

AVENBURY PARISH COUNCIL
CLERK TO THE COUNCIL: JENNIFER EVA
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To Members of Avenbury Parish Council: Notice is hereby given for the Parish Council Meeting to be held on **Wednesday 21st January**, commencing at 7 pm, in **The Public Hall, Bromyard**.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act reasonably and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. The recording must be visible to anyone at the meeting.

BUSINESS OF THE AGENDA

26/38 APOLOGIES

To receive apologies for absence.

26/39 DECLARATIONS OF INTEREST

To receive any Declarations of Interest and written Requests for Dispensations

26/40 MINUTES OF THE PREVIOUS MEETING

To approve the Minutes of the meeting held on 16th September 2025.

26/41 EXCLUSION OF MEMBERS OF THE PRESS AND PUBLIC *LGA 1972 ss 101, 102*

To agree on any items to be dealt with after the public (including the press) have been excluded, as publicity would prejudice the public interest because of the confidential nature of the business to be transacted.

26/42 WARD COUNCILLOR

To receive and note a written report from the Ward Councillor.

26/43 PUBLIC SESSION

Public questions for parishioners – n.b., time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

26/44 FINANCE

1. To receive and note a finance report – September to January
 - a. Spend against budget
 - b. Bank reconciliation
 - c. Current account balance £7,056.12
 - d. Reserve account balance £6,332.23
2. To approve invoices for payment via online transfer.

Payee	Service	VAT	Total
J Poyner	Grounds Maintenance	£96.00	£576.00
HMRC	PAYE Month 9	-	£72.20
HMRC	PAYE Month 10	-	£72.20
J Eva	Dec Salary	-	-
J Eva	Jan Salary	-	-
J Eva	Printer toner	-	-

3. To note invoices paid between meetings.

Ref	Payee	Service	VAT	Total
Month 6	HMRC	PAYE	-	£72.20
Month 7	HMRC	PAYE	-	£72.20
Month 8	HMRC	PAYE	-	£72.20
16462	Autela	Payroll Aug – Nov	£17.60	£105.60
	J Eva	Sept Salary	-	-
	J Eva	Oct Salary	-	-
	J Eva	Nov Salary	-	-

4. To consider the draft Precept / Budget 2026/ 27.

26/45 PARISH COUNCIL WEBSITE AND EMAIL REQUIREMENTS

To note the requirements as per Assertion 10 of the AGAR 2025/26 and consider necessary action.

26/46 PLANNING APPLICATIONS

1. To comment on planning applications, which are to be determined by Herefordshire Council.
 - a. [P253422/F - Land off B4214 Munderfield, Bromyard, HR7 4JU](#)
Repositioning of an existing access and gate off B4214, to include revised and enhanced access for public footpath
Type: Planning Permission.
 - b. [P253485/RM - Land at Flaggoners Green South of the A44, West of Panniers Lane East of Chanctonbury and North of Pencombe Lane Bromyard](#)
Application for approval of reserved matters following outline 190111, allowed on appeal APP/W1850/W/23/3334520 (Outline planning application for the erection of up to 120 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from the A44. All matters reserved except for means of access).
Type: Approval of Reserved Matters.

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