

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 8th April 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, C Collingham, R Davis, A Farr, B McDowall, L Selby (Chair), M Hamilton  
M Salt, Clerk

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. L Weaver. , R Reeves, P Smith and R McPherson.

## **Planning applications**

The following applications were considered:

14/0422/FUL – application for external and internal remodelling and orangery and front portico extensions at Hill House, Cockett Lane, Farnsfield.

Application supported.

14/00469/FUL – application for erection of extension to dwelling to provide first floor bedrooms and bathroom with pitched roof to garage at Thurne, Crabnook Lane, Farnsfield.

Application supported.

14/00478/FUL – demolition of existing porch and conservatory. Construction of new porch and raising of existing roof line, installation of new rooflights at The Limes, Chapel Lane, Farnsfield.

Application supported.

14/00528/FUL – application to raise existing roof level to provide first floor extension to existing bungalow at Red Roofs, Far Back Lane, Farnsfield.

Application supported, Cllr Clarke abstained from voting.

13/01651/FUL – installation and commissioning of a single 500kw wind turbine generator with a height of 62m to blade tip at Copt Hill Farm, Rickett Lane, Blidworth.

The comments of Blidworth and Rainworth Parish Councils were noted. It was agreed that there would be no impact upon Farnsfield but there

would be no objection due to lack of knowledge of the local impact of the proposed wind turbine.

Cllr Collingham abstained.

### **Ash Farm Development**

The Clerk informed the meeting that whilst at a meeting regarding the Neighbourhood Plan a 'call back' opportunity was raised. Having pursued this the Clerk contacted the National Planning Casework Unit at the Department for Communities and Local Government and had sent a letter requesting intervention in the planning process at NSDC. This was done following a discussion with the Chair, Cllr Selby and Cllr Davies. Having confirmed that the letter had been received the latest development was that the planning application for reserved matters due to be heard by NSDC Planning Committee on 8<sup>th</sup> April 2014 had been deferred. No further information was available.

The meeting closed at 8.22pm

# **FARNSFIELD PARISH COUNCIL**

**Minutes of the Annual Parish Meeting held at 7.00pm on Tuesday 22nd April 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, R Davis, Selby (Chair), M Salt, Clerk

One member of the public – L Healey

## **Apologies for absence**

None received.

## **Minutes of the previous meeting**

The minutes were circulated and noted.

## **Annual Parish Report**

The Clerk circulated a report, attached, for consideration and comments

# **FARNSFIELD PARISH COUNCIL**

## **ANNUAL PARISH MEETING REPORT 2013-2014**

## **Councillors**

The Councillors are:

Lynda Selby –Chair of the Council

Karen Clarke – Vice Chair

Roger Davis – Chair of Finance and General Purposes Committee

Bruce McDowall

Peter Smith

Matt Hamilton

Richie McPherson

Robert Reeves

Lawrence Weaver

Alison Farr

Chris Collingham

## **Council changes**

Elaine Holt resigned from the Council in April 2013 and following an election was replaced by Richie McPherson.

## **Finances**

**Farnsfield Parish Council 2014-15**

**Page 3 of 100**

The precept for 201-14 again remained unchanged at £63,000.

The Village Centre has been redecorated throughout.

The play area at Lady Goodwin's Corner has been refurbished with a grant of £50,000 from WREN, a contribution of £5000 from the Parish Council and the remainder from the Local Improvement Scheme of Nottinghamshire County Council.

The play area at Parfitt Drive has also been refurbished and additional equipment added in the area at a cost of £19,000. A grant was made by the John and Nellie Brown Trust covering the total costs of the refurbishment.

Election costs were incurred amounting to £3855.24p.

The precept for 2014-15 will also remain unchanged at £63,000 despite a reduction in the support grant from Newark and Sherwood District Council, resulting in a shortfall of £650 on the precept with no increases to compensate for inflation for 3 years..

## **Planning**

The Newark & Sherwood District Publication Core Strategy has now been adopted and changes some things in planning and development terms. We are now designated as a large village and housing development will be permitted, within strict limits and not to the detriment of the character of the village.

The areas of land off Milldale Road and Cockett Lane have been identified in the plan as potential sites for the inclusion of 105 dwellings in total, 35 at Milldale and 70 at Cockett Lane.

Despite the details in the above document an application to build 100 dwellings at Ash Farm, Cockett Lane was submitted to Newark and Sherwood DC by Barratt Homes. This application was varied and outline permission has been granted for 88 dwellings to be build on the site.

We are now awaiting the outcome of the reserve matters relating to the type and location of dwellings on the site and reassurances that the sewage disposal and surface water disposal will be dealt with satisfactorily and not to the detriment of the village. It is likely, from our experience, that any conditions imposed will be subject to negotiation between Barratt's and DSDC.

The Parish Council are far from happy with the application of the policies in the Core Strategy (DPD) document, have challenged its validity with NSDC to be assured that it is a sound document. A request for intervention has been made to the Communities Planning Department (Inspectorate) and an acknowledgement has been received. They are watching the progress of the application now due to be finalised in May 2014.

The Parish Council have given notice to Newark and Sherwood DC that they will be developing a Neighbourhood Plan for the Parish. The formal process has commenced and a steering group is in the process of being compiled with a view to completing the plan by 2015. This will then become a legal document, if accepted and the views of the Parish must then be taken into account in future planning decisions.

## **Environment**

A proposal was made to the Parish Council by a group of children for a skate park in the village. Now that the play area is almost complete steps have been taken to consider the feasibility of this and find a suitable location, obtain costs and source funding. This proposal has moved on very slowly. The first phase of consultation has taken place and it is now necessary to agree the design and materials for construction of the area. It was hoped that an application to the NCC Local Improvement Scheme could be made but NCC have withdrawn almost 90% of the funding and this is not now an option. Attention has been diverted somewhat from this project by the major planning application and need to draw up a Neighbourhood Plan.

A constant problem in the village continues to be dog fouling and owners failing to clean up the mess despite the Parish Council providing and funding the emptying of dog bins around the village. There are some areas particularly badly affected, including sports and play areas, and efforts are being made to persuade owners to clean up after them, by enforcement and fines if necessary.

### **Policing**

Policing in the village appears to be non-existent and is only seen as a response to incidents.

Community Support Officers, (CSO's) for Farnsfield are:

**Charlotte Appleby**

**Liam Batey**

### **Main Street**

There has been a request for a pedestrian crossing to be installed. This has been referred to Nottinghamshire County Council who are dealing with the request. As far as we are aware surveys have taken place and two possible locations have been identified although nothing will happen on the ground until at least 2015, if there is a decision to install one.

Some old double yellow lines are in the process of being removed, located near to Allsorts.

### **Communication**

The Parish Council newsletter is issued on a quarterly basis, (March, June, September and December) and is circulated with the Bramley. We are willing to place articles in the newsletter to support local events and societies but must receive them at least 4 weeks before the next month of publication.

You will be receiving some questionnaires, be invited to open days to give your comments and views to prepare the Neighbourhood Plan and shape the village for some years to come.

### **Vandalism**

Continues to be a problem and concern, for with reducing resources the costs of making good any damage will become an increasing drain on funds normally earmarked for other purposes. There seems to be a continuing desire to damage trees and drive cars on grassed open space areas.

Public vigilance is welcomed and any incidents reported to the Police at the earliest opportunity; we may get some response if the act of vandalism is in process and the Police can catch them at the scene. Confrontation is not recommended.

**Mike Salt**

**Clerk to the Council.**

**14/4/14**

**Contact Numbers –**

**01623 882884: e-mail mail to: [info@farnsfield-pc.gov.uk](mailto:info@farnsfield-pc.gov.uk)**

The report was noted.

The following points were raised at the meeting:

- Arrangements for emptying the litter bins on the play areas – to be emptied more regularly during busy periods.
- LH said that the new tennis court in the park was well used and suggested that there is a continuing need to ensure that cut grass and leaves are not allowed on to the court and some additional seating is required, having been agreed in principle last year. Some attention required to renew/replace some of the grassed area.
- Discussion regarding the current status of the request for a skate-park – not progressed over the winter period – no funding available from the NCC LIS scheme. Discussions to be renewed and other funding opportunities explored.
- The proposed replacement of the village signs were discussed, again no NCC funding available under the LIS scheme; FPC to see if it is possible for them to finance the cost of the signs.
- Broadband – comment made that the village may soon have upgraded broadband.

There were no other issues raised and the meeting closed at 7.30pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 22nd April 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, R Davis, B McDowall, L Selby (Chair), P Smith  
M Salt, Clerk  
Also present, Co Cllr R Jackson, Dist Cllr B Laughton.

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. L Weaver. ,  
R Reeves, C Collingham, A Farr and R McPherson.

Standing Orders were suspended at 7.32pm to allow members of the public present to comment.

Cllr Laughton stated that the planning application at Ash Farm had been taken out of the planned April meeting of NSDC Planning Committee due to a proposal to the Planning Inspectorate office to 'call in' the application. Whilst there had been no decision to intervene in the process the application was being monitored by the Inspectorate. The next meeting of NSDC Planning Committee is scheduled for 6 May 2014 and Ash Farm is listed for consideration.

Cllr Smith stated that he had read a recent communication regarding affordable housing and the relaxing of the building requirements and wondered if this would be used by Barratt's to reduce the affordable housing on site.

Cllr Jackson said that the report on the proposed pedestrian crossing had identified two potential sites on Main Street, east of New Hill and east of Tippings Lane. No decision has been made and in any event a crossing will not be installed until the 2015-16 financial year.

The NCC LIS decision was discussed regarding the rejection of the application for funding for the new style village signs. It was suggested to Cllr Jackson that if there were other villages seeking signs the NCC procurement process may assist parishes to reduce the costs.

The continuation of the Lengthsman scheme was discussed, Farnsfield PC having agreed to continue with the scheme despite a reduction of funding of 50% from NCC.

Standing Orders were re-instated at 7.53pm.

### **Declarations of interest**

None declared.

### **Minutes of previous meetings**

The minutes of the meeting held on 25 March 2014 were proposed for acceptance by Cllr. Davis, seconded by Cllr. Smith and agreed.

The minutes of the meeting held on 8<sup>th</sup> April 2014 were proposed for acceptance by Cllr. McDowall, seconded by Cllr. Clarke and agreed.

### **Recreational Areas**

**Memorial Recreation Ground** – The Clerk said that the additional litter bins, previously ordered, had been chased up. It was agreed to obtain prices for tables and seating.

**Acres** – Cllr Smith said that Cllr Reeves was wishing to advertise the football pitches in the local press to attract more local use of them. He sought advice regarding potential costs - £35 - £40 per game was suggested.

**Parfitt Drive** – see saw repaired, no other issues identified.

**Wilson's Field** – lights to be repaired, new security box in place, timer unit to be connected.

### **Footpaths and Highways**

Main Street – pedestrian crossing discussed earlier. Concerns re litter left at the bench at the Ridgeway/Main Street junction.

### **Parish Plan**

**Planning** – steady progress being made to install a steering committee for the Neighbourhood Plan process. The next steps will be to formulate a strategy and move the process forward. The meetings of the group are scheduled for Tuesdays, fortnightly from 6.30-7.30pm.

**Education and sport** – proposed increased usage of the pitches as above.

**Environment and tourism** – consideration of replacement village signs as discussed.

**Communications** – next newsletter due to be circulated in June, articles requested.

### **Financial matters**

**Accounts** – The Clerk had circulated a schedule of accounts consisting of 14 items amounting to £4781.05p; proposed for acceptance by Cllr. Davis, seconded by Cllr. Smith and agreed.



## **Planning**

The following application was considered:

14/00709/FUL – application for the erection of a single storey rear extension at Midsomer House, 28 Powell Court, Farnsfield.

Application supported.

The decisions made by Newark and Sherwood DC were noted.

## **Community Safety Group**

No report – no meeting held.

## **Village Centre**

Discussion regarding the decoration of the exterior of the centre.

## **Agenda items for the next meeting**

None raised.

The meeting closed at 8.30pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 13<sup>th</sup> May 2014 in the Library , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, A Farr, C Collingham, B McDowall, L Selby (Chair), L Weaver.  
M Salt, Clerk

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs.R Davis, R Reeves, P Smith, M Hamilton and R McPherson

## **Planning**

The following applications were considered:

14/00740/FUL – application for the erection of a two storey side extension at Gosforth House, Broomfield Lane, Farnsfield.  
Application supported.

14/00718/FUL – create a new entrance from Mansfield Road at Innisfree, Mansfield Road, Farnsfield.  
Application not supported on the highway grounds: that the proposed entrance was too close to Cockett Lane, too close to the post box and bus stop with potential for obstructed visibility.

14/00761/FUL – infill under the existing veranda and the improvement of the entrance and toilet facilities through a minor extension at Farnsfield Cricket Club, Station Lane, Farnsfield.  
Application supported.

14/00785/FUL – application for proposed first floor extension over existing side flat roof extension at 15 D'Ayncourt Walk, Farnsfield.  
Application supported.  
Cllr. McDowall abstained.

14/00776/FUL – application for front first floor extension and remodelling, rear single storey extension, garden room and utility demolition. Re-roof garage to accommodate roof space accommodation and link to main house. Internal remodelling and external works at Blue Gables, Beck Lane, Farnsfield.  
Application supported.

**Poppy planting**

Cllr McPherson, absent, had made a request for a proposal from the Royal British Legion to plant poppies on the grassed area at the entrance to the Ridgeway near to the sign and seating area in commemoration of the centenary of the 1914-18 war. This was discussed and agreed.

The meeting closed at 8.25pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 27th May 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. A Farr, K Clarke, R Davis, M Hamilton, B McDowall, R McPherson, R Reeves, L Selby (Chair), P Smith, L Weaver, M Salt, Clerk

Also present, Co Cllr R Jackson, Dist Cllr B Laughton.

## **Apologies for absence**

Apologies for absence were received and accepted from Cllr C Collingham.

Standing Orders were suspended at 7.31pm.

Elaine Holt enquired what was planned to replace the village signs with the personalised ones, was informed that NCC had withdrawn funding and the Parish Council were making enquiries regarding the cost of replacements, estimated at £2000 each. Co Cllr Jackson was to enquire if a discounted price could be obtained if purchased via NCC – confirmed there would be no discount. She commented on the overgrown state of the shrubs at the entrance to Parfitt Drive, require some attention. Hedges overgrowing the footpath near to Rose Cottage, Main Street.

Jenny Frost commented that the footpaths were becoming overgrown, hedges and nettles require cutting down.

Cllr Jackson said there had been a considerable cut in Highways budget and would enquire what the schedule was for cutting the grass verges but expected some reduction as now only three machines operated throughout the county.

He reported that Matt Duckworth, Highways, was negotiating with landowners to get the dykes cleared to prevent flooding.

Comment made that the interactive signs were not working.

Lesley Healy enquired about the litter bins on Lady Goodwin's Corner commenting that the delay in their installation was too long.

Standing Orders were resumed at 7.50pm.

### **Election of Chair and Vice Chair**

The Clerk reminded the meeting that it was the policy of Farnsfield Parish Council to elect a chair, vice-chair and committee members every two years. The Council were required to make the appointments as they so wished.

After a discussion, Cllr Selby and Cllr Clarke agreed to continue in their respective roles as Chair and Vice-Chair for one more year. It was proposed by Cllr Davis that the current officers of the Council remain in post for a further year, the committee members and representative also remain as they are at present, for a further 12 months. This was seconded by Cllr. Smith and agreed unanimously.

### **Minutes of the previous meetings**

The minutes of the meeting held on 22 April 2014 were proposed for acceptance by Cllr. Smith, seconded by Cllr. Clarke and agreed.

The minutes of the meeting held on 13 May 2014 were proposed for acceptance by Cllr Weaver, seconded by Cllr Clarke and agreed.

### **Declarations of interest**

None declared.

### **Recreational areas**

**Memorial Recreation Ground** - litter bins to be sourced, seating priced.

**Acres** – no issues.

**Parfitt Drive**- The Clerk informed the meeting of damage at the site on the previous Saturday also involving the depositing of bottles/cans etc. It was suggested that the trees be cut down to open up the site but not regarded as a viable option as the incidents are usually one off, the previous year's problems being at Southwell.

**Wilson's Field** – Questions raised regarding the re-installation of the lighting, previously vandalised.

### **Footpaths and highways**

Mainly dealt with in the earlier discussions, additional items raised regarding dog bin emptying on the Ridgeway at the trail sites.

### **Parish Plan**

**Planning** – An update was provided regarding the progress of the Neighbourhood Plan, steering committee agreed, terms of reference agreed, work currently being undertaken to prepare a questionnaire for the first round of public consultation.

**Education and sport** –Cllr Reeves reported that a new football team would be starting in Farnsfield for the new season.

**Environment and tourism** – Cllr. McDowall stated that he had been formally advised by NCC that they would not fund new village signs. The Royal British Legion had planted the poppy seeds at the Ridgeway.

**Public transport** – no items.

At 8.20pm Dist Cllr Laughton joined the meeting and Standing Orders were suspended.

He reported that there had been an objection from the Environment Agency regarding the travellers site at Edingley and the final decision awaited.

The application for the Waste Disposal Plant at Bilsthorpe would be considered by NCC in July.

The Ash Farm application is scheduled to be heard by NSDC on 10 June 2014.

Standing Orders were resumed at 8.27pm.

### **Finance**

**Accounts** – a schedule of accounts had containing 16 items amounting to £8125.12p had been circulated to members prior to the meeting. The accounts were proposed for acceptance by Cllr. Davis, seconded by Cllr. McDowall and approved.

The Clerk reported that he had renegotiated the insurance cover and costs with Zurich and had secured a reduction of £2,400, the insurance costs are fixed for three years.

### **Planning applications**

The following applications were considered:

14/00817/FUL – application for two storey and single story extension at 16 Meadow Close, Farnsfield.

Application supported.

14/00734/LBC – repair works to outbuildings to provide structural stability at Burgess House, Main Street, Farnsfield.

Application supported.

The decisions of Newark & Sherwood DC were noted.

### **Community Safety Group**

Cllr Selby reported that the area was mostly quiet with damage occurring at Lowdham. Liam Batey, PCSO, has moved on and replaced by Rachel Swiney and Ian Cotton.

### **Farnsfield Village Centre**

The Clerk reported that he had received a letter from the WI complaining about the chairs in the Lower Hall being uncomfortable. The view of the meeting was that the chairs are suitable for the purpose, easily stackable. Any larger chairs would present difficulties in storage and moving around. No changes were proposed in view of this and the additional costs involved.

**Agenda items for the next meeting**

None raised.

The meeting closed at 9pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 10th June 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, C Collingham, R Davis, R McPherson, L Selby (Chair), P Smith, M Salt, Clerk

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. L Weaver. , R Reeves, A Farr, M Hamilton, B McDowall.

## **Planning applications**

None received for consideration.

The decisions of Newark & Sherwood DC were noted.

It was also noted that the application to develop Ash Farm was approved, voting 8 to 5 in favour.

## **Accounts for 2013-14**

The Clerk stated that the accounts for 2013-14 had been audited by Dennis Kenyon, the internal auditor and a set of papers, including receipts/payments, income/expenditure and supporting papers had been circulated for consideration at the meeting.

The Clerk went through the requirements of the Audit Commission Annual Return for 2012-13, Sections 1 and 2.

The accounts were proposed for acceptance by Cllr. Smith, seconded by Cllr. Davis and accepted unanimously. The Chair, Cllr. L Selby, signed the accounts on behalf of the Council.

The variation from the projected budget was explained being due to a grant of £19,000 from the John & Nellie Brown Trust to refurbish the Parfitt Drive play area.

## **Recreation areas**

The Clerk informed the meeting that the swing at the Acres had been taken out of service following a routine inspection revealing some problems in the beam joints. The swing set is old and made of steel and would require considerable work to repair, it was considered that a replacement costing about £2000 would be the best option. After some discussion it was considered that as the swings were on the football field and little used, a play area was not too far away that the swings should be removed and the money used elsewhere.



The Clerk informed the meeting that the tables for Lady Goodwin's Corner would cost approximately £500 each if the resin type were used, there are cheaper options. It was agreed to purchase 2 of the resin type as they would last much longer and would not cause the problems associated with wooden ones, colour options were queried.

The meeting closed at 8.05pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 24th June 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, C Collingham, R Davis, L Selby (Chair),  
Also present; Co Cllr. R Jackson, Dist Cllrs. B Laughton and F Taylor

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. L Weaver. ,  
R Reeves, A Farr, M Hamilton, B McDowall, R McPherson, P Smith.  
M Salt, Clerk.

Standing Orders were suspended at 7.38pm, 21 members of the public present regarding the planning application for wind turbine at Edingley.

A general discussion took place regarding the application to site a wind turbine on Wolfey Hill, Edingley. The majority in attendance expressed views opposing the application mainly based upon the visual impact of the turbine in Farnsfield. Comments were noted, concerns expressed of the low numbers of Parish Councillors in attendance at the meeting.

Cllr Laughton informed the meeting that the Farnsfield and Clipstone Doctors would merge to service both health centres, Dr Healy is retiring and there will be some public consultation.

Cllr Jackson stated that the interactive sign on Mansfield Road is now working. Drains in the village are on NCC list for attention.  
A boundary review is to be undertaken for the county.

Mr Shakeshaft complained that the litter bins on the play area at Lady Goodwin's Corner were overflowing and stated more bins were required. He was informed that additional ones were on order.

Comment was made that the grass on the bank at the rear of the Old Gaol had not been cut, Cllr Jackson noted this.

Following a Cricket Club event on 22 June rubbish was left on Wilson's Field, CC to be advised regarding clearing up after an event. Jenny Frost commented that the post box on Broomfield Lane had a hole in the bottom, had contacted the Post Office who will replace it.

Hedge cutting required on Neddy's Jitty.

Standing Orders were resumed.

### **Minutes of the previous meeting**

The minutes of the meeting held on 27<sup>th</sup> May 2014 were referred to the next meeting due to a lack of Councillors being present who were at the previous meeting.

The minutes of the meeting held on 10<sup>th</sup> June 2014 were proposed for acceptance by Cllr Davis, seconded by Cllr Collingham and approved.

### **Declarations of interest**

Cllr Collingham declared a non pecuniary interest in the wind turbine proposal at Wolfey Hill, Edingley, as he knew the applicant well.

### **Recreational areas**

**Memorial Recreation Ground** – comments noted in the earlier discussion regarding litter bins. The target in the tennis area has been repaired. Tables ordered.

**The Acres** – swings being removed, became unsafe and too costly to replace, in addition play area on Parfitt Drive in close proximity. Comments made regarding dogs running loose and the owners failing to clean up after them.

**Parfitt Drive** – comments made that street lights not working.

**Wilson's Field** – earlier comments regarding litter after Cricket Club event.

### **Footpaths and Highways**

Comments noted regarding overgrown hedges on Neddy's Jitty. Cllr Jackson to have held a meeting with Bruce Cragg following his complaint regarding access for his wheelchair – to obtain an update.

### **Parish Plan Reports**

**Planning** – The Neighbourhood Plan group are meeting and are collating information.

**Education and sport** – no comments

**Environment and tourism** – no comments

**Public transport** – no comments

**Communication** – website update required

## **Finance**

**Accounts** – The Clerk had circulated a schedule of accounts containing 10 items amounting to £6199.82p; proposed for acceptance by Cllr Collingham, seconded by Cllr Davis and approved.

## **Planning applications**

The following applications were received for consideration:

### **14/01026/FUL – application for extension to dwelling to provide first floor bedrooms and bathroom with pitched roof to garage at Thurne, Crabnook Lane, Farnsfield.**

Cllr Davis stated that the plans provided did not provide sufficient information upon which to make a decision and it was agreed to defer making comments until more was received.

### **14/00817/FUL – application for two storey and single storey extension at 16 Meadow Close, Farnsfield**

No site plan made available by NSDC, deferred also pending further information.

### **14/00951/FUL – erection of a single wind turbine with a maximum blade tip height of up to 77 metres and associated infrastructure including upgraded and repairs to existing access track of approximately 1850m length, new access track extension of approx 205m length; a crane pad (measuring approximately 16m x 20m); and substation at Wolfey Hill, Edingley.**

As Cllr Collingham had declared an interest it was considered that there were insufficient Councillors present to make comment and it was agreed to defer the matter until 7.30pm on Thursday 3 July 2014.

The planning decisions made by NSDC were noted.

## **Community Safety Group**

Nothing to report – next meeting to be held on 7 July 2014.

## **Farnsfield Village Centre**

No items.

## **Agenda items for the next meeting**

Parish Councillors attendance at meetings – Chair.

The meeting closed at 8.30pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 3<sup>rd</sup> July 2014 in the Attic Room, Village Centre, New Hill, Farnsfield to consider the matters adjourned on 24<sup>th</sup> June 2014**

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## **Present**

Cllrs. K Clarke, C Collingham, R Davis, A Farr, L Selby (Chair),  
B McDowall, P Smith, L Weaver  
M Salt, Clerk

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. R Reeves, M Hamilton, R McPherson.

## **Planning application – deferred from 24 June 2014**

**14/00951/FUL – erection of a single wind turbine with a maximum blade tip height of up to 77 metres and associated infrastructure including upgraded and repairs to existing access track of approximately 1850m length, new access track extension of approx 205m length; a crane pad (measuring approximately 16m x 20m); and substation at Wolfey Hill, Edingley.**

Standing Orders were suspended to allow the 35 members of the public present to comment.

A number of comments were made objecting to the proposal including: Visual impact, particularly over Farnsfield, affecting the character of hills and village.

Landscape capacity study recommends avoidance of development and to maintain rural settings.

Cumulative impact commented upon in the A614 area.

Tracks and footpaths would be damaged in particular Greaves Lane with the transporting of the site materials resulting in irreparable damage to the hedgerows etc.

The CPRE leaflet was circulated and reference was made to the 'tranquil footpath from Farnsfield to Halam'; heritage issues were raised – Robin Hood Way in close proximity.

Comments in support were made including the visual impact would be minimal, the use of wind turbines is an established part of energy production and such a site will be beneficial to Farnsfield as surplus electricity would be generated.

Standing Orders were re-instated at 8.03pm.

### **Declarations of interest**

Cllr Collingham stated that he had made a declaration of interest at the previous meeting but had been advised by the Clerk that as this was of a non pecuniary nature he was entitled to take part in the decision making.

Cllr Selby asked the meeting to address several issues in order to formulate a decision.

It was considered that there was a potential impact upon rural tranquillity, for example the CPRE statement and Robin Hood's Way. That was potential for some irreparable damage to the hedges and verges of Greaves Lane due to the transportation of the materials and equipment to the site.

The proposed turbine would be highly visible in Farnsfield.

There are potential historical issues as an Iron Age fort is nearby.

An impact on the rural setting would result.

The turbine was considered to be in the medium large category and considered unsuitable for siting on a landscape this one being on the top of the hill.

It was proposed by Cllr. Smith that the above issues would form the reasons for objection to the proposal, seconded by Cllr Davis.

After a vote the proposal to object to the application was carried 4 in favour, 3 against, 1 abstention.

The public meeting closed at 8.20pm.

The Council met in private session and the Chair informed the meeting that the Clerk had submitted notice to retire on 30 September 2014. The process to agree the recruitment of a new Clerk needed to be agreed and the gratuity to be paid to the current Clerk agreed.

The Chair suggested that she, Cllr Clarke and Cllr Davis oversee the recruitment process, to be administered by the Clerk. This was agreed.. A proposal for the gratuity, included in the Clerk's contract of employment to be agreed. The Clerk left the meeting for the discussion to take place.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 8th July 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, R Davis, L Selby (Chair), B McDowall, M Hamilton, P Smith  
L Weaver.

M Salt Clerk.

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. R Reeves,  
A Farr, R McPherson

## **Declarations of interest**

None

## **Planning applications**

The following applications were considered:

14/01026/FUL – application for extension to dwelling to provide first floor bedrooms and bathroom with pitched roof to garage at Thurne, Crabnook Lane, Farnsfield.

Not considered – approved by NSDC

14/00817/FUL – application for two storey and single storey extension at 16 Meadow Close, Farnsfield

Not considered – approved by NSDC

14/01147/FUL – application for two storey extension to front and single storey extension to side at 2 Rose Cottage, Main Street, Farnsfield.

Application supported.

14/-1010/FUL – application for a single storey conservatory to rear, replacing existing conservatory at Kentmere, Quaker Lane, Farnsfield.

Application supported.

14/01041/FUL – application to build a two storey narrow extension to the side of the house to make a 3<sup>rd</sup> bedroom to the property. To place a conservatory on the rear of the house at Inglenook, Crabnook Lane, Farnsfield.

Application supported.

The meeting closed at 7.52pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 22nd July 2014 in the Library , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, A Farr, R Davis, L Selby (Chair), M Hamilton, R McPherson  
M Salt Clerk.

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. R Reeves, P Smith, L Weaver, C Collingham, B McDowall.

## **Minutes of previous meetings**

The minutes of the meeting held on 27<sup>th</sup> May 2014 were proposed for acceptance by Cllr. Hamilton, seconded by Cllr. McPherson and agreed. The minutes of the meeting held on 24<sup>th</sup> June 2014 and adjourned meeting minutes of 3<sup>rd</sup> July 2014 were proposed for acceptance by Cllr. Clarke, seconded by Cllr. Davis and agreed.

The minutes of the meeting held on 8<sup>th</sup> July 2014 were proposed for acceptance by Cllr. Davis, seconded by Cllr. Clarke and agreed.

Standing Orders were suspended at 7.33pm to allow members of the public present to address the meeting.

An issue of parking was raised on Alexander Road concerning the allocation of parking places for the communal bungalows, 6 spaces allocated for 10 bungalows. Problems of access to and from the bungalows were highlighted. As it was not certain who had responsibility for the bungalows the matter would be referred to Newark & Sherwood DC in the first instance and also to email Cllr Laughton.

A suggestion was made that some public acknowledgement should be made to recognise the service provided by Dr Healy, due to retire shortly. It was agreed that an item in the September Newsletter would be appropriate.

Comment made that the hedge adjacent to Neddy's Jitty was overgrown and causing some obstruction to path users, it was agreed that it would be attended to by the Parish Council.

Concern was expressed that children playing football on Wilson's Field were feeling concerned when dog walkers crossing the field do not appear



to have their dogs under control. Details were requested in order that the situation could be assessed and if possible some enforcement action taken if any breaches of the Dog Control Order were apparent.

Standing Orders were resumed at 7.55pm.

### **Declarations of interest**

None

### **Recreation Grounds**

**Memorial Recreation Ground** – The Clerk reported that the orders for the litter bins and tables had been placed with Parks Playground Ltd but was still awaiting dates for their installation.

**Acres** – no matters reported

**Parfitt Drive** – no items concerning the play area but a light on Parfitt Drive not working.

**Wilson's Field** – issue regarding dogs.

### **Footpaths and highways**

Neddy's Jitty covered earlier.

Information regarding a road closure on 3 August 2014 for a parade to take place on Main Street.

No update received regarding the issue of wheelchair access raised by Bruce Cragg – Co Cllr Jackson dealing, not present at the meeting.

### **Parish Plan**

**Planning** – Comment was made that 62 houses have been advertised for the Ash Farm site. It was noted that this did not include the affordable dwellings.

**Education and sport** – no items to consider

**Environment and tourism** – no items.

**Public transport** – no items.

**Communication** – Cllr McPherson offered to take over the production of a quarterly Newsletter, it would assist with the continuity of the Newsletter and provide an opportunity to re-vamp it. His offer was accepted.

### **Finance**

The Clerk had previously circulated a schedule of accounts containing 12 transactions, not previously approved by the Council, amounting to £3162.96p. This was proposed for acceptance by Cllr Davis, seconded by Cllr Farr and agreed.

### **Planning applications**

None received.

No planning decisions received from Newark and Sherwood DC.

### **Community Safety Group**

Attended by Cllr. Selby, no major issues reported or discussed. New PCSOs have been appointed to the area Neil Cotton, Rachel Suting.

### **Farnsfield Village Centre**

The Clerk reported that he was making arrangements for the exterior of the VC to be painted. Cllr. Davis commented that the lead sheeting needed hammering down to prevent interference or removal. Approval was given for the Clerk to commence enquiries to seek proposals for an updated CCTV system.

### **Agenda Items for the next meeting**

None raised.

An update of the Clerk's recruitment process was provided. The post has been advertised in the Newark and Sherwood Advertiser which covers Farnsfield and the surrounding areas, and Newark & Sherwood DC have been informed.

Meetings to get the selection process under way had been held to agree a time-scale, advertise the post with a closing date of 15<sup>th</sup> August 2014, short-listing to take place within the week following and the interviews scheduled to take place during the week commencing 1<sup>st</sup> September, 2014, a date to be agreed by the panel.

To date 3 applications have been received.

Following the agreement to award the gratuity to the Clerk, in lieu of pension, as stated in his contract Cllr Selby confirmed that she had contacted all Councillors regarding the amount to be paid and was waiting for some replies.

The meeting closed at 8.20pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 12<sup>th</sup> August 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, C Collingham, R Davis, L Selby (Chair), M Hamilton, B McDowall, P Smith  
M Salt Clerk.

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. R Reeves, L Weaver, A Farr, R McPherson.

## **Declarations of interest**

None received.

## **Planning applications**

14/1340/FUL – application to remove the roof structure to dwelling and garage, construction of new first floor, extension to main dwelling roof with pitched roofs and dormer windows at Eaton Croft, Tippings Lane, Farnsfield.

Application supported.

Planning decisions made by Newark & Sherwood DC were noted.

## **Consider the implications of New Rules re Open and Accountable Local Government Document.**

The document was considered in detail and it was agreed that the document will be adopted by the Parish Council but amendments would be made to Standing Orders in respect to filming of the public and children.

It was agreed that future agendas will have a footnote warning the public that the media have a right to film and record the proceeding at the meeting.

Standing Orders be amended to include the right for the Chair of the meeting to stop filming where there may be any safeguarding issues and where any member of the public objects. The Chair of the meeting will

also determine the area for filming, namely towards the Council and not to include the public.

A private session followed where a further update was provided to the meeting regarding the progress of the recruitment for a new Clerk.

The meeting was informed that 16 requests had been made for application packs and 9 applications had been received. A question was raised asking if all candidates would be interviewed receiving a positive response subject to the information in the application form to be considered at short-listing. The short-listing to take place during the week commencing 18<sup>th</sup> August 2014 and interviews scheduled for the week commencing 1st September 2014, already communicated to the candidates in the advertisement.

The agreed process being that the panel would shortlist, interview and make the decision to appoint the new Clerk should there be any suitable applicants. The Council will be updated when the process is complete. The update was accepted and no further points raised.

Cllr Selby, Chair of the Council had consulted with the Councillors regarding the gratuity, in lieu of a pension, as per the Clerk's contract of employment, to be paid to the outgoing Clerk and the amount to be paid has been agreed by all Councillors

The Clerk has been advised of this decision.

The meeting closed at 8.30pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 9<sup>th</sup> September 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, A Farr, R Davis, L Selby (Chair), M Hamilton, R McPherson, L Weaver, P Smith, C Collingham  
M Salt Clerk.

## **Apologies for absence**

Apologies for absence were received and accepted from Cllrs. R Reeves, B McDowall.

## **Declarations of interest**

None received

## **Planning applications**

14/01469/OUTM – outline planning application for the erection of up to 48 dwellings (access only) on land at Southwell Road, Farnsfield.

Standing Orders were suspended at 7.32pm to permit members of the public to address the meeting.

It was noted that most had made separate objections to the application and had sent copies of their objection to the Parish Council.

The points raised related to the village envelope, the DPD Plan published by Newark & Sherwood DC, the validity of the 2012 consultation documents and its impact on the plan. The adopted plan shows 142 homes required in Farnsfield between 2006 and 2026 whereas the previous documents led to some confusion regarding numbers of dwellings.

Potential crime issues were raised should the site have access from Nether Court and a new through route established.

Standing Orders were re-instated at 7.42pm.

After some debate Cllr. Davis proposed that there should be an objection to the proposed development as it sits outside the newly defined village envelope as detailed in the adopted Newark & Sherwood DPD. The housing needs of Farnsfield will be met with the development of the identified site on Brickyard Lane, included in the DPD and there is no

requirement to provide an access to a site where development should not be permitted. Seconded by Cllr. Smith and agreed unanimously.

There were no decisions to note from Newark & Sherwood DC.

Following the meeting, after the public had left an update was provided. The meeting was informed that Suzanne Carne has been made a provisional offer of appointment subject to satisfactory references being received, she has accepted the provisional offer. An overview of the candidates and selection process was provided.

Cllr Selby informed the meeting that a letter had been circulated to Councillors by one of the applicants commenting upon the procedure and other issues in the selection process. She would be addressing the issues raised.

It was agreed that the details of the new Clerk could not be released until references had been received and a formal appointment made.

The meeting closed at 8.10pm

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 23rd September 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, A Farr, R Davis, L Selby (Chair), M Hamilton, R McPherson, L Weaver, P Smith, C Collingham, R Reeves, B McDowall

Also present:

Co Cllr R Jackson, Dist Cllrs. B Laughton and F Taylor.

## **Apologies for absence**

No apologies for absence

Cllr Selby read out a statement to provide an update on the recruitment process for the new Clerk and the current situation regarding the payment of a gratuity for the out-going Clerk.

Standing Orders were suspended at 7.35pm.

A member of the public read a statement:

"The whole of the Council are unpaid representatives and without exception they do this job to improve the facilities within the village. We do appreciate the work that they do. However, in this instance, they got things wrong. The governance of the village finances was very cavalier and was taken too much on trust. Most of the Councillors assumed that the chair of the finance committee scrutinised the contract in July before preparing to pay out a large chunk of our money.

The previous Clerk stole money from us, and although I am not suggesting any deliberate impropriety in this case, complacency nearly lost us another large amount of money.

We should learn from this. We don't want this sort of thing happening again and again. The council should consider having an internal or external review of procedures and practises. Within this review, composed of experienced Councillors and residents the following should be considered:

1. Why did the Clerk, the legal advisor to the Parish Council, omit the phrase (from his resignation letter) "or any enactment amending or replacing the same"? Why didn't anyone consider checking this legislation.

2. Have any of the Councillor's read NALC's Governance Toolkit for Parish Councils"? It is readily available online.

3. Why is the outgoing Clerk earning £15.69 per hour for 25 hrs per week and the new Clerk due to work 17 hours for £11.66. Are there duties or responsibilities that the new Clerk will not be carrying out?

Without having all the data for an exact calculation, the difference alone is estimated to cost about £10,000 per year. Over the last 8 years it could be a total of £80,000. Have we had value for money?"

34 members of the public were present and a number of questions were asked regarding the gratuity clause in the Clerk's contract, the provision made for payment and the current process involved to determine the amount to be paid.

Comment was made regarding Council procedures and attention was drawn to the Parish Council toolkit outlining the procedures currently in place and used.

The major planning application at Brickyard Lane was discussed and comments were made that there should be adequate arrangements in place to deal with surface water drainage, flooding and sewage disposal. The access to the site via Milldale Road being less than 5 metres.

Standing Orders were reinstated at 8.55pm

### **Declarations of interest**

None received

### **Planning applications**

The following planning application was considered:

14/01576-OUTM – outline planning application for the erection of 61 dwellings and garages, public open space and demolition of curtilage buildings on land off The Ridgeway/Milldale Road, Farnsfield.

Cllr Smith proposed that as the site being an allocated one for 35 dwellings in the DPD the number of dwelling proposed are unacceptable and should represent the precedent set in the Ash Farm development, an increase of 25%, no more than 44 dwellings. Adequate arrangements should be made to ensure that surface water and sewage disposal are dealt with to no detriment of local residents. The highway provision to and from the site should be carefully considered and be suitable for new and current users.

Seconded by Cllr. Davis and agreed with 2 abstentions.

### **Minutes of the previous meetings**



The minutes of the meeting held on 22 July 2014 were proposed for acceptance by Cllr Davis, seconded by Cllr McPherson and agreed. The minutes of the meeting held on 12 August 2014 were proposed for acceptance by Cllr Hamilton, seconded by Cllr McDowall and agreed. The minutes of the meeting held on 9<sup>th</sup> September 2014 were proposed for acceptance by Cllr Weaver, seconded by Cllr Collingham and agreed.

## **Recreation Grounds**

**Memorial Recreation Ground** – fence needed but no further details provided.

**Acres** –damaged fencing no longer required – Cllrs Weaver and Collingham agreed to remove it to prevent further vandalism. Cllr Reeves informed the meeting that an U 14 team Sherwood Colliery had hired the pitch at a proposed fee of £30 per match; fee proposed for approval by Cllr McDowall, seconded by Cllr Davis and approved.

**Parfitt Drive** – motor cyclists have been riding across the grass and consideration to be given to the provision of a fence? Youths have been climbing the lamp standard. Hedges need cutting back. Quotes to be obtained, proposed by Cllr Weaver, seconded by Cllr McPherson.

**Wilson's Field** – no items raised.

## **Footpaths and highways**

Nottinghamshire County Council have re-stated that the Snow Warden scheme would continue and asked for named representatives – Cllr Weaver.

Cockett Lane road closure noted.

## **Parish Plan**

**Planning** – no items

**Education and sport** –Cllr Reeves reported that a new football team would be starting in Farnsfield for the new season, reported earlier.

**Environment and tourism** – Francis O'Malley has a quote for 4 signs at £1000, no provision for posts. Cllr McDowall to continue with this.

**Public transport** – Concern expressed regarding the closure of Cockett Lane, not a matter for the Parish Council.

**Communication** – Cllr McPherson was thanks for compiling the latest Newsletter and offered to look at reformatting the website.

## **Finance**

### **Accounts**

The Clerk had previously circulated a schedule of accounts containing 21 transactions , amounting to £12,286.08.

**S137 Request** – received from Farnsfield First Responder for £250 for ongoing support for the village scheme. Proposed for acceptance by Cllr Smith, seconded by Cllr Reeves and approved.

**Planning applications**

14/01651/FUL – application for the erection of a two storey extension to the west of the existing house at Station House, Station Lane, Farnsfield. Application supported – one abstention.

No planning decisions received from Newark and Sherwood DC.

**Community Safety Group**

Attended by Cllr. Smith, no major issues reported or discussed. Some garages broken into in Farnsfield. Incident of indecent exposure at Bilsthorpe skate park.

**Farnsfield Village Centre**

Friendship Club complaint regarding the chairs in the Lower Hall. To be followed up.

**Agenda Items for the next meeting**

Hedge cutting and Bowls Club

Meeting closed at 10.05pm.

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 14<sup>th</sup> October 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. K Clarke, C Collingham, R Davis, L Selby (Chair), B McDowall, P Smith, A Farr, R Reeves  
S Carne (Clerk)

The meeting opened at 7.30 and two extra items were added to the agenda.

1. Cllr Smith read a statement explaining that legal advice had been sought and that the previous Clerk, M Salt would not receive a gratuity as this was not within the powers of the Parish Council at the time of his resignation as such powers had been abolished. The legal advice also pointed out that this matter should not have been discussed in public as it may be in breach of the Data Protection Act, therefore no further questions will be answered on the subject.

2. The Chair stated that with regard to the other issues raised every effort had been made to answer points but some needed further clarification. The Parish Council were not in a position to answer at present and would provide a consolidated response at the next Parish Council meeting. No further responses would be made by Council members in this meeting.

## **1. Apologies for absence**

Apologies for absence were received and accepted from Cllrs. L Weaver, R McPherson. M Hamilton

## **2. Declarations of interest**

None received.

## **3. Planning applications**

14/01634/FUL – Householder application for proposed rear ground floor extension at 26 Parfitt Drive, Farnsfield, Newark, Notts, NG22 8FA  
Support proposed R Reeves, Seconded P Smith. All agreed.

14/01649/FUL Conversion and rebuilding of outbuildings and change of use to form two holiday cottages at Burgess House, Main St, Farnsfield, Newark.

Support proposed A Farr, seconded C Collingham. All agreed.

14/01650/LBC Conversion and rebuilding of outbuildings and change of use to form two holiday cottages at Burgess House, Main St, Farnsfield, Newark.

Support proposed P Smith, seconded A Farr. All agreed.

14/01623/FUL Householder application for single bay carport attached to existing garage at Hall Farm Bungalow, Blidworth Rd, Farnsfield, Notts.

Support proposed C Collingham, seconded P Smith. All agreed.

14/01697/FUL Householder application for the erection of two storey extension at Danetre Crab Nook Lane, Farnsfield, Notts.

No plans so unable to comment.

14/01690/FUL Householder application for single storey extension and side two storey extension. Amendment to planning permission

14/00817/FUL.

Support proposed P Smith, seconded R Davis. Voting was 6 in favour and 2 abstentions.

14/01774/FUL Householder application for single storey extension to bungalow, Red Gates, Station Lane, Farnsfield, Notts.

Support proposed R Reeves, seconded B McDowell. All agreed.

#### **4. To note planning decisions of Newark and Sherwood DC**

8.18 Chair suspended Standing Orders.

A member of the public asked if there was any possibility that the previous Clerk had any interests or influence in the planning decisions made by the Council. It was pointed out that the Clerk could not vote. The Parish Council would look at the questions raised and the investigation was not as yet complete.

8.20 Standing orders were re-instated

24/027772/TWCA Proposal to Stump 6 leyland cypress trees and replant with more suitable trees at Ivy Cottage, Quaker Lane, Farnsfield. NSDC Had no objection

14/01459/TWCA Application for various tree works at The Old Pharmacy, Main St, Farnsfield, Notts. NSDC had no objection

#### **5. Facility Managemnt**

(i) Lady Goodwin Play Area and Wilson's Field

Provision of bins and tables – Previously ordered but not supplied.

2 (non wood) picnic tables. For Lady Goodwin  
2 bins for Lady Goodwin plus removal of existing bin  
Remove bin from Wilson's field and replace it  
Plus  
Remove bin from Acres and put in 2 new ones  
Need 3 quotes

Gap in the fence near tennis courts – C Collingham agreed to repair.

8.26 Chair suspended Standing Orders.

A member of the public asked if the Clerk is responsible for obtaining quotes. This was confirmed. The Parish Council made any decision. The Parish Council would look at the questions raised and the investigation was not as yet complete.

8.28 Standing orders were re-instated

(ii) Playground inspection and Maintenance

Clerk explained that no inspection report had been received from Parks and Playgrounds Solution Ltd since June and because she and the previous Clerk had tried to contact them to no avail, she conducted an assessment of the equipment following ROSPA guidelines. After finding some issues she researched companies and instructed Urbanrecreation to carry out an inspection of the two children play areas and quote for any outstanding work. Soon after inspection reports received from Parks and Playground Solutions covering four months. Urbanrecreation have not followed up and the Clerk has not pursued in the light of the inspection reports received.

C Collingham agreed to look at the broken fence.

Clerk outlined arrangements that should be in place for the management of the playgrounds following ROSPA guidelines. Council to discuss further at next meeting following a detailed report from Clerk.

8.44 Chair suspended Standing Orders.

A member of the public asked if there was any possibility that the previous Clerk had any interests in suppliers of goods and services to the Parish Council. The Parish Council would look at the questions raised and the investigation was not as yet complete.

8.46 Standing orders were re-instated

## **6. Staffing**

(i) Liability for staff pensions

Further advice needed to be sought, possibly from an Independent Financial Advisor. Clerk to consult NALC with regard to the scope of responsibility for staff and how to go about joining a scheme.

## **7. Administration**

(i) Web site upgrade

R McPherson has agreed to take over the website. The Clerk had received a request to renew the existing website domain at a cost of £179.99 for 2 years. This expires on 24<sup>th</sup> November. Clerk to raise this with Cllr McPherson.

### **8.53 Chair suspended Standing Orders.**

A member of the public expressed the concern that this had been raised several months ago when the charges for the website were questioned. The Parish Council will look at the scope of the agreement with Brent Warren as part of their investigation.

Another member of the public expressed dissatisfaction with the answers to questions previously put to the chair.

### **8.55 Standing orders were re-instated**

The website would be an agenda item for the next meeting.

(ii) Bank account change

Clerk to obtain further information from the banks re charges for current accounts.

### **8.58 Chair suspended Standing Orders**

A member of the public asked if closure of the Parish Council's bank account would retard activities with regard to an investigation into fraud. Another member of the public made a statement that in the light of the Council's refusal to discuss their legitimate concerns regarding possible fraud, they give notice of their intention to raise the matter with Nottinghamshire Police and the Audit Commission in order to gain advice as how to proceed. They will also contact local print and broadcast media.

### **9.02 Standing orders were re-instated**

### **9.03 Chair suspended Standing Orders**

A member of the public suggested that the existing bank accounts be kept open with a minimal amount deposited so as not to impede any investigation.

9.05 Standing orders were re-instated

The meeting closed at 9.05pm.

## **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 28th October 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

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### **Present**

Cllrs. K Clarke, A Farr, R Davis, L Selby (Chair), M Hamilton, R McPherson, L Weaver, P Smith, C Collingham, B McDowall

Also present:

Co Cllr R Jackson, Dist Cllr F Taylor.

### **1. Apologies for absence**

Cllr R Reeves

7.31 Chair suspended Standing Orders.

Cllr Jackson reported on County Council items, offer to purchase grit supplies, planning items on sand and gravel extraction at Shelford which would lead to more traffic on A roads in area, and the development of Bilsthorpe Energy Centre which had been delayed due to new directives. A member of the public raised the issue of the blind bend on Cocketts Lane and could this be opened up? The public reported street lights nos 6,10,11 out Broomfield Lane and no 2 Parfitt Drive. Issues were reported with the bottle bank.

7.35 Standing orders were re-instated

### **2. Minutes of the previous meetings**

7.36 Chair suspended Standing Orders.

A member of the public questioned the detail of the minutes of 9<sup>th</sup> September which had already agreed. It was pointed out that the were only a summary and it was only the decisions of the council that were recorded verbatim. It was also raised that a statement made by a member of the public had not been recorded in the minutes of 23<sup>rd</sup> September 2014.

7.43 Standing orders were re-instated

The minutes of the meeting held on 23<sup>rd</sup> September 2014 were not approved due to the omission.

The minutes of the meeting held on 14<sup>th</sup> October 2014 were proposed for acceptance by Cllr Smith, seconded by Cllr Davis and agreed (Cllrs McPherson and Weaver were absent so did not vote).

### **3. Declarations of interest**

Cllr Davis in planning application 01862.



#### **4. Update on issues raised by Farnsfield parishioners regarding the Parish Council**

Cllr McDowall reported that members of the council had met to collate responses to questions raised by the public. They had hoped to give answers at this meeting but had only got answers to 85% of the questions raised. They hoped to have answers to all questions soon and to give a response at the next parish council meeting. Cllr McDowall had met and explained the position to those who had raised questions.

7.45 Chair suspended Standing Orders.

A member of the public who had raised questions in writing had requested answers in writing. If any fraud became apparent they wanted this referred to NSDC for investigation.

7.48 Standing orders were re-instated

#### **5. Recreational areas**

##### **1. Memorial Recreation Ground**

- Rope bridge -Cllr Smith had looked at this and thought that the wear was cosmetic. To continue to monitor as advised by Parks and Playground Solutions Ltd.
- Fencing – Secured temporarily. Quote received from Rainworth Fencing £105 Proposed Cllr McDowall, Seconded C Collingham and agreed by all.

##### **2. The Acres**

- Football pavilion – guttering and down pipes were down
- Cotton Mill Lane- 2 dog fouling notices were not legal
- Railings had been taken down between the fields
- Trees/bushes concern about drug users. Agreed should be taken down.
- Fence at back of goal post – C Collingham agreed to remove
- Motorbikes – Cllr Selby to take to SNG meeting.
- Copse – attracts rubbish. Agreed to monitor.
- No signs re dogs – Not included in area where dogs should be on leads. This has to be done by application otherwise illegal. Clerk to ask NSDC why it wasn't included and if it can be.

##### **3. Parfitt Drive**

- Play equipment – rust and painting. Clerk to ask inspectors about this.

8.06 Chair suspended Standing Orders.

A member of the public reported that a hedge had grown tall. It was thought that this was a residential matter, but if no success then NSDC Tree Officer could be approached by the resident.

8.08 Standing orders were re-instated

##### **4. Wilson's Field**

- Multiplay unit backboard – Clerk had requested Parks and Playground Solutions to replace.
- Floodlights – although old, these had been repaired and were fully working
- Steps down to Mansfield Rd – Overgrown and in poor condition. Clerk to ask Groundsman to clear. Cllr McDowall to look at condition.
- Rings at Old Jail black - Should they be painted white for visibility. Cllr McDowall to look.
- Sign warning of danger of traffic at exit to station Rd - Cllr McDowall to give second opinion.

5. Greenwood Tree Planting grants – noted

6. Grass cutting – It was suggested that there should be a review of all grass cutting/hedge cutting as there were some grey areas.

7. Playground inspections – Clerk to check what is the legal requirement for inspections. It might be possible to get grounds staff to do a weekly inspection if that is what is required. Councillors to read guidelines for next meeting.

Agreed annual inspection should be carried out through NSDC. Proposed P Smith, seconded R Davis and agreed unanimously.

## **6. Footpaths and highways**

1. Street light fault Parfitt Drive – Now working.
2. Flyposting bus stop – Discussed previously and a bus company problem.
3. Dog bin emptying - Clerk had informed NSDC and should be emptied.

### **8.29 Chair suspended Standing Orders**

- The provision of grit bins were discussed. One was on order for the bottom of New Hill. Cockett Lane grit bin reported broken and the one at Spring Lane lacked salt. Cllr Weaver to action.
- Speed of traffic Tippings Lane – Broken signs for dead end and speed limit were reported.

### **8.31 Standing orders were re-instated**

## **7. Parish Plan Reports**

1. Report – None received
2. Neighbourhood Plan and Report – Possible draft submission date – No date as yet.

## **8. Administration**

1. Web site – Following discussion it was agreed not to proceed with the domain renewal, Proposed Cllr Weaver, seconded Cllr McDowall. The website would be offline from 4<sup>th</sup> December and would be out for a few weeks. Issue of using own e mail address to e mail out raised. Cllr McPherson, Farr and Lawrence would look at the Bilsthorpe Parish Council site and make recommendations at the next Parish Council meeting.
2. Newsletter - Cllr McPherson had sought a quote for production of newsletter A3 folded from Unwin of £275. Clerk to establish if sponsorship was legal.

3. Clerk's Photocopying – Following discussion cost of installing printer at Clerk's home £219 was approved, proposed Cllr McDowall, seconded Cllr Davis. As an interim agreed to pay Clerk 0.028 per sheet. Proposed Cllr McDowall, seconded Cllr Davis and agreed unanimously.
4. Clerk's phone – Would pay Clerk's itemised bill relating to PC. Concern was expressed that calls were being made on Clerk's home landline. Clerk to investigate calling through BT office line.

#### 9.07 Chair suspended Standing Orders

A member of the public suggested that the PC office should be open to the public. When this was tried in the past it had been poorly used by the public.

#### 9.08 Standing orders were re-instated

5. Clerk's Home insurance – Noted cover effected
6. Bank account – It was noted that the three banks being considered made charges for turnover over £100,000. Clerk to investigate charges with Co-op Bank.

#### 9.17 Chair suspended Standing Orders

Concern was expressed from the public that lump sums from developers would take the turnover over the threshold.

#### 9.18 Standing orders were re-instated

7. BT Business One Plan update – Clerk to seek clarification.
8. Staff pensions – Cllrs to read information from NALC for discussion at next meeting
9. Parish Council Manuals – If not available online agreed to purchase latest editions of Arnold-Baker on Local Council Administration £66 plus delivery, SLCC Clerk's Manual £32.50 plus delivery and The Parish Councillors Guide £16.80 plus delivery if there were no on-line alternatives. Proposed Cllr Davis, seconded Cllr Clarke agreed unanimously.
10. Connectivity in Local Government – Noted Clerk's attendance at Parish Council Conference

### 9. Financial matters

1. Accounts - The Clerk had previously circulated a schedule of accounts. Payment of wages were noted. Accounts for payment were proposed Cllr McDowall, seconded Cllr Weaver and agreed unanimously. The size of the receipts for September was noted. Clerk to ascertain what the large receipts were for.

### 10. Planning applications

**14/01862/FUL New dwelling and proposed access (Design and layout amendments to Planning permission 13/01417/FUL) Land to the rear of Millcote House, Southwell Rd, Farnsfield**

Changes to the application were noted. Cllr Davis left the meeting.

Cllr Hamilton proposed "Reject on the grounds of back land development and noise pollution from drive to adjacent properties." Seconded B McDowall and agreed unanimously by those present.

### **Nottinghamshire Minerals Local Plan**

#### **Additional Consultation on Sand and Gravel Provision – Shelford West**

No comment.

**Proposed development of the Bilsthorpe Energy Centre to manage unprocessed and pre-treated waste materials through the operation of a Plasma Gasification Facility, Materials Recovery Facility and Energy Regeneration Infrastructure together with supporting infrastructure**  
Delayed.

Note the planning decisions of Newark & Sherwood DC

1. 13/01061/FUL Wind turbine with hub at Allen Clark Farming, Lurcher Farm, Mansfield Rd, Farnsfield – Full planning permission granted
2. 13/01428/FUL remove conditions from permission 11/00313/Ful to allow permanent or further temporary permission as a caravan site for occupation by gypsy family and associated development. Appeal to be heard 26<sup>th</sup> Nov.
- 14/01651/FUL Householder application for the erection of a two storey extension to the west of the existing house at Station House, Station Lane, Farnsfield. Full Planning permission granted.

### **11. Community Safety Group**

Meeting next Monday.

### **12. Farnsfield Village Centre**

1. Community sandbag stocks – To be ordered and stored at Carr Bank Farm, Longland Lane, Farnsfield.
2. Carpet cleaning – Clerk to obtain 3 quotes.
3. Leaking roof – Obtain quote from local roofer.
4. Flooding of kitchen – See below
5. Water coming in lower hall fire door- Blocked drain. Cllr Hamilton agreed to clear.
6. Unmetered supplies – To add Parfitt Drive street light.

### **13. Noise due to shooting**

Refer to District Council.

### **14. Agenda items for the next meeting**

Bottle banks, Church Clock, Web site, Language and code of conduct

Schedule of accounts paid 30/09/14

Wages £166.40

Wages £450.00

Wages £528.00

Wages £1020.00

HMRC £864.71

Accounts for payment VAT included

Premier Paper Group (Stationery) £83.93 (VAT 13.99)

Reprotec Connect For Ltd (Copies and relocation of printer) £360.89 (VAT £60.15)

Mansfield Blinds Ltd (Roller blinds and safety clips) £342.00 (VAT £57.00)

Martyn North (Replace timer and repair lights) £220.00

Parks and Playground Solutions Ltd (Inspections) £259.20 (VAT £43.20)

S Carne (Stationery, key cutting, stamps, office insurance, sundries) £63.89 (VAT £9.03)

Direct debits

Not listed

Total receipts 1<sup>st</sup> to 30<sup>th</sup> September 2014

£58,079.84

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 11<sup>th</sup> November 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

---

**Present:** Cllrs. K Clarke, C Collingham, R Davis, L Selby (Chair), B McDowall, P Smith, A Farr  
S Carne (Clerk)

**1. Apologies for absence**

R Reeves, R McPherson, L Weaver

**2. Declarations of interest**

None

**3. Responses to issues raised by Farnsfield Parishioners regarding the Parish Council**

Cllr McDowall made a statement explaining that The Parish Council had no reason to believe that the previous Clerk had made a pecuniary gain during his employment with the Council. He was employed to provide an administrative service, He had no vote and any emergency action taken was reviewed by the council.

7.35 Chair suspended Standing Orders

It was clarified that the statement was made following the Council's investigations. The previous Clerk had not been interviewed. A member of the public wanted to know where the previous Clerk had got the information to calculate his gratuity. The Council had asked him specific questions but not received a response. Cllr McDowall explained that the Council was making enquiries with the legal department of NALC with regard to the gratuity.

A member of the public wanted to know about the previous Clerk's hours of work and pay scales. He asked for copies of the accounts for one month per year from Dec 1999 under the Freedom of Information Act. He also expressed dissatisfaction that the Council did not have the money for village projects such as Christmas lights. Cllr McDowall said that these had not represented value for money and village signs and skateboard park were allocated funding through grants from other authorities but with the recent financial climate these had been withdrawn.

Another member of the public suggested an Independent Audit. Cllr McDowall explained that last years accounts had been the subject of three

audits. It was registered that a member of the public had saved the Council approximately £21,000 by his actions.

Another member of the public suggested that the Council should look at its practise and suggested that the previous Clerk had too much sway and that there was not enough sharing of information. A member of the public suggested that the Council should be more welcoming and suggested name plates.

8.25 Standing orders were re-instated

#### **4. Planning applications**

**14/ 01854/FUL– Erection of new dwelling following demolition of outbuildings at Sweet Briar Cottage, Broomfield Lane, Farnsfield.**

P Smith proposed 'Acceptance'. Seconded by B McDowall and agreed. There were two abstentions K Clarke and R Davis.

**14/ 01915/FUL Householder application for erection of a 3 bay car port at Riddings Hill House, Combs Lane, Farnsfield, Notts.**

Accepted. Proposed R Davis, seconded A Farr and agreed unanimously.

**14/ 01697/FUL Householder application for the erection of two storey extension at Danetre, Crab Nook Lane, Farnsfield, Notts.**

Accepted. Proposed P Smith, seconded C Collingham and agreed unanimously.

#### **5. To note Planning Decisions of Newark & Sherwood DC**

**14/00971/LBC To remove existing windows on the front of the house and replace like for like at Cockett Farm, Cockett Lane, farnsfield**

Noted application permitted

#### **6. Website**

Bobby Baguley had quoted a one off fee of £60 for 10 years for the domain [www.farnsfield-pc.uk](http://www.farnsfield-pc.uk). A one off fee of ££75 to set up the new website and a maintenance charge of £240 per year (with no hidden charges). He had designed Bilsthorpe website. Cost of present website £725 per year and for similar by Absolute £1950.

K Clarke proposed that the 'Accept the information R McPherson had gathered with new domain and e mail' (as per B Baguley's quotation). This was seconded by P Collingham and agreed unanimously.

A Farr left the meeting.

An example of the new look Newsletter was distributed. Sponsorship was discussed but there was some concern about this. Unwin could print 1200 copies for £275 and the Bramley could deliver. R Davis proposed that the Parish Council fund the newsletter at the above cost for the year. This was seconded by C Collingham and agreed unanimously.

## **7. Community Safety Partnership**

L Selby reported on the re-organisation of Beat areas and that they would be larger. Fencing demolished on the Acres, motorcycles on Parfitt Drive, car stolen on Parfitt Drive and a burglary at Powell Court were all reported.

The meeting closed at 9.15pm.



## **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 25th November 2014 in the Lower Hall , Village Centre, New Hill, Farnsfield.**

---

### **Present**

Cllrs. K Clarke, A Farr, R Davis, L Selby (Chair), R McPherson, P Smith,  
Also present:  
Co Cllr R Jackson

### **1. Apologies for absence**

Cllrs R Reeves, M Hamilton, L Weaver, C Collingham, B McDowall  
Dst Co Laughton

### **2. Minutes**

The minutes of the meeting held on 23<sup>rd</sup> September 2014 were proposed for acceptance by Cllr Smith, seconded by Cllr Clarke and agreed.

The minutes of the meeting held on 28<sup>th</sup> October 2014 were proposed for acceptance by Cllr Smith, seconded by Cllr Davis and agreed.

The minutes of the meeting held on 12<sup>th</sup> November 2014 were proposed for acceptance by Cllr Smith, seconded by Cllr Clarke and agreed.

### **3. Declarations of interest**

None

7.39 Chair suspended Standing Orders.

Cllr Jackson reported that street lights had been repaired. The Co-op was wanting to expand. There was a consultation on the school keep clear area being replaced with no stopping. He noted residents concerns he had received that increased traffic from new development and lack of footways in some areas. A resident reported potholes in Abbott Crescent. Another resident requested that the frequency of the bus service to Nottingham be reviewed as buses were often full or near full and residents often had to stand. He confirmed that Silverwood was a planning issue for NSDC.

7.49 Standing orders were re-instated

### **4. Code of Conduct**

Councillors were reminded of these.

### **5. Recreational areas**

#### 1. Memorial Recreation Ground

A member of the public had reported that the temporary barrier was still at the bowling Club although building work was finished. Clerk to write requesting that it would be removed. The hedge needs layering – Clerk to seek quotes.

#### 2. The Acres

A member of the public had reported that the wooded tree area has many trees that are dying and needs a lot of work. There are also a lot of nettles by the path. Clerk to request groundsman to address. Also mentioned tree at Ridgway fell down last year and could be replaced. It would need to be established if there is enough room for a tree. It was reported that C Collingham had cleared the fencing.

#### 3. arfitt Drive

Clerk had requested the broken rail be repaired to fence as highlighted in Inspection report.

#### 4. Wilson's Field

Clerk had requested broken backboard be replaced and from the inspection report this had not been done – to follow up.

#### 5. Playground inspections

P Beard, NSDC had advised that there is no legal requirement for inspections as such but that best practise would be visual inspections at least once per week. This should be done ideally by a qualified person or a volunteer who had received some training. Clerk to ask T Dewhurst and P Ford if they would be prepared to do the training and carry out regular inspections. It was agreed to have an annual inspection done immediately at extra cost and then be added to SDCs inspection programme. The Clerk had approached Parks and Playgrounds Solutions Ltd for a quote for annual inspections.

#### 6. Quotes for dog bins and benches

Clerk had sought quotes but these were without installation and removal of existing bins. Clerk to contact Parks and Playground Solutions Ltd for a quote for this work.

#### 7. Unmetered supplies

Western Power required further information. Clerk to establish from accounts/minutes when and from who light was installed and obtain the necessary information.

### **6. Footpaths and highways**

None

### **7. Administration**

#### 11. Web site

R McPherson reported that the new website would hopefully be up and running in the next week.

#### 12. Newsletter

Bill to Unwin's £20 more for printing as Bramley required 9g paper and 100 more copies needed to be printed.

R McPherson was thanked for his hard work with the newsletter and the website.

13. Clerk's Home insurance

Noted cover in effect until Nov 2015

14. Bank account

The Clerk outlined charges for the existing Community Account with Co-Op Bank, arrangements for depositing money at the Post Offices in Southwell and Rainworth, interest and updating signatories.

It was agreed to "Remove signatories from the Co-Op Bank accounts, F A Reynolds, G D Stafford, D Peet, M Whittaker, A D Jepson, J Bradbury, M E Salt, D G Campbell-Slight, proposed R McPherson, seconded K Clarke and agreed unanimously. K Clarke proposed that "New signatories be appointed at the next meeting" and this was seconded by L Selby and agreed unanimously.

15. Staff pensions

The Clerk left the room. P Smith will contact the Financial Advisor.

16. Living wage

P Smith suggested that this be considered for staff when pay is next reviewed.

17. Sub Committees

It was agreed to resurrect the Village Centre, Recreation Grounds and F & GP sub committees.

## **8. Financial matters**

2. Accounts

Amended to show Unwins at £295. The accounts were proposed by R Davis, seconded by P Smith and agreed unanimously.

3. Receipts September 2014

These were presented. The Clerk was asked to confirm how much Precept had been received.

4. Precept and Budget 2015-2016

R Davis said that the expenditure remained much the same, with a small reduction in salaries. Some work, such as redecoration of main hall and upgraded CCTV had not been carried out as planned and would be put in the next year's budget along with an allocation for refurbishment of Parish Council office.

R Davis proposed that "The Precept request be £63,000." This was seconded by P Smith and agreed unanimously. Clerk to inform NSDC.

### **8.33 Chair suspended Standing Orders.**

A member of the public wanted to know if the Parish Council should request more Precept given the amount of house building. P Smith explained the budgeting process and that last year the Parish Council did

not get as much as requested and this was likely to be the case this year. It was unknown when the houses would be built.

#### 8.42 Standing orders were re-instated

##### 5. Electricity and gas contracts

The contracts were due for renewal. Clerk was asked to get quotes from E-on, OVO and to use Business U-Switch.

### 9. Planning applications

#### **14/01948 Proposed agricultural storage unit at land off Cockett Lane, Farnsfield, Notts**

P Smith proposed "Acceptance". This was seconded by R Davis and agreed unanimously.

### 10. Farnsfield Village Centre

11. Christmas lights - P Smith had enquired of a neighbouring Parish Council the cost of Christmas lights. To hang lights from street lights would necessitate a modification to the poles, and lights would have to be purchased and stored. He estimated that first year costs would be in the region of £20,000, thereafter £7,000. There would be annual costs associated with permissions and inspections as well as electricity. It was felt that this should be a newsletter item as this was something that the village should have a say on.

#### 8.50 Chair suspended Standing Orders.

A member of the public queried costs. A resident suggested a tree on the green. Looking at smaller scale provision might be more acceptable. Another member of the public wondered if the lions could help with the provision of flower tubs at the entrances to the village.

#### 8.55 Standing orders were re-instated

Cllr P Smith and A Farr left the meeting.

1. Quotes for Carpet cleaning -Two received.
2. Quotes re Leaking roof (stairwell waiting area) - Clerk highlighted the difficulty and time issues associated with getting quotes for work. No quotes had been received and some contractors contacted had not got back. Arrangements to obtain one quotation had been made. It was suggested the VC sub committee assist with obtaining quotes.
3. Quotes re water coming in undercroft and lower hall fire door  
None received – see above.
4. Smell Lower Hall entrance -This had now gone and could have been due to sinks overflowing from taps left on.

5. Commemoration of the Great War – Funding Passed to R McPherson for Newsletter
6. Saturday coffee morning – Run now by volunteers
7. Chubb call out for Fire Alarm – Expensive as no contract
8. Contracts – Noted that few contracts for maintenance were in existence
9. Cutlery and crockery – Needed replenishment
10. Windows – Dave Spencer said he had not painted the windows above the stage and at the rear as they were in a poor condition and needed replacement.

#### 9.03 Chair suspended Standing Orders.

It was noted that there had been an issue with contractors not cleaning up. Lighting in the lower hall and the Library Annexe needed to be reviewed with a view to having more energy efficient lighting.

#### 9.05 Standing orders were re-instated

### **11. Village Facilities**

1. Bottle Banks Residents unhappy
2. Church Clock – Timing slightly out but difficult to set precisely. Parish Council paid for an annual service with English Clockmakers but there was no obligation for them to pay for expensive repairs.
3. Sandbag distribution plan
4. Signs, main St - A resident had reported that the signs for Main St and Southwell Rd (near the coffee shop) were missing. Clerk to follow up.

### **12. Consultations**

1. The Local Government Boundary Commission – Electoral Review- Await formal consultation.
2. NCC Consultation on Spending Proposals 2015-16 – Await formal consultation
3. Nottinghamshire County council – St Michael's C of E Primary School, Ridgway Close, Farnsfield proposed school keep clear entrance markings - Noted.

### **13 Agenda items for the next meeting**

Meetings to be held 9<sup>th</sup> and 17<sup>th</sup> December.  
Grit bins

**The meeting closed at 9.20pm**

**FARNSFIELD PARISH COUNCIL - ACCOUNTS**  
**TUESDAY 25 NOVEMBER 2014**

<b>Date</b>	<b>Payee</b>	<b>Product/services</b>	<b>Amt net</b>	<b>Vat</b>	<b>Amt Gross</b>
<b>Accounts paid October 2014</b>					
			£		
31/10/2014	Wages		150.00		150.00
			£		
31/10/2014	Wages		396.00		396.00
			£		
31/10/2014	Wages		150.90		150.90
			£		
31/10/2014	Wages		450.00		450.00
			£		
31/10/2014	Wages		830.77		830.77
31/10/2014	HMRC		£93.25		93.25
<b>Accounts for payment</b>					
		Safety helmet set and 4			
		in 1 Garden	£	£	
25/11/2014	P Ford	Commander	162.48	32.49	194.97
		Installation and	£	£	
	Reprotec	copying	256.38	51.28	307.66
		Buffer pads and	£	£	
	GMS	soap	64.36	12.87	77.23
	Dave		£	£	
	Spencer	Painting VC	460.00	-	460.00
	Rainworth		£	£	
	Fencing	Fencing	105.00	-	105.00
			£	£	
	SLCC	Manuals	123.30	-	123.30
	Farnsfield				
	International	Website	£	£	
	Services	maintenance	100.00	-	100.00
			£	£	
	S Carne	Stationery/phone	135.79	10.35	146.14
		Newsletter	£	£	
	Unwin	printing	295.00	-	295.00
			£	£	
	L Selby	Paper	24.40	6.10	30.50
			£	£	
<b>Direct Debits not included</b>			<b>3,777.63</b>	<b>113.09</b>	<b>3,890.72</b>
<b>Income</b>					
VC Rents	£2,193.50				
<b>Interest</b>	£4.96				
<b>Total</b>	£2,198.46				

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 9<sup>th</sup> December 2014 in the Library, Village Centre, New Hill, Farnsfield.**

---

**Present:** Cllrs. K Clarke, R Davis, L Selby (Chair), B McDowall, P Smith, L Weaver  
S Carne (Clerk)  
District Cllr F Taylor

## **7. Apologies for absence**

Cllrs R Reeves, R McPherson, A Farr, C Collingham

## **Declarations of interest**

None

## **8. Planning applications**

**14/ 02009/FUL– Proposed outdoor alterations including new grassed area and new pergola within existing outdoor seating area at The White Post Inn Public House, Old Rufford Rd, Farnsfield, Notts.**

Completed already and before Parish Council saw plans and it was noted that this was two months before the target date for comment by the Parish Council.

P Smith proposed 'Acceptance'. Seconded by B McDowall and agreed.

**14/ 02043/FUL Conversion and part rebuilding of outbuildings and change of use to form an annexe to Burgess House.**

**Outbuildings at Burgess House, Main St, Farnsfield, Newark.**

P Smith proposed 'Acceptance'. Seconded by L Weaver and agreed.

**14/ 02044/ Conversion and part rebuilding of outbuildings and change of use to form an annexe to Burgess House. Outbuildings at Burgess House, Main St, Farnsfield, Newark.**

L Weaver proposed 'Acceptance'. Seconded by P Smith and agreed.

**14/02050/FUL Erection of a single storey extension to the existing Co-operative food store at the Co-op Supermarket, Main St, Farnsfield, Notts.**

It was established that this was for storage space and not retail space. The container would be replaced by a larger extension.

P Smith proposed 'Acceptance'. Seconded by B McDowall and agreed.

## **4. Planning Decisions of Newark & Sherwood DC**

Approvals were noted as well as granting of White Post premises License and refusal of application for 48 dwellings.

**5. NSDC's Adoption of the Householder Development Supplementary Planning Document (SPD), the Conversion of Traditional Rural Buildings SPD and the Shopfronts and Advertisements Design Guide SPD**

This was noted.

**7.53 Chair suspended Standing Orders**

Cllr Taylor reported:

Bottle Banks - could be removed although the District Council would prefer it if an alternative site could be found. Other sites were considered but ruled out on account to traffic or proximity to children's play area. Silverwood – Hedges will be cut back and lowered. Council requested to inform Cllr Taylor if this was not done within two weeks.

**8.07 Standing orders were re-instated**

**6. Nottinghamshire County Council – St Michael's C of E Primary School, Ridgway Close, Farnsfield proposed school keep clear entrance markings.**

**8.07 Chair suspended Standing Orders**

Complaints had been received by residents living near the school, that they had not been notified. A letter of objection had been received from a member of the public who would be unable to park outside his house during designated hours.

**8.12 Standing orders were re-instated**

R Davis proposed that 'The Council notifies all residents on Ridgway Close and Branston Ave and allows meaningful time for feedback which would allow meaningful public consultation.' This was seconded by P Smith and agreed unanimously.

**7. Farnsfield Village Centre**

- Carpet cleaning - Agreed to clean Library carpet as well. Two quotes had been received. P Smith proposed 'Accept quote from Deep Clean,' seconded L Weaver and agreed unanimously. Would get leaky roof repaired before carpet cleaning is carried out.
- Saturday coffee morning - New arrangements accepted with J Cowlshaw manning in an unpaid capacity. Monies raised to go to



charity. Proposed K Clarke, seconded R Davis and agreed unanimously.

- The usefulness of having a Village diary was discussed and (with Libraries permission) it would be put in Library for 2015. It was hoped that this would prevent clashes of dates.
- Windows – The painter had informed the Council that some windows were in a poor state and that he had not painted them. Advice needs to be sought from a joiner.
- Sandbag distribution plan – Residents would contact the Clerk on the Parish Council number and it would be arranged for the palette to be dropped outside the Co-op on the pavement. Councillors would then distribute.

#### 8.31 Chair suspended Standing Orders

Cllr Taylor was informed that the grit bin on Station Lane/Cockett Lane needed replacing. The weak bridge sign was reported missing and the Bus stop on Cotton Mill Lane had been damaged. Clerk to e mail Cllr Taylor. The street light 001 was reported as intermittent on Parfitt Drive and Clerk was instructed to get NCC to rectify the problem and charge the Council.

The state of the bushes and trees in the vicinity of Parfitt Drive was discussed and would be raised with Ulyatts when their contract was re-negotiated.

#### 8.37 Standing orders were re-instated

The meeting closed at 8.37

## **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Wednesday 17<sup>th</sup> December 2014 in the Lower Hall, Village Centre, New Hill, Farnsfield.**

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### **Present**

Cllrs. K Clarke, R Davis, L Selby (Chair), P Smith, C Collingham. Also present:  
Co Cllr R Jackson

### **1. Apologies for absence**

Cllrs R Reeves, L Weaver, R McPherson

### **2. Minutes**

The minutes of the meeting held on 25<sup>th</sup> November 2014 were proposed for acceptance by Cllr Smith, seconded by Cllr Davis and agreed (except C Collingham did not vote as not present).

### **3. Declarations of interest**

Clerk in item 14

### **4. Farnsfield Library**

Member of the public Patrick Stephens was introduced by the Chair.

7.33 Chair suspended Standing Orders.

Mr Stephens said that the threat to Libraries had been overstated in the press. It is likely that Libraries will become Community Public Libraries so that they are eligible for charity funding as they are not under County Council Control. Farnsfield is a well performing level three library and is not under threat. Some level three libraries have been approached about taking on more volunteers but Farnsfield was not one of these, although it might be approached in the future. It was suggested that a Parish Councillor be specifically named as the contact for the Library. The Parish Council would encourage more usage through the Newsletter.

7.36 Standing orders were re-instated

### **5. Recreational areas**

## **6. Memorial Recreation Ground**

Nothing to report

## **7. The Acres**

A dog had been injured due to debris in the wood – further information re location was needed so that the material could be located and removed.

Moles- A quote had been received for removal of moles on football pitch £40-£45 per visit, possible four visits. Traps would be set underground but would be more effective if football was not played on the pitch which might set off the traps. Clerk to speak to Cllr Reeves.

### **7.39 Chair suspended Standing Orders.**

A member of the public was concerned about dog mess on the football pitches. The football pitches were not included in the areas excluded to dogs. Agenda item for next meeting. Clerk to ask the Dog Warden if his team could patrol the Acres and the village.

Part of the fence between the fields had been removed. A member of the public had hammered the nails in that were protruding.

### **7.44 Standing orders were re-instated**

A member of the public had informed the clerk that this needed to be replaced to prevent cars. Chris Collingham agreed to look at the fence.

## **3. Parfitt Drive**

Nothing to report

## **4. Wilson's Field and 5. Steps**

The steps from Wilson's Field to Mansfield Rd needed attention. These were a right of way and NCC had admitted responsibility for their maintenance. They would look at making repairs but this might not be until the new financial year.

The Old Gaol- Needs re-pointing. Quotes to be obtained.

### **7.48 Chair suspended Standing Orders.**

The growth around the Old Gaol was discussed. The Chairman said that following a recent inspection this was now ok.

### **7.49 Standing orders were re-instated**

## **6. Playground inspections**

NSDC had been instructed to arrange for their contractors to carry out an annual inspection and then add Farnsfield to the list for regular annual inspections.

## **6. Footpaths and highways**

1. Street Lights, Parfitt Drive area

Number one intermittent. Clerk working with NCC to see if they can repair it.

2. Other issues

Street light No 6 out on Broomfield Lane. This was a repeating fault. The street light on the next right was also out.

## **7. Administration**

18. Web site – Dissatisfaction was reported with the font and layout of e mails. Clerk to let R McPherson know.

2. Sub-committees - deferred

## **8. Financial matters**

6. Accounts

8.02 Chair suspended Standing Orders.

The Clerk was concerned that the payments of £50 to the two Neighbourhood Prize draw winners for the Neighbourhood Plan may not be a legal transaction. Guidance had been sought from NALC. Although this was Neighbourhood Plan money it was held in the Parish Council bank account. If this was payed this would be a S137 payment and the benefits to the community were discussed.

8.10 Standing orders were re-instated

P Smith proposed 'Pay to the invoices submitted' and this was seconded by R Davis and agreed unanimously. Invoices were to Mr and Mrs Wheeldon and Lynn Thompson.

The accounts for 17<sup>th</sup> December were accepted. Proposed P Smith, seconded R Davis and agreed unanimously.

Clerk to try to determine what the unaccountable receipt was for. Clerk explained that it was not possible to pay into the Nationwide as this was a one year savings bond.

7. NSDC Loan repayment – Clerk to make enquiries of NSDC as to why this was £0.00.

8. NSDC grant notification – £1290 grant noted.

9. Bank account

Removal of signatory – Mr R S T Hampshire

Proposed K Clarke, seconded Collingham and agreed unanimously.

**Bank declaration –**

It was resolved that:

- The Co-operative Bank PLC ("the bank") shall continue as our bankers in accordance with our original application.
- The bank shall be authorised to accept instructions (including written instructions sent by facsimile and electronic instructions through the use of digital signatures and/or identification numbers nor passwords) from us in connection with the account(s) and the service, provided that the instructions are given and/or signed in accordance with the signing authority listed in the account signatories Section 4b. Instructions shall mean: cheques, bills of exchange, promissory notes or other orders for payment drawn, made or accepted on our behalf (even if the payments cause the account(s) to be overdrawn) and requests or instructions in writing concerning the account(s), our affairs or property (including the opening of the new account(s) , the arranging of facilities and creation of security.
- The bank shall be authorised to honour all cheques and all other documents made or accepted on our behalf even if such payment causes any accounts to be overdrawn or increase any existing overdraft, provided that such documents are signed in accordance with the specimen signatures shown in the account signatories Section 4b.
- The bank shall act on all specimen signatures in accordance with instruction, notice, request or other document in writing concerning our account (including the opening of new accounts), affairs or property, , as shown in the account signatories section 4b.
- The bank shall be sent a copy of any future resolutions which affect the terms of these4 resolutions.
- The bank shall be sent a copy of any changes in our Memorandum or articles of association/Regulations, constitution, rule book or bylaws.
- The banks hall be notified in writing of any change of directors, trustees, members or officials, where applicable some charities are also registered as Ltd, so will need to include full list.
- The bank shall be notified in writing of any change of official authorised to sign on our behalf.
- The bank shall otherwise continue to operate our account(s) in accordance with the business account mandate.
- The bank shall be notified in writing of any overall change of control in the organisation.
- All signatories to the account are aged 18 or over.
- In the case of joint account holders, we agree that on application by one of us for an overdraft on the account, the bank may provide oral pre-contractual information to one of us only prior to the overdraft being agreed. In this case any overdraft terms will be sent to multiple account holders after the overdraft is agreed and available to use.

Proposed P Smith, seconded C Collingham and agreed unanimously.

**Authority for additional signatories to draw on the account-**

- I/We authorise and request that until you receive written notice from me/us to the contrary to treat and consider additional signatories listed in section 3b and fully empowered by me/us and on my/our behalf:
- To draw, sign, and endorse cheques and other orders for payment on my/our account(s) with you
- To draw, sign, accept, and endorse bills of exchange and promissory notices on my/our account(s) with you
- To receive cheques, statements and other vouchers relating to my/our account(s) with you
- To withdraw all or any of my/our securities, documents, or other property or anything else held by you by way of security or for safe custody collection or any other purpose whatsoever on my/our account(s)
- To arrange terms with you for the negotiation or discount of any documents
- To negotiate with you for and take advances whether by way of loan, overdraft discount or otherwise with or without security
- To charge, pledge and deposit with you any of my/our property upon such terms as you may require to secure the payment or discharge to you on demand of all monies and liabilities which shall for the time being (and whether on or at time after such demand) be due owing or incurred to you by me/us whether actually or contingently and whether solely or jointly with any other person and whether as principal or surety including interest discount commission and other banking charges
- Generally to act on my/our behalf in all transactions and matters of business with you and to comply fully with any account Terms and Conditions and security requirements you may operate in connection with my/our account(s) with you now or in the future
- To act on the above instructions and in particular to pay and honour all such cheques, orders, bills, notes or requests as above mentioned notwithstanding that any such payment may cause my/our said account(s) to be overdrawn or may increase any existing overdraft.

Proposed R Davis, seconded Smith and agreed unanimously.

5. Bank account forms – To be completed by all Councillors

6. Increase in insurance cover

Increase in cover to £800 to cover money held in employees private residences. Proposed K Clarke, seconded R Davis and agreed unanimously.

7. Electricity and Gas contracts - Deferred

## **9. Planning applications**

### **14/10576/OUTM**

P Smith proposed 'Confirm objections' and this was seconded by R Davis and agreed unanimously.

### **10. Farnsfield Village Centre**

1. Leaking roof stairwell waiting area – Mr Hogg had put back a dislodged tile. The windows might be the cause of the leak. Further investigation needed.
2. Quotes re water coming in undercroft and lower hall fire door – Deferred
3. Cooker - upstairs kitchen -P Smith proposed that 'The Parish Council get 2/3 quotes and order', and this was agreed unanimously.
4. Crockery- replenishment - People didn't like the black mugs. And would prefer cups and saucers.

#### **8.29 Chair suspended Standing Orders.**

A lot of complaints had been received about the black mugs and crockery. There were not enough. There was also frustration that there was no inventory in the kitchens – Jane to be asked to do this.

#### **8.33 Standing orders were re-instated**

P Smith proposed 'Purchase 100 cups and saucers at a cost of approximately £3 each'. This was seconded by R Davis and agreed unanimously.

5. PAT testing \_ An inventory had been compiled and it would be arranged for Parish Council owned equipment in the New Year.
6. Inspection regimes - It was noted that fire alarm and emergency lighting inspections would be undertaken in the New Year. Also fire appliance testing. Staff and interested Councillors could attend some training when tested and It was suggested B McDowall might be interested.
7. PRS (GPM) and PPL License – The PRS (GPM) license had not been renewed in August. This was expensive and would require the Clerk to establish the types of users and how many sessions each user would use music for. We did not have a PPL license but the Clerk was advised that we would need this too, in order to be covered fully for the playing of music.
8. Changes to Village Centre booking form – The Clerk put forward changes to the Village Centre booking form. A new section would be included advising hirers that own electrical equipment should be PAT tested by a competent person and proof provided that this had been done in the last 12 months. Also the section on licenses

should be amended to state that the Centre does not hold a Performing Rights Society License or PPL License, and hirers are responsible for obtaining permissions from PRS and PPL. The changes were proposed by K Clarke, seconded by P Smith and agreed unanimously.

9. Chubb visit re fire safety noted.

10. Chubb would conduct a fire safety risk assessment in February.

## **11. Village Facilities**

1. Bottle Banks –

### **8.42 Chair suspended Standing Orders**

There was discussion as to suitable locations. Noise was an issue with householders and if on the Acres would be too near areas where children play. White Post was suggested.

### **8.44 Standing orders were re-instated**

R Davis propose that "The District Council be asked to approach The White Post", this was seconded by P Smith and agreed unanimously. Clerk to approach DCllr Taylor

2. Grit bins – Nothing had been heard. Clerk to arase with DCllr Taylor.

**12. Clerk's workload** – Confidential item to be discussed in closed meeting.

## **13. Agenda items for the next meeting**

Bank accounts

Dog mess the Acres

Metal fencing bowls club – as had not heard anything

### **8.46 Chair suspended Standing Orders**

Silverwood – noted had been trimmed back, but height had not been reduced. Clerk to inform DCllr Taylor.

### **8.47 Standing orders were re-instated**

**14. Clerk's pay rise and one off consolidated payment** – confidential item to be discussed in closed meeting.

**The meeting closed at 8.47pm**



**FARNSFIELD PARISH COUNCIL - ACCOUNTS WEDNESDAY 17 DECEMBER  
2014**

<b>Date</b>	<b>Ch No</b>	<b>Payee</b>	<b>Product/services</b>	<b>Amt net</b>	<b>Vat</b>	<b>Amt Gross</b>
<b>Accounts paid November 2014</b>						
				£		
30/11/2014		Wages		771.57		771.57
				£		
30/11/2014		Wages		450.00		450.00
				£		
30/11/2014		Wages		150.00		150.00
				£		
30/11/2014		Wages		534.00		534.00
				£		
30/11/2014		Wages		150.90		150.90
30/11/2014		HMRC		£4.85		4.85
<b>Accounts for payment</b>						
				£	£	
17/12/2014		S Carne	Stationery	5.04	1.26	6.30
				£	£	
		Viking	Stationery	63.28	12.66	75.94
				£	£	
		SLCC	Membership	161.00	-	161.00
				£	£	
		Structured	Window cleaning	144.00	28.80	172.80
				£		
		Martyn North	Electrical work	70.00		70.00
				£	£	
		Ulyett	Grounds Maintenance	1,503.03	300.61	1,803.64
				£		
		Mrs Lewis	Refund of hall hire	16.00		16.00
		A Cowlshaw	Key cutting			12.75
				£		
		Allsorts	Distribution of plan	60.00		60.00
		Mr and Mrs	Neighbourhood Plan	£		
		Wheeldon	winner	50.00		50.00
				£		
		Lynn Thompson	Neighbourhood Plan winner	50.00		50.00
				£	£	
<b>Direct Debits not included</b>				<b>4,183.67</b>	<b>343.33</b>	<b>4,539.75</b>
<b>Income November</b>						
		Interest	£11.81			
		Unaccounted for	£90.00			
		VC rental	£2,001.50			
<b>Total</b>			£2,103.31			

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 13<sup>th</sup> January 2015 in the Library, Village Centre, New Hill, Farnsfield.**

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**Present:** Cllrs. K Clarke, R Davis, A Farr, B McDowall, L Selby (Chair), P Smith  
S Carne (Clerk)

## **1. Apologies for absence**

Cllrs C Collingham, R McPherson, R Reeves

## **2. Declarations of interest**

S Carne in item 7

P Smith proposed that 'Item 7 be discussed in a closed meeting'. This was seconded by R Davis and agreed unanimously.

## **3. Planning applications**

**14/02024/FUL– Change of use of boiler house to coffee shop. Hexgreave Hall, Upper Hexgreave, Farnsfield, Notts.**

Proposed 'Accept' by P Smith, seconded by R Davis. Voting was 5 in favour with 1 abstention.

**14/02169/FUL Installation and commissioning of a single 500kW wind turbine generator (Hub height of 40m and Tip height of 67m) – minor alteration to planning permission 13/01651/FUL. Copt Hill Farm, Ricket Lane, Blidworth, Nottinghamshire.**

It was established that this was 5/6 miles away. It was slightly taller and had been moved slightly from the agreed application.

P Smith proposed 'Accept'. This was seconded by B McDowall. Voting was 4 in favour and 2 against.

**14/02203/FUL Householder application for ground floor extension and new dormer windows front and rear**

**(Resubmission of 14/00776/FUL). Blue Gables, Beck Lane, Farnsfield, Notts.**

B McDowall proposed 'Acceptance'. This was seconded by P Smith and agreed unanimously.

**15/00006/FUL Householder application for proposed roof alterations forming rooms within roof. 14 Gregory Gardens, Farnsfield, Notts, NG22 8E**

P Smith proposed 'Accept'. This was seconded by R Davis and agreed unanimously.

#### **4. Planning Decisions of Newark & Sherwood DC**

Approvals were noted.

#### **5. Dog Fouling**

Issues of dog fouling and 'We are Watching You' Dog Fouling Campaign posters and stickers were discussed. K Smith proposed that 3 posters be purchased (School, Co-op, Parfitt Drive) at a cost of £20 each, plus 12 bin stickers at a cost of £5 each. Total cost £120 plus VAT'. This was seconded by P Smith and agreed unanimously.

It was also agreed to purchase an extra bin for the trail where the existing bin was often full.

#### **6. Banking arrangements**

Councillors who had not completed the form would be contacted by e mail and asked to post form in VC post box.

#### **8.23 Chair suspended Standing Orders**

A member of the public asked why the PC had had an off shore account and why it had been closed. The chair said that it had paid a better rate of interest and was closed on Government advice.

Clerk confirmed that the cups and saucers had been ordered.

Provision of grit bins. It was confirmed that the Clerk had followed this up with Cllr Roger Jackson. The original bin at the junction of Cockett Lane and Station Lane had been put back and a new one installed. Clerk to ask Cllr Jackson to ensure that grit was provided.

A member of the public asked if something could be put on the website to encourage people to stand as Councillors. Clerk to ask R McPherson if this could be put in the newsletter and on the website.

8.35 Standing orders were re-instated

The meeting closed at 8.35

## **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 27th January 2015 in the Lower Hall, Village Centre, New Hill, Farnsfield.**

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### **Present**

Cllrs. K Clarke, C Collingham, R Davis, A Farr, R Reeves, L Selby (Chair), P Smith

Also present: Co Cllr R Jackson, Dst Cllr Taylor

### **1. Apologies for absence**

Cllrs L Weaver, B McDowall

District Cllr B Laughton

### **2. Minutes**

R Davis proposed an amendment to the minutes of 9<sup>th</sup> Dec 2014 to comment on planning application 14/02009 to read 'Completed already and before Parish Council saw plans and it was noted that this was two months before the target date for comment by the Parish Council'. The minutes of the meeting held on 9<sup>th</sup> Dec 2014 were proposed for acceptance by R Davis, seconded by P Smith and agreed by those who had been present.

The minutes of the meeting held on 17<sup>th</sup> Dec 2014 were proposed for acceptance by P Smith, seconded by C Collingham and agreed by those who had been present.

The minutes of the meeting held on 13<sup>th</sup> Jan 2015 had the date amended to 2015 as proposed by K Clarke. They were proposed for acceptance by C Collingham, seconded by A Farr and agreed by those who had been present.

### **3. Declarations of interest**

Clerk in item 13.

Confidential item 13 Personnel matters. 'The Parish Council resolved to exclude the press and public'. Proposed P Smith, seconded C Collingham and agreed unanimously.

8.38 Chair suspended Standing Orders

Cllr Jackson reported that the County Council had been looking at two sites for a crossing, opposite the Co-Op and near New Hill. However, there was a blind spot at the Co-Op and the preferred site was New Hill. A parking bay would be lost and there was some objection to this. Councillors were happy for this to go ahead.

He also reported that NCC would be looking at working in a combined way with other authorities such as District Councils and the City Council in order to achieve efficiencies and savings. This way of working would also attract more funding from Central Government.

Cllr Jackson would look at the provision of a grit bin at the bottom of New Hill on Main St. Concern was expressed by residents that some grit bins in the village were empty.

He said that he had £200-£300 available for a community project, but he needed to know by 13<sup>th</sup> March.

Street light No 11 Broomfield Lane had been repaired but was out again.

Dst Cllr Taylor would approach the owner of Silverwood about reducing the height of the hedges. These interfered with the street light.

He reported that The White Post Pub were still considering bottle banks. It was reported that a man living nearby had post traumatic stress disorder and that the facility was detrimental to his health and that he had deteriorated recently. R Reeves offered to accommodate them at The Plough and he was thanked by residents and Councillors.

Village signs - B McDowall was looking at this. Agenda item for next meeting.

A member of the public reported that a chair in the Lower Hall had collapsed and that two had previously broken. Clerk to check if under guarantee.

A resident said that the accident book had been located in the First Aid box. The Clerk said that a needs assessment had been conducted of First Aid and new Accidents books had been purchased and would be hung on the wall near the First Aid boxes.

Complaints had been received that notices and leaflets had been removed. K Clarke said this had been done because of fire risk and to tidy the Lower Hall. She would look at providing alternative display for leaflets.

Cups and saucers – had arrived but needed washing.

Cllr Laughton arrived and explained that he would not be standing for Farnsfield at the next election. He had been the East Midlands representative on the Water Forum and had lobbied for the possible sewerage system scheme 2017-18 for foul water sewage on Churchside and other places. He will pass details on to the Parish Council. P Smith proposed 'Thanks to Bruce' and this was seconded by R Davis and agreed unanimously.

A member of the public said he had requested accounts documents from the Parish Council which he had not yet received.

A resident suggested posters for the next election 'Your village needs you' L Selby said that it would go in the newsletter.

A member of the public said that hours of work are not confidential if it affects the finance of the village. They must be in the minutes.

8.27 Standing orders were re-instated

#### **4. Recreational areas**

##### **8. Memorial Recreation Ground and garage**

R Reeves declared an interest in the Bowls Club.

The Bowls Club had written agreeing to the removal of the temporary fencing. The reason for retention was that they had experienced vandalism in the past.

C Collingham reported that he had spoken to a local man about the hedge layering. It would cost £8-15 per metre. C Collingham was asked to get a price.

The Clerk reported that there was some confusion as to the ownership/lease of the garage which would need to be clarified.

##### **9. The Acres**

Damaged fencing was reported at The Acres between the second and third fields - Clerk to action.

Five moles had been removed from football pitch.

The woodland area was approx. 9.5-10 acres and M Hamilton reported that it may be possible to get funding to manage the area. Clerk to obtain OS map covering area.

Pavilion – Clerk reported that there had been a water leak which had been repaired. The plumber had agreed to fix the guttering. M North had completed 5 year electrical inspection of pavilion and minor work needed had been put right. The Council was also advised that work was needed at the pavilion as legal requirements were not being met – fire extinguishers and risk assessment. A new ladder was needed as present was unsafe.

Key to gates – R Reeves would obtain from Ulyatts.

Unadopted track – This had big potholes. Clerk to ask if NCC had any road planings available that could be used to fill the holes.

##### **3. Parfitt Drive**

Nothing to report

##### **4. Wilson's Field and 5. Steps**

The Old Gaol- Quote £535 plus VAT from P & M Rickett for repointing work. The handyman had reported that the roof leaks. C Collingham to get further quote.

##### **5. Playground inspections**

Parks and Playground Solutions had gone out of business. NSDC could do monthly playground inspections at a cost of £15 Parfitt Drive, £20 for Lady Goodwin and £10 for Wilson's Field (all plus VAT) This was cheaper than PPS. Agreed to go ahead. Proposed P Smith, seconded by M Hamilton and agreed unanimously. Annual playground inspections had been completed by the Play Inspection Company. Sites were low to

medium risk. There were a number of matters that required attention. These included the sign that a resident had banged his head on at the Parfitt Drive play area. The Clerk had forwarded the report to three local companies who carry out repairs for a quote for essential work to get the equipment to an acceptable standard. Also to Phil Beard NSDC for advice. The report stated that the exercise equipment at Parfitt Drive was too close to the children's play area to meet a standard and consideration should be given to moving it. There was concern that this had only been installed recently by the County Council. Clerk to ascertain if this is the County Council's responsibility.

#### **6. Picnic tables and benches**

K Clarke reported she was obtaining quotes and making arrangements for installation. She had been asked to obtain a memorial bench.

#### **7. Grounds maintenance and equipment storage**

The Clerk reported that there was a shipping container at Farnk Reynolds Farm containing the Parish Council's Grounds Maintenance equipment. Would need maintenance before use.

#### **8. Bottle banks**

Dealt with

#### **6. Footpaths and highways**

1. Parish Council street lights Parfitt Drive – NCC could only do work if agreed payment in advance whatever the cost. Agreed clerk should contact Eon who installed them. Jetting of drains, 2. Main St – Done on Potyard side but not other side. Clerk had requested.
3. Parking issues – Letter had been received about the lack of parking spaces. This had been considered as part of the Village plan.

#### **8.57 Chair suspended Standing Orders**

A resident said that the proposed crossing would further reduce parking.

#### **9.03 Standing orders were re-instated**

4. Post box – To request it is moved to the other side of the road outside the Post Office.
5. Tree at junction of Ridgeway and Main Street was misshapen. A resident suggested that it should be replaced.
6. Royal British Legion parade 15<sup>th</sup> Aug 2015 noted.

#### **7. Administration**

1. Sub-committees – R Davis said the committees would



provide more support for the Clerk and would give more responsibility to Councillors. Agenda item for next meeting.

## **8. Financial matters**

### **1.Accounts**

The accounts were put forward and proposed by R Davis, seconded by A Farr and agreed unanimously.

### **8.57 Chair suspended Standing Orders**

A resident asked why direct debits were not included. The Clerk had followed the model used by the previous Clerk.

### **9.08 Standing orders were re-instated**

M Hamilton proposed 'That Direct Debits should be included' and this was seconded by R Davis and agreed unanimously.

2. NSDC loan – A loan from NSDC from Public Works Loan Board for work at the Village Centre. Paid for by NSDC but could be passed to the Parish Council to repay hence the bill coming to the Council.

3. Bank account forms – Two still to be completed. C Collingham agreed to follow up with Councillors.

4. Increase in insurance cover – Cash at home raised to the highest level £500.

5. Agree quotes for work

Dealt with

6. Library – extended hours

19<sup>th</sup> Jan to 13<sup>th</sup> March inclusive. Contract 9 years out of date from the time when the library was full time. The rent covers cleaning, gas and electric.

7.Election costs – estimate received.

## **9. Planning applications**

**1. 14/02250/FUL** Householder application for remodelling of the external envelope and roofscape and extending existing garage. South Close, Tippings Lane, Farnsfield.

R Reeves proposed 'Acceptance' and this was seconded by P Smith and agreed unanimously.

2. NSDC Consultation on the Draft Statement of Community Involvement For discussion at the next meeting

Application from Peel Environmental for proposed development of the Bilsthorpe Energy Centre to manage unprocessed and p[re-treated

waste materials through the construction and operation of a Plasma Gasification Facility, Materials Recovery Facility and Energy Generation Infrastructure together with supporting infrastructure, Bilsthorpe Business Park, Off Eakring Road, Bilsthorpe has been calkled in by the Secretary of State.

#### **10. Farnsfield Village Centre**

1. Leaking roof stairwell waiting area –Roof needs looking at again by Mr Hogg.
2. Quotes re water coming in undercroft and lower hall fire door – Quote to be sort
3. Cooker - upstairs kitchen -P Smith auctioning.
4. Crockery and cutlery replenishment – Clerk had obtained costs for crockery and cutlery as requested by J Cowlshaw. P Smith proposed 'Expend up to £500 on replenishment', seconded R Davis and this was agreed unanimously.
5. PAT testing – Most items belonging to PC tested.
6. Inspection regimes – Clerk advised that a number of inspections were needed for risk management.  
Comelec were booked to carry out 5 year electrical inspection of Village Centre.  
Chubb had checked the fire alarm and emergency lighting systems and considerable work was needed to upgrade both. They had inspected and failed in most areas. Chubb had quoted. Approx £6000 for the necessary work. M Hamilton proposed get further quotes and that 'The Clerk expend up to £5000 on the necessary work'. This was seconded by P Smith and agreed unanimously. Obtain a quote from Comelec and one other.
7. PRS and PPL license  
PRS now in place at a cost of over £2000. PPL license needed.
8. Accident re Lower Hall Chairs  
dealt with.
9. Office electrics - Bad practise using extension leads and blocks in office noted.
10. Locks attic store room – Lock has been changed for an ordinary lock and we now have a key.

#### **11. Neighbourhood Plan – Report**

Circulated.

#### **12. Agenda items for the next meeting**

Covered

**The meeting closed at 9.43pm**

**FARNSFIELD PARISH COUNCIL - ACCOUNTS WEDNESDAY 27 JANUARY 2015**

<b>Date</b>	<b>Ch No</b>	<b>Payee</b>	<b>Product/services</b>	<b>Amt net</b>	<b>Vat</b>	<b>Amt Gross</b>
<b>Accounts paid November 2014</b>						
17/12/2014		Wages		£ 830.77		830.77
17/12/2014		Wages		£ 450.00		450.00
17/12/2014		Wages		£ 150.00		150.00
17/12/2014		Wages		£ 378.00		534.00
17/12/2014		Wages		£ 130.10		130.10
17/12/2014		HMRC		£88.05		88.05
<b>Accounts for payment</b>						
27/01/2015		S Carne	Stationery, First Aid, keys, phone	£ 61.68	£ 10.13	71.81
27/01/2015		Farnsfield Community Responder	S137	£ 250.00	£ -	250.00
27/01/2015		Bramley Publications Ltd	Leaflet delivery	£ 34.00	£ 6.80	40.80
27/01/2015		Arrow Locksmnith Services	Entrance locks repair/replacement	£ 170.00	£ 34.00	204.00
27/01/2015		Rainworth Fencing	Repair to VC rear fence and gate	£ 120.00	£ 24.00	144.00
27/01/2015		C G Rhodes & Sons Limited	Replace office locks	£ 164.40	£ 32.88	197.28
27/01/2015		C Heath	Mole removal Acres	£ 165.00	£ -	165.00
27/01/2015		S Davis Glazing Services	Display cabinet toughened glass	£ 180.00	£ -	180.00
27/01/2015		MSH Super Sharp Services	PAT testing	£ 80.00	£ -	80.00
27/01/2015		Fields in Trust	Membership	£ 50.00	£ -	50.00
27/01/2015		L Selby	Key cutting	£ 41.67	£ 8.33	50.00
27/01/2015		Mr Robert Baguley	Website design	£ 375.00	£ -	375.00
27/01/2015		S Carne	Stamps	£ 19.08	£ -	19.08
27/01/2015		Reprotec	Copies	£ 14.51	£ 2.90	17.41
27/01/2015		Martyn North	Remove unit	£ 60.00	£ -	60.00
27/01/2015		Notts ALC	Membership	£ 380.86	£ -	380.86
27/01/2015		Martyn North	Electrical work	£ 70.00		70.00
<b>Direct Debits not included</b>						
<b>Income December</b>						
Interest			£10.23			
VC rental			£3,166.12			
Nottinghamshire C			£696.25			
<b>Total</b>			<b>£3,176.35</b>			

# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 10<sup>th</sup> February 2015 in the Library, Village Centre, New Hill, Farnsfield.**

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**Present:** Cllrs. K Clarke, R Davis, A Farr, B McDowall, R McPherson, L Selby (Chair)  
District Cllr Taylor  
S Carne (Clerk)

## **1. Apologies for absence**

Cllrs C Collingham, P Smith,

## **2. Declarations of interest**

None

R Davis proposed that 'The public and press be excluded from confidential item 13' and this was seconded by R McPherson and agreed unanimously.

## **3. Planning applications**

**14/02164/FUL** The erection of log cabin for residential use, change of use of agricultural land to residential, the demolition of an agricultural shed and the erection of a shed to house a biomass boiler, fuel store and general agricultural storage. Rufford Forest Farm, Kirklington Rd, Rufford, Notts.

B McDowall proposed 'Acceptance' and this was seconded by R Davis. Voting was five in favour and one abstention.

**15/00094/FUL** A/: NORTH BOUNDARY : to take down a short length of boundary wall to Chapel Lane to the North between the existing opening and the telegraph post to allow construction access, and to rebuild that section of wall following the completion of the works to construct the New House. B/: SOUTH BOUNDARY: to reduce the level of the existing retaining wall to the south down to an old bullnosed copings and to build a new boundary / retaining brick wall spaced 400mm to the south of the old wall to an average height of 1.75m above the higher ground level but reducing in height at the gap in the old wall to marry with the existing adjacent boundary wall to the east.

Land Adjacent To Burgess House Main Street Farnsfield Nottinghamshire NG22 8EF

B McDowall proposed 'Acceptance' and this was seconded by A Farr and agreed unanimously.

**15/00095/LBC** A/: NORTH BOUNDARY : to take down a short length of boundary wall to Chapel Lane to the North between the existing opening and the telegraph post to allow construction access, and to rebuild that section of wall following the completion of the works to construct the New House. B/: SOUTH BOUNDARY: to reduce the level of the existing retaining wall to the south down to an old bullnosed copings and to build a new boundary / retaining brick wall spaced 400mm to the south of the old wall to an average height of 1.75m above the higher ground level but reducing in height at the gap in the old wall to marry with the existing adjacent boundary wall to the east. Land Adjacent To Burgess House Main Street Farnsfield Nottinghamshire NG22 8EF

R Davis proposed 'Acceptance' and this was seconded by R McPherson and agreed unanimously.

#### **4. Applications for tree works**

Approvals by NSDC for tree works were noted.

#### **5. To note Planning Decisions of Newark & Sherwood DC**

Approvals were noted. Clerk to follow up on decision with no details.

#### **6. Consultation on the Draft Statement of Community Involvement**

Clerk reported that this outlined the planning consultation process.

7.58 Standing orders were suspended.

The public were asked for their comments. A resident said that there were some small changes. Councillors to read and discuss again at the next meeting.

Cllr Taylor reported that the incinerator application for Bilsthorpe had been called in by the Secretary of State. He said he thought that it would take a lot of pressure from the Council, councillors and public to stop it and the consultation would be a lengthy process. He also reported that councils in the combined authority were already working and bidding together for central funding.

8.10 Standing orders were re-instated

## **7. Bank account - signatories**

The Clerk reported that some Councillors were reluctant to sign the new banking form which gave permission for credit checks on all Councillors. This was preventing a change of bank signatories which was much needed. She had approached other banks and outlined their charges and requirements re Councillors and credit checks. It seemed that new rules had been interpreted differently by the banks.

NALC had advised that some Parish Councils were now using Unity Trust Bank and the clerk had investigated this. The bank was orientated to providing banking to local councils and other organisations. There were no charges other than for paying in cash (something the council needed to reduce anyway) and non-signatories/account operators did not have to sign the form. Single, dual and triple authority could be set up for Bacs payments. Agreed that the Clerk should do a background check on the bank.

## **8. Safer Neighbourhood Group – Report**

L Selby reported a spate of burglaries in the Caythorpe/Lowdham area just before Christmas. Poor gritting on Boxing day and following days caused problems and would be raised with NCC. Neighbourhood Police Team changes were confirmed.

## **9. Chairs for Lower Hall**

A letter concerning the safety of the lower Hall chairs had been received from the History Group. The Clerk had established that the chairs were out of warranty. K Clarke had obtained three quotes for 100 padded stacking chairs and trolley at a cost of £2000 to £3500. K Clarke would request a sample chair from each company so comfort and durability could be assessed before purchase.

8.32 Standing orders were suspended

It was confirmed that they would be folding chairs.

8.33 Standing orders were re-instated

Consideration would be given for selling the old chairs.

## **10. External Audit Seminar for Clerk**

Clerk wished to attend. R Davis proposed 'Pay the course fee of £8.00' and this was seconded by A Farr and agreed unanimously.

## **11. Fire Risk Assessment**

Highlighted a number of issues eg signing, emergency exit routes, fire doors, fire proofing of curtains.

## **12. Clerk's workload, temporary hours and temporary Clerk support**

The Clerk reported on matters that needed addressing. Upgrading of fire alarm/lighting systems, replacement windows, matters as a result of the fire risk assessment, other risk assessments, policies and contracts that needed updating/putting in place. A financial review was needed with increased expenses and hire charges needed reviewing. She was working extra hours to do this but was not always able to give this commitment. To move matters forward quickly Parish Councillors would take on projects. In addition NALC had suggested the support of an experienced local Clerk. The Clerk at Bilsthorpe, Anne Chisholm had offered help. She would be engaged on a casual, temporary basis to help with the writing of risk assessments, contracts and policies (approx. 20-30hrs month) whilst the Clerk ran the Council and put in place the recommendations of the risk assessments and dealt with maintenance issues. The support Clerk would be paid on the Clerk's pay scale with a mileage allowance.

R Davis proposed that 'We employ the Bilsthorpe Clerk temporarily subject to estimation of the workload involved and time scales' and this was seconded by B McDowall and agreed unanimously.

R Davis proposed that 'The Clerk continue to work extra hours as and when she can' and this was seconded by R McPherson and agreed unanimously.

The support of the public was requested.

9.00 Standing orders were suspended.

It was confirmed that benches and bins were being ordered.  
A grit bin was on its way for the junction of New Hill and Main St.

9.03 The meeting was reconvened.

The meeting closed at 9.03

## **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 24th February 2015 in the Lower Hall, Village Centre, New Hill, Farnsfield.**

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### **Present**

Cllrs. K Clarke, R Davis, B McDowall, L Selby (Chair), L Weaver  
Also present: Co Cllr R Jackson

### **1. Apologies for absence**

Cllrs C Collingham, A Farr, M Hamilton, R McPherson, R Reeves, P Smith  
District Cllrs B Laughton and F Taylor

### **2. Minutes**

The minutes of the meeting held on 27<sup>th</sup> Jan 2015 were proposed for acceptance by R Davis, seconded by K Clarke and agreed by those who had been present.

The minutes of the meeting held on 10<sup>th</sup> February 2015 were proposed for acceptance by B McDowall, seconded by K Clarke and agreed unanimously by those who had been present.

The confidential minutes of 17<sup>th</sup> December 2014 were proposed for acceptance by R Davis, seconded by K Clarke and agreed unanimously by those who had been present.

The confidential minutes of 13<sup>th</sup> January 2015 were proposed for acceptance by K Clarke, seconded by R Davis and agreed unanimously by those who had been present.

The confidential minutes of 27<sup>th</sup> January 2015 were proposed for acceptance by K Clarke, seconded by R Davis and agreed unanimously by those who had been present.

The confidential minutes of 10<sup>th</sup> February 2015 were proposed for acceptance by R Davis, seconded by K Clarke and agreed unanimously by those who had been present.

### **3. Declarations of interest**

Clerk in item 6.1 Appointment of Support Clerk.

7.43 Chair suspended Standing Orders

Cllr Jackson reported that the County Council had agreed to provide a grit bin at the bottom of New Hill but this had not been installed. Highways had investigated street light No11 Broomfield Lane but have not been able to find any problem. Gully cleaning was nearly complete for this



year. L Selby reported the drain outside The Healing Point on Main St was blocked – Clerk to report. A member of the public reported that the hedge was overhanging at Brickyard Lane at the top of Nether Court. There were safety issues as there was no footpath here. B McDowall had applied for a Community grant from Cllr Jackson for village signs.

7.53 The chair re-instated standing orders.

#### **4. Recreational areas**

##### **1. Memorial Recreation**

The benches had been delivered.

##### **2. The Acres and Pavilion**

The Clerk had called in the mole man again. He had reported that problems may recur as they were also in a neighbouring field.

##### **3. Parfitt Drive**

Nothing to report

##### **4. Wilson's Field**

The County Council were repairing the steps.

##### **5. Playground inspections and remedial work**

NSDC had been instructed to carry out inspections on a monthly basis, commencing February.

Three companies had been asked to quote for remedial work as identified in the Annual inspection. Quotes had been received from two companies and the Clerk had obtained an additional quote for painting of the fence at the Memorial ground. Agreed the F & GP should consider the quotes in detail- clerk to e mail quotes to members. Clerk to request quote from Strata without bin and repairs to wooden fencing. Both companies to be asked to quote for metal fencing at Parfitt Drive.

##### **6. Picnic tables and benches**

K Clarke reported that the picnic benches and memorial seat had been delivered and now needed positioning and fixing. The bins were on order.

#### **5. Footpaths and highways**

NCC had advised that a fingerpost sign for football and cricket pitches would cost around £300. A private contractor would need to be used and they would have to work with the County Council who would need to approve the sign.

Blue grit bin – This had originally been yellow and had been changed to blue. Blue bins needed to be replenished by the Parish Council.

Clerk to inform NCC that the bin colour had been changed.

Condition of unsurfaced part of Cotton Mill Lane – NCC had established that this was a bridleway. They also thought that this was a private road. Responsibility for maintenance probably rested with householders on the lane. NCC had a duty to see that the bridleway was maintained in a reasonable state and would visit the site to access the situation.

#### 8.18 Chair suspended Standing Orders

A resident asked for clarification regarding the possible ownership of the lane.

#### 8.19 Standing orders were re-instated

### **6. Administration**

#### **1. Appointment of Support Clerk**

The clerk explained that the lady interested in helping the Council had withdrawn her offer of help. The clerk said that it took her approximately 13 hrs per week to service meetings, then she needed to do PAYE, banking and maintain accounts as well as oversee work on facilities and dealing with call outs for emergencies. This took almost all of her hours. Although she had worked 30-38 hrs week most weeks since January she was not able to sustain this and did not want to work that many hours. The fire risk assessment report contained a long and detailed action plan of items that needed addressing and which required considerable work to put in place. Work would be needed on preparing the accounts for audit very soon. A request for help had been advertised on NALC website. The Clerk left the meeting.

The chair explained further about the availability of a bank of clerks who might provide help when needed. The council still intends to approach someone to provide help.

#### 8.22 Chair suspended Standing Orders

Members of the public asked questions: Had the council done a competency check on the current clerk and why had the previous clerk not done this. Why had Councillors not checked that inspections and work had been done? The Clerk worked for the Council so why did they not check? Why did the current clerk need training? B McDowall assured the public that the clerk was very competent and was doing a great job. There was further discussion about the work required on the Village Centre and the Clerk support.

#### 8.29 Standing orders were re-instated

#### 2.Draft minutes

A request had been received for these to be made available. To date only agreed minutes had been posted on the website which led to a time delay.

#### 8.30 Chair suspended Standing Orders

A resident said they would be helpful to people who have been away so they can catch up or for those who do not come to meetings.

#### 8.31 Standing orders were re-instated

Cllr Weaver proposed that 'Draft minutes should be displayed on the website' and this was seconded by B McDowall and agreed unanimously.

#### 3. Clerk's training

The Clerk requested attendance at the NALC VAT/PAYE and NI seminars at a cost of £30.00. This was proposed by R Davis, seconded by K Clarke and agreed unanimously.

### **8. Financial matters**

#### 1. Accounts

The accounts were put forward. A payment to TDP of £1650.60 was added for picnic benches and memorial seat. Clerk clarified that payment to NSDC was for dog bin emptying. The large cost for photocopying was due to invoice from the Parochial Church Council who had not billed for 18 months. This included production of newsletter and Neighbourhood Plan photocopying.

The accounts were proposed for payment by B McDowall, seconded by R Davis and agreed unanimously.

R Davis requested that he see contracts for tennis and bowls club.

2. Budget monitoring – The budget was monitored and the Council were made aware of the state of the reserves and ring fenced money. There was concern that general reserves were not large.

#### 3. Consider annual contribution towards lease of parochial photocopier

In the past a contribution of £400 had been made. It seems that this was an annual voluntary contribution. An F & GP meeting would be convened to look at the budget in more detail and to discuss this and other items requiring expenditure.

#### 4. Consider payment for Clerk's extra hours

54 ¼ for the period 26/01/15 to 13/02/15. This was proposed by R Davis, seconded by K Clarke and agreed unanimously.

5. Review letting charges  
To be considered at F & GP.

6. Bank account – Agree new bank account and signatories.  
Clerk had approached two banks for their community account application forms and had been told that the Parish Council were not eligible as they paid staff and would have to have a business account which had charges. She had approached the council's existing bank again and explained the situation. They said that details of non-signatories could be listed and that this would not involve a credit cheque, but had been told that there was no certainty that the bank would accept this and would not later request that all councillors sign to be checked,. The clerk had contacted a number of local councils who used Unity Trust Bank and had been satisfied with the service received. B McDowall looked on their website and was satisfied that they were credible.

It was proposed that:

- '1. The council wishes to open an account with Unity trust bank plc ("the bank") and produced to the meeting a copy of the Bank's terms and conditions for operating an account;
2. The bank's terms and conditions are approved and we appoint the Bank as Bankers;
3. The Bank's terms and conditions may vary from time to time and we agree to be bound by them;
4. The Mandate for the operation of the bank account(s), payment instructions and banking services be approved and provided to the Bank by persons, authorised to do so in accordance with the Bank's procedures;
5. The Bank is entitled to rely upon this Mandate until it receives a later Mandate amending it.'

This was proposed by B McDowall, seconded by R Davis and agreed unanimously.

The Parish council resolved to 'Transfer the Direct debits, Standing Orders and the balance of the accounts to Unity Trust Bank, and then close the old account(s).' This was proposed by R Davis, seconded by B McDowall and agreed unanimously.

The Parish Council unanimously agreed that 'Suzanne Carne (Clerk) be the key contact and have online access to view and submit payments for internet banking. That Matthew Hamilton, Bruce McDowall, Karen Clarke and Lynda Selby are signatories (any two of which can sign) and that they can also view, submit and authorise payments for internet banking. Internet payments being made by three users, where one user submits the payment and two other users authorise the payment.' This was proposed by R Davis, seconded by L Weaver and agreed unanimously.

#### 7. The John and Nellie Brown Farnsfield Trust

The Clerk was approached by Alan Dodd from the Trust who explained the objects of the charity. It was felt that the Trust may be able to help with the funding of eligible Parish Council projects on a 50-50 basis.

Application should be made in writing supported by quotes for work and an indication as to how the project meets the objectives of the charity.

#### 8. Consider quotes for equipment and work.

Lower Hall chairs - K Clarke had obtained a number of sample chairs to try. The WI had tested them all and e mailed with their preferences.

Other users were trying them out. As well as comfort consideration was being given to durability. K Clarke to obtain a quote for the red chair and trolleys. To be an agenda item for the F &GP meeting.

Shredder - The purchase of a shredder was discussed and it was thought that this would be an expensive purchase for the Council at present and that following a clear out papers should be shredded by a commercial service.

Gaol roof – A quote had been received of £500. R Davis proposed 'Work on the Gaol roof should be put on hold' and this was seconded by L Weaver and agreed unanimously.

Hedge Memorial Recreation Ground – A quote for £3540 had been obtained plus VAT. It was felt that this was the going rate. It was agreed to put this on hold. To be discussed further at F &GP.

Work at Village Centre – the clerk had obtained a quote for replacing rotten windows, replacement fire doors, escape path, widening of gate to rear, drainage to prevent flooding of Undercroft and lower hall (success dependent on capacity of drainage system to remove the water). To be considered at F &GP.

Fire escape painting – Quote received from Dave Spencer for cleaning and painting of fire escape from attic. For discussion at F &GP.

Changes to fire exit gates to rear – P Smith obtaining quotes.

Fire Risk Assessment – Considerable expenditure needed. Clerk to arrange for removal of rubbish from the Undercroft and deal with other issues not requiring major expenditure.

#### 9. Consider contract for dog waste bin emptying

It was acknowledged that the cost of emptying was rising and that a number of new bins had been added. B McDowall proposed that 'The Council take out a contract for the emptying of dog bins at a cost of £1.75 per bin per visit for year 2015/16'. This was seconded by R Davis and agreed unanimously.

#### 10. Confirm appointment of Internal Auditor

The Clerk had not been able to contact the auditor used previously. NALC had supplied a list of auditors and she had approached Barrie Woodcock who was happy to act for the Council.

L Weaver proposed 'Appoint Barrie Woodcock as Internal Auditor' and this was seconded by R Davis and agreed unanimously.

As it was almost 9.30 it was agreed that Agenda Items 8 Planning matters and 2 Neighbourhood Plan be discussed and that other matters be deferred until the next meeting.

## **8. Planning applications**

**1. 14/00221/FUL** Householder application for proposed dormer window, rear extension and internal alterations and garage extension at 37 Branston Avenue, Farnsfield, Notts, NG22 8JZ

B McDowall proposed 'Acceptance' and this was seconded by R Davis and agreed. Voting was 4 in favour with 1 abstention.

**2. 15/00122/FUL** Proposed residential development comprising of 5 dwellings and the demolition of one dwelling at Silverwood. Silverwood, Broomfield Lane, Farnsfield, Notts.

It was established that this was similar to the previous application but that the access had been moved.

B McDowall proposed 'Acceptance'. This was seconded by R Davis and agreed. Voting was 4 in favour with 1 abstention.

NSDC Consultation on the Draft Statement of Community Involvement – not discussed.

Application **15/00121/CPRIOR** Change of use of agricultural building to dwelling (C3 use) Cockett Barn Farm, Hexgreave Park, Farnsfield, Notts. 'There was not enough detail in the application for the Council to make a decision', proposed L Weaver, seconded R Davis and agreed unanimously.

## **9. Farnsfield Village Centre**

Deferred

## **10. Village signs**

Deferred

## **11. Notts Police and Crime Commissioner – Refreshing the Police and Crime Plan 2015-18**

Deferred

## **12. Neighbourhood Plan – Report**

This had previously been circulated and read by Councillors. R Davis proposed 'Accept' and this was agreed unanimously.

A member of the group requested that two Councillors regularly attend the meetings as the group was working on behalf of the Parish Council and they were needed to steer and be part of the group. The Council was informed that money in the form of a Community Infrastructure Levy (CIL) would be available as a result of new development in the village. Councillors would research this.

## **13. Correspondence**

Deferred

## **14. Agenda items for the next meeting**

Not discussed

**The meeting closed at 10.02pm**

**FARNSFIELD PARISH COUNCIL - ACCOUNTS TUESDAY 24 FEBRUARY 2015**

Date	Ch No	Payee	Product/services	Amt net	Vat	Amt Gross
<b>Accounts paid January 2015</b>						
27/01/2015		Wages		£1,071.20		1,071.20
27/01/2015		Wages		£ 150.00		150.00
27/01/2015		Wages		£ 166.40		166.40
27/01/2015		Wages		£ 450.00		450.00
27/01/2015		Wages		£ 378.00		378.00
27/01/2015		HMRC		£ 98.10		
<b>Accounts for payment</b>						
10/02/2015		Notts ALC	Clerk's training	£ 8.00		8.00
24/02/2015		Farnsfield PCC	Photocopying	£1,463.94	£ -	1,463.94
24/02/2015		S Carne	Cutlery	£ 53.55	£ 10.70	64.25
24/02/2015		The Play Inspection Company	Annual inspection	£ 225.00	£ 45.00	270.00
24/02/2015		Notts ALC	Clerk's training	£ 30.00		30.00
24/02/2015		Keep Britain Tidy	Posters and stickers	£ 120.00	£ 24.00	144.00
24/02/2015		Martyn North	Electrical inspection & repairs Pavilion	£ 210.00		210.00
24/02/2015		Martyn North	Lighting stage and halls	£ 140.00	£ -	140.00
24/02/2015		NSDC	NSDC	£1,547.00	£ 309.40	1,856.40
24/02/2015		Viking	Ladder, stationery, first aid, mop cups and saucers	£ 451.23	£ 90.24	541.47
24/02/2015		S Carne	toilet seat, screw drivers, batteries, keys, stationery, telephone	£ 83.35	£ 7.97	91.32
24/02/2015		Chubb	Extinguisher hire VC	£ 663.00	£ 132.60	795.60
24/02/2015		GMS	Cleaning materials	£ 120.82	£ 24.16	144.98
24/02/2015		Scribe 2000 Ltd	Accounting software	£ 245.00	£ 49.00	294.00
24/02/2015		Chubb	Emergency Lighting Inspection	£ 120.90	£ 24.18	145.08
24/02/2015		Chubb	Fire testing and repairs	£ 268.46	£ 73.69	442.15
24/02/2015		Wildlife Solutions Pest Control	Mole control	£ 165.00		165.00
24/02/2015		Viking	plates, stationery, bowls, spoons	£ 344.60	£ 68.92	413.52



# **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 10<sup>th</sup> March 2015 in the Lower Hall, Village Centre, New Hill, Farnsfield.**

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**Present:** Cllrs. C Collingham, R Davis, M Hamilton, B McDowall, L Selby (Chair)  
S Carne (Clerk)

## **1. Apologies for absence**

Cllrs K Clarke, A Farr, R Reeves, P Smith, L Weaver

## **2. Declarations of interest**

None

## **3. Planning applications**

**15/00258/FUL** Householder application for replacing back garden fence and gate facing cul-de-sac to a height of 1.8m. 8 Meadow Close, Farnsfield, Notts, NG22 8DS.

R Davis proposed 'Acceptance' and this was seconded by B McDowall and agreed unanimously.

## **4. To note Planning Decisions of Newark & Sherwood DC**

Decisions were noted.

## **5. Bank account**

Signatories were asked to sign the mandate.

## **6. Safer Neighbourhood Group – Report**

L Selby reported that villages had mostly been quiet. Fly tipping was reported in a lay-bye in Bulcote.

7.47 Standing orders were suspended

Fly tipping was reported on Cockett Lane – gas canisters and tyres. There had been a burglary a few weeks previously on the Ridgeway but this was thought to be a one off. A man who rode a bike was commended for regularly picking up rubbish on Cockett Lane.

7.49 Standing orders were re-instated

## **7. Village Centre**

The Clerk outlined some of the work required as a result of the inspection reports.

7.50 Standing orders were suspended

A tea trolley was missing a wheel – C Collingham agreed to remove with material stored in Undercroft. The Friendship Club wanted to pass on their thanks for the provision of cups and saucers. The public were re-assured that the provision of new chairs for the Lower Hall had not been forgotten. The Clerk would put forward a request to the John and Nellie Brown Trust for a grant towards the chairs and buzzer system.

7.52 Standing orders were re-instated

## **8. Community Clear Up Day**

The proposal for a Community Clear Up was outlined.

7.54 Standing orders were suspended

A resident said that she would organise the Clear Up on behalf of the Village. She would need to do a risk assessment. 12 people had expressed interest in helping via the Facebook page. It was agreed that the Parish Council would publicise it on their website.

It was also requested that the Parish Council consider entering the Best Kept Village Competition.

7.59 The meeting was reconvened.

The meeting closed at 7.59

# FARNSFIELD PARISH COUNCIL

**Minutes of a meeting of the Finance and General Purposes Committee held at 6.30pm on Tuesday 10<sup>th</sup> March 2015 in the Library, Village Centre, New Hill, Farnsfield.**

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## **Present**

Cllrs. R Davis (Chairman), B McDowall, L Selby, P Smith  
S Carne (Clerk)

## **1. Apologies**

Cllr K Clarke

## **2. Declarations of interest**

Clerk possibly in item 7.

## **3. Review of accounts for 2014-15**

The accounts to Dec 2014 were presented and income and expenditure were reviewed. The Booking Secretary was praised for increasing the lettings and it was thought that this was the best year ever for Village Centre lettings. It was noted that non ring fenced reserves were just over £20000.

## **4. Quotes for work**

The clerk had obtained quotes for a variety of work both at the request of the Council and as a result of recent inspections. Much of this work had been highlighted since the Precept had been applied for. Some of this work would be expensive, for example upgrade of fire alarm system £5000. It was felt that any work not immediately essential should be put on hold eg replacement windows.

## **5. Other work required as a result of inspections**

The electrical inspection report was awaited. The Clerk was still in the process of obtaining quotes for some of the work highlighted in the reports.

## **6. To consider charges for the hire of facilities**

The Clerk put forward the current charges for hire of the Parish Council facilities with several proposals for increasing charges to raise more rental income. It was felt that any increase in charges should be approached with caution, particularly as there were a few big users who contributed substantially to the income of the Village Centre.

B McDowall proposed 'Consider charges for another time' and this was agreed unanimously.

The high cost of providing the pavilion along with the low rent generated was noted and L Selby agreed to research hire costs of similar facilities in the area.

## **7. To consider budget needs for 2015-16**

The Clerk presented a draft budget. Some of the Village Centre expenditure was based on estimates. The short fall between income and expenditure was noted. Discussion ensued about the use of ring fenced money and the CIL money due from the Ash Farm development. There would be criteria governing its expenditure.

The meeting closed at 7.25pm.

## **FARNSFIELD PARISH COUNCIL**

**Minutes of a meeting of Farnsfield Parish Council held at 7.30pm on Tuesday 24th March 2015 in the Lower Hall, Village Centre, New Hill, Farnsfield.**

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### **Present**

Cllrs. C Collingham, K Clarke, R Davis, R Reeves, L Selby (Chair)

Clerk S Carne

Also present for part of meeting District Cllr F Taylor

### **1. Apologies for absence**

Cllrs A Farr, B McDowall, R McPherson, P Smith

County Cllr R Jackson

### **2. Minutes**

The minutes of the meeting held on 24<sup>th</sup> Feb 2015 were proposed for acceptance by K Clarke, seconded by R Davis and agreed by those who had been present.

The minutes of the meeting held on 10<sup>th</sup> March 2015 were proposed for acceptance by L Selby, seconded by R Davis and agreed unanimously by those who had been present.

The F & GP minutes of the meeting held on 10<sup>th</sup> March 2015 were altered in section 'Present' to read L Selby, were proposed for acceptance by R Davis, seconded by L Selby and agreed unanimously by those who had been present.

### **3. Declarations of interest**

None

### **4. Recreational areas**

#### **1. Memorial Recreation**

Nothing to report.

#### **2. The Acres and Pavilion**

The Non Domestic Rate Bill was high for such a small building, a re-evaluation would be requested.

#### **3. Parfitt Drive**

It was reported that the bushes around the car park were becoming overgrown. Clerk to instruct Groundsman to cut back.

#### **4. Wilson's Field**

It was reported that the steps had been repaired by NCC.

#### **5. Playground Inspections and remedial work**

NSDC had carried out monthly inspections in Feb and March and work identified had already been reported in the Annual Inspection. Quotes for remedial work to be considered with the budget.

#### **6. Grounds Maintenance Contract**

Three quotations had been obtained. Quotes for the same work varied widely. Ulyett was the cheapest and Councillors were on the whole satisfied with the service.

R Clarke proposed 'The Grounds Maintenance contract for 2015-16 be awarded to Ulyett Landscapes Ltd at a cost of £6136 plus VAT.' This was seconded by C Collingham and agreed unanimously.

#### **7. Picnic tables and benches**

Tables had been installed.

#### **8. Bins**

Two bins had been installed on the Memorial Recreation Ground. K Clarke and C Collingham were investigating ways of securing the other bins.

### **5. Footpaths and Highways**

None

#### **8.45 Chair suspended Standing Orders**

A resident reported that on the Community Clean Up day a lot of litter had been found by the bus stop on Cockett lane. A bin would be requested.

#### **8.46 Standing orders were re-instated**

### **6. Administration**

**1. Workplace pensions** – Notification of Automatic Enrolment date 1<sup>st</sup> April 2016

**2. Notice of Audit** - Received from Grant Thornton.

### **7. Financial matters**

**1. Accounts** -The accounts were put forward. The accounts were proposed for payment by C Collingham, seconded by R Davis and agreed unanimously.

2. **Budget monitoring** – The budget was monitored and the Council were made aware that there would be a surplus this year. Clerk to establish if the VC is listed.
3. **Consider payment of Clerk's extra hours** - 16/02/15 to 20/03/15 67 ½ hrs. C Collingham proposed 'Payment' and this was seconded by R Davis and agreed unanimously.
4. **Review letting charges** – There had been a significant increase in income from lettings over the last year. There were concerns that a big increase in charges would drive users away. There were two big users of the hall.

R Davis proposed that 'Hourly rates for hall hire be increased by 20p (except parental waiting). Scouts annual charge be £306 and Guides £205. This would be effective from 1<sup>st</sup> June 2015'. This was seconded by C Collingham and agreed unanimously.

Many users had keys but when Andy was required to open/close this was costly to the Council. Also oven cleaning was expensive.

It was proposed by C Collingham that 'A £10 charge be made for opening/closing per letting where Andy was required to attend and a £20 charge would be made for full cooking facilities (not re-heating)' and this was seconded by R Davis and agreed unanimously.

#### 8.08 Chair suspended Standing Orders

A resident expressed concern that fees and charges had not been reviewed for some time.

#### 8.12 Standing orders were re-instated

It was brought to the attention of the Council that the Cleaner also puts out tables, chairs and crockery for some groups. Clerk to establish what groups he did this for.

#### 8.13 Chair suspended Standing Orders

If the Cleaner could not do it the Friendship Group would get a lad to help as they were not able to do it themselves.

#### 8.14 Standing orders were re-instated

5. **Bank account change** – One Councillor to sign form then it would be submitted.

6. **The John and Nellie Brown Farnsfield Trust** – Grants for 50% funding had been obtained for the intercom/door locking system and for the chairs and chair trolleys for the Lower Hall.
7. **Electrical work** – The Clerk reported that a five year electrical inspection had been completed by Comelec. Three Code 1 and 2 faults had been identified which needed immediate or urgent attention. Comelec had been instructed to carry out further investigative work at a cost of £600. Further expense may be needed for remedial work.
8. **Consider quotes and Commissioning of work** – It was agreed to consider after setting the budget.
9. **Set budget for 2015-16** – The budget proposals were circulated. Some amendments were made now some work was completed and it was known what financial year it would fall in. The fire system upgrade was removed as with income and expenditure accounting this would fall in 2014 -15 and metal fencing for play area at Parfitt Drive as well as safety gates for toddlers at the Village Centre were added. The budget was adjusted accordingly.

#### 8.25 Chair suspended Standing Orders

A number of residents asked questions about the budget. A resident wanted to know why the Parish Precept had gone up but not the amount precepted.

#### 8.40 Standing orders were re-instated

C Collingham proposed 'The budget as put forward and amended be adopted' and this was seconded by R Davis and agreed unanimously.

#### 8.45 Chair suspended Standing Orders

Cllr Frank Taylor had nothing new to report. A litter bin on Cockett lane near the bus stop was requested. It was reported that there was a black grit bin and Alexander Rd and it was requested that this be replaced with a yellow one which the County Council would refill. Frank Taylor left the meeting.

#### 8.50 Standing orders were re-instated

**Consider quotes and Commissioning of work** – Quotes for playground maintenance work as raised by the annual inspection were put forward and discussed.

It was proposed by K Clarke that 'Lady Goodwin Recreation Ground metal railings be repainted by Dave Spencer at a cost of £750.' This was seconded by R Davis and agreed unanimously.

R Davis proposed that 'Strata Play Ltd carry out playground work at Wilsons Field with new back board, Lady Goodwin corner (except for bin) and Parfitt Drive except for repairs to fencing and removal of brambles.'

This was seconded by C Collingham and agreed unanimously.

Quotes for door lock/intercom were considered from Comelec and Martyn North. K Clarke proposed that 'Comelec replace existing system at a cost of £245 plus VAT and Martyn North install system to Lower Hall at a cost of £380'. This was seconded by C Collingham and agreed unanimously.

Metal fire gate was put on hold.

The purchase of new stair gates was discussed. R Davis proposed that we purchase two Dreambaby retractable stair gates at a cost of £120'. This was seconded by C Collingham and agreed unanimously.

## **8. Planning applications**

**15/00393/FUL** Application to vary condition No 4 of planning permission 14/02024/FUL to allow the coffee shop to open 7.30 to 18.00 on Saturdays. Hexgreave Hall Upper Hexgreave, Farnsfield Nottinghamshire NG22 8LS

R Davis proposed 'Acceptance'. This was seconded by R Reeves and voting was 4 in favour with 1 abstention.

## **9. Farnsfield Village Centre**

**1. Fire Evacuation Plan** – This was circulated. Proposed for adoption by R Davis, seconded by C Collingham and agreed unanimously.

**2. Portable Electrical Items Policy** – This was circulated. Proposed R Davis, seconded K Clarke and agreed unanimously.

**3. The Undercroft** – This had been cleared at the Lower Hall end by C Collingham who was thanked for giving his time to do this. He would return to remove the canoes not required by the Scouts from the Upper Hall side. Three sodium lights had been found. Clerk to ask M North why they have been kept. If they are not needed C Collingham proposed that 'He would sell on behalf of the Parish Council via Social Media'. This was seconded by R Davis and agreed unanimously.

## **10. Village signs**

Clerk advised that it would be necessary to consult NCC about installation.

## **11. Election of Parish Council**

Forms were available at the meeting for those wishing to stand.



## **12. Notts Police and Crime Commissioner – Refreshing the Police and Crime Plan 2015-18**

No comment.

## **13. Neighbourhood Plan – Report**

### **9.12 Chair suspended Standing Orders**

It was reported that the group were considering how they could analyse the questionnaire. They were seeking advice from a planning consultant. They had submitted an application for a grant.

### **9.17 Standing orders were re-instated**

## **14. Correspondence**

1. Some residents wanted to organise a scarecrow competition on 4<sup>th</sup> May. Local clubs were being asked if they would like to participate.
2. Information on grants for flood protection had been received. To be put on website.
3. LCR magazine – Councillors wanted to know if this was available on line. It was proposed that 'The subscription for 3 copies of LCR magazine be cancelled'. Voting was 4 in favour and 1 against.
4. Best Kept Village Competition Forms received.

### **9.23 Chair suspended Standing Orders**

A member of the public agreed to co-ordinate it.

### **9.24 Standing orders were re-instated**

R Davis proposed 'Expenditure of £8 to enter' and this was seconded by B Reeves and agreed unanimously.

5. A resident had e mailed expressing concern about a large silver birch at The Ridgeway which he believes to be in a dangerous condition. Clerk to refer to NSDC.

6. Request for a place to trade by owner of pizza van. Clerk to suggest that he approaches the Co-op and applies to NSDC for a license.

7. The Treasurer of the Tennis Club had e mailed regarding the garage. The Clerk would look into the matter in time.

8. Resident at Rose Cottage had contacted the Council with regard to antisocial drinking and behaviour at the bus stop outside his house. He had suggested moving/using the bus stop down the road instead.

Clerk to advise that there was a drinking order and he should contact the Police and NSDC.

9. An enquiry had been received regarding high speed broadband.

#### 9.37 Chair suspended Standing Orders

A member of the public informed the Council that it was due in mid 2015.

#### 9.38 Standing orders were re-instated.

10. E mail received by neighbours of the Crown expressing concern that the bottle bank had been relocated there, leading to noise and fumes. This had been removed to help an ex serviceman.

11. Ex serviceman living near previous site of bottle bank at the cricket club had phoned the Clerk to thank the Council for having it moved. It was certainly a trigger as he was much better.

Woodland at The Acres – C Collingham, K Clarke and L Weaver had met with someone who could help with the management of the woodland. Potential grant funding was available and it was thought that it could become self-funding. R Davis suggested that this be taken up by the new Council.

Bowling Club mesh fencing – The Bowls Club had agreed to remove. If this was a problem C Collingham would remove.

#### 9.46 Chair suspended Standing Orders

A member of the public questioned the purpose of the Chairman's allowance. He pointed out that £700 interest had been included in the payments – Clerk said this was an error and she would adjust the budget for this.

#### 9.47 Standing orders were re-instated.

This made the budget figures Expenditure £147,478.50 with £16,172 taken from reserves.

### **15. Agenda items for the next meeting**

Not discussed.

**The meeting closed at 9.55pm**

**FARNSFIELD PARISH COUNCIL - ACCOUNTS TUESDAY 24 MARCH 2015**

<b>Date</b>	<b>Payee</b>	<b>Product/services</b>	<b>Amt net</b>	<b>Vat</b>	<b>Amt Gross</b>
<b>Accounts paid February 2015</b>					
			£		£
	Wages		1,220.59		1,220.59
			£		£
	Wages		150.00		150.00
			£		£
	Wages		145.60		145.60
			£		£
	Wages		450.00		450.00
			£		£
	Wages		369.00		369.00
			£		£
	HMRC		354.53		354.53
			£		£
		<b>TOTAL</b>	<b>2,689.72</b>		<b>2,689.72</b>
<b>Accounts for payment</b>					
			£	£	
24/03/2015	Ulyett Landscapes Ltd	Grounds maintenace Jan-Mar	1,503.03	300.61	£1,803.64
			£	£	
24/03/2015	Marshall's Street Furniture	Bins	1,415.60	283.12	£1,698.72
	MSH Portable Appliance testing		£		
24/03.2015	Services	PAT testing	40.00		£40.00
			£	£	
24/03/2015	PRS for Music	Music license	1,443.66	288.73	£1,732.39
		Keys, clock, fire	£	£	
24/03/2015	S Carne	signage,postage	55.63	2.67	£58.30
			£		
24/03/2015	Hutchinson Wood Flooring	Fit door strip	45.00		£45.00
			£	£	
24/03/2015	Chubb Fire & Security Ltd	Extinguisher servicing	257.20	51.44	£308.64
			£	£	
24/03/2015	Reprotec	Photocopying	27.92	5.59	£33.51
			£	£	
24/03/2015	Comelec Ltd	5yr Electrical Inspection	721.50	144.30	£865.80
			£	£	
24/03/2015	Chubb Fire & Secirity Ltd	Fire Risk Assessment	375.00	75.00	£450.00
			£	£	
24/03/2015	C G Rhodes	Keys	83.40	16.68	£100.08
			£	£	
24/03/2015	Safety Buyer (UK) Ltd	Fire signage	34.77	6.95	£41.72
			£	£	
24/03/2015	Uk Safety Store	Fire signage	67.35	13.47	£80.82
			£	£	
24/03/2015	Firecrest Uk Ltd	alarm call out	75.00	15.00	£90.00
			£	£	
		<b>TOTAL</b>	<b>6,145.06</b>	<b>1,203.56</b>	<b>£7,348.62</b>
<b>Retrospective agreement of accounts for payment</b>					
			£		
29/09/2014	Bramley Publications	Leaflet delivery	40.80		£40.80
			£		
29/09/2014	Brent Warren	Website hosting	150.00		£150.00
			£		
29/09/2014	Nottingham Gas Services	Boiler maintenance	360.00		£360.00
			£		
29/09/2014	M Salt	Gratuity	21,216.00		£21,216.00

		<b>TOTAL</b>	<b>£</b> <b>21,766.80</b>	<b>£21,766.80</b>
<b>Direct Debits January 2015</b>				
			£	
NSDC	Council Tax Acres	143.00		143.00
		£		
NSDC	Council Tax VC	395.00		395.00
		£	£	
EON	Gas	362.18	72.44	434.62
EON	Electricity-Wilsons Field			17.00
EON	Electricity-Pavilion			20.00
		£		
PWLB	Loan repayment	455.27		455.27
<b>Income January 2015</b>				
Interest	£9.73			
VC rental	£240.00			
VC rental	£88.00			
VC rental	£358.00			
VC rental	£1,133.50			
VC rental	£60.00			
VC rental	£774.00			
<b>Total</b>	<b>£2,663.23</b>			