached garage to habitable use to include a single storey front extension, and erection of a single storey detached garage: Yorke House High Street Babraham: <a href="https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01932/HFUL">https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01932/HFUL</a> Deadline Friday 11 September																											

	<p><b>20/03423/HFUL.</b> Erection of a 2.5m acoustic fence to road frontage following pre-application pre/0003/19: Church Farm House Sawston Road Babraham CB22 3AP; Dr Patrick Axon. <a href="https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/03423/HFUL">https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/03423/HFUL</a> Deadline 22 September 2020.</p>
<p><b>2009/30</b></p>	<p><b>Planning decisions (as of 31 August 2020)</b></p> <p>20/03012/HFUL: Stable Cottage High Street Babraham Cambridge Cambridgeshire CB22 3AG, Retrospective installation of 2 No. Velux rooflights. Received 20 August; retrospective approval.</p>
<p><b>2009/31</b></p>	<p><b>Planning Department performance</b></p> <p>To consider response to Greater Cambridge Planning on lack of consultation with Council and Parishioner on development in the Parish.</p>
<p><b>2009/32</b></p>	<p><b>Correspondence</b></p> <p>CLRs to note:</p> <ul style="list-style-type: none"> <li>• Coronavirus activities and support services</li> <li>• SCDC newsletters and Parish bulletins</li> <li>• Cambridgeshire County Council newsletters</li> <li>• Planning Department bulletin</li> </ul>
<p><b>2009/33</b></p>	<p><b>Items to report and inclusion in the next meeting</b></p> <p><b>Date of next meeting:</b> Thursday 8 October 2020 at 7:30pm</p>
<p><b>2009/34</b></p>	<p><b>Part II: Confidential Information</b></p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Don Powell</i> 31 August 2020</p> <p>Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>