

ULLESTHORPE PARISH COUNCIL

Minutes of the Annual Meeting of Ullesthorpe Parish Council held in Ullesthorpe Village Hall on Monday 16th May 2022 at 7.30pm

Present Councillors: Simon Smith, Marion Coombes, and Nick Mooney.

In attendance: Katherine Clarke (Parish Clerk)

22-037 To elect a Chair for 2022/23 and receive a Declaration of Acceptance of Office

Cllr. Mooney proposed Cllr. Smith, Cllr. Coombes seconded, Cllr. Smith agreed and signed a Declaration of Acceptance of Office.

22-038 To elect a Vice Chair for 2022/23 and receive a Declaration of Acceptance of Office

Cllr. Coombes proposed Cllr. Mooney, Cllr. Smith seconded the proposal, Cllr. Mooney agreed and signed a Declaration of Acceptance.

22-039 To receive an update on the casual vacancies

No further update to report.

22-040 To receive apologies for absence

Apologies for absence received from District and County Cllr. Rosita Page.

22-041 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

No declarations of interest received.

22-042 To receive the outgoing Chair's report for year ended 31st March 2022

Cllr. Smith read out his report to those present.

22-043 To appoint representatives to Committees and Associations

Claybrooke Joint Burial Board – Cllr. Smith

Ullesthorpe Village Hall – Cllr. Mooney

Marc Smith Educational Charity – Cllr. Coombes

Baldwins Charity Trust – Cllr. Coombes

Ullesthorpe Playing Fields Association – Cllr. Mooney

Alderman Newton Educational Trust – Brian Fowler

22-044 To set the Parish Council meeting dates for the forthcoming year

Meetings will continue to be held on the first Monday of the month excluding August. A meeting will be held in January but on a date to be confirmed which will be later than the first Monday of the month.

22-045 To review the Standing Orders

There are no proposed amendments to the current Standing Orders to consider.

22-046 To review the Financial Regulations

There are no proposed amendments to the current Financial Regulations to consider.

22-047 To review the Code of Conduct

The draft Code of Conduct recommended by Harborough District Council has been circulated to UPC for consideration. The decisions of whether to adopt the recommended Code of Conduct will be deferred to the June meeting of UPC.

22-048 To sign as accurate the minutes of the meeting held on 10th March 2022

Cllr. Smith proposed signing the minutes of the meeting held on 10th March 2022 as accurate, Cllr. Mooney seconded the proposal.

22-049 To sign as accurate the minutes of the meeting held on 4th April 2022

Cllr. Smith proposed signing the minutes of the meeting held on 4th April 2022 as accurate, Cllr. Coombes seconded the proposal.

22-050 To note any questions or comments from the public (15 minutes)

No members of the public present.

22-051 Matters arising from District and County Councillor Rosita Page

Cllr. Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

22-052 Planning Matters:**a. To consider planning application 22/00827/FUL**

Demolition of existing buildings and erection of three dwellings with associated parking and services Land at Manor Road, Ullesthorpe

Resolved: The planning application has been withdrawn.

b. Any other planning matters

No matters raised.

22-053 Financial Matters**a. To note the Bank Reconciliation to 16.05.22**

The last bank statement received, dated 16.05.22, has been reconciled to the cash book. The reconciled balance on the account is £31,310.46.

b. To approve accounts for payment

Cllr. Smith proposed, and Cllr. Coombes seconded payment of the following accounts:

CHQ NO	PAYEE	DETAIL	AMOUNT
001489	nPower	Streetlighting	£318.63
001490	nPower	Streetlighting	£376.93
001491	C Robertson Smith	Platinum Jubilee expenses	£1,343.81
001492	BHiB Insurance	Annual insurance	£447.75
001493	K Clarke	Parish Clerk salary and expenses	£354.03
001494	K Clarke	Platinum Jubilee bench	£940.00

c. Any other financial matters

UPC will obtain costings to decommission the streetlight on Frolesworth Road permanently. Once costings have been obtained UPC will contact the nearby residents.

22-054 To receive an update on the railway cutting and discuss any other matters

- There has been no update from Symbiosis on the tree survey.
- Cllr. Smith will speak to Peter Leadbetter who is going to make the bench to confirm the order.
- Cllr. Smith is going to buy the stone to make the top step up and repair the step.

22-055 To discuss any matters arising regarding village maintenance and environmental matters

AGS Joinery have advised that the best option would be to arrange for a decorator to strip the sign on site, repair damage and paint. Cllr. Smith has attempted to contact Paddy Howlett for further details on the original commission.

22-056 To receive an update on the Joint Burial Board

The review of procedures is still on-going.

22-057 To discuss the Neighbourhood Plan

UPC have been advised that it is possible to re-designate a Neighbourhood Plan area. However, with the current number of casual vacancies, UPC is not able to move forward with this project at present.

22-058 To discuss the Playing Fields Association

Cllr. Mooney attended the meeting held on 12th May 2022 and reported back to UPC.

22-059 To receive an update on the Queen's Platinum Jubilee in 2022

The Platinum Jubilee event is all good to go. Commemorative Coins have been ordered and will be given to all the children; the remainder of the coins will be sold.

22-060 Clerk's Report and Correspondence

- It was noted that the complaint received against a former Parish Councillor, which was recorded in the minutes of the meeting held on 4th April 2022, has been withdrawn. UPC will take no further action regarding this matter.

22-061 A.O.B. – FOR NOTIFICATION ONLY

- UPC discussed a fee of £40.00 payable for delivering UPC newsletters to the whole village.

22-062 Date of next meeting

The next ordinary meeting of UPC will be held on 6th June 2022 at 7.30pm at Ullesthorpe Village Hall.

Post-meeting note: The meeting scheduled for 6th June 2022 was deferred until 16th June 2022.

The Chair closed the meeting at 9.53pm.

Approved as accurate 16.06.22.