

IRTON PARISH COUNCIL
www.irttonparishcouncil.gov.uk

Minutes of the meeting of Irton Parish Council held on Wednesday 23rd September 2026, at 7.00pm in the Seamer and Irton Memorial Hall.

Present: Cllr J Luckock (Chair), Cllr S Luckock and Cllr Palmer-Jenkinson

In attendance:

Clerk: Mrs E Jewell

5 members of the public in attendance

Public Participation Summary

During public participation, concerns were raised regarding a tree on Main Street, opposite Waterworks Farm, which had previously been due for attention but was reported to still be shedding branches; the matter is to be referred to Highways. It was also noted that an overgrown hedge near Grange Court is obstructing the public right of way and requires cutting back to its boundary. A blocked drain outside 54 Main Street was also reported and is to be notified to Highways.

MINUTES

29/26 Apologies for Absence

- i. To receive apologies for absence and record these in the minutes;
- ii. To consider the approval of the reasons for absence given by councillors.

It was noted that no apologies were received and all councillors were present.

30/26 Declarations of Interest

- i. To receive, consider and decide upon any applications for dispensation;
- ii. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.

It was noted that no declarations of interests were made.

31/26 Previous Minutes

- i. To confirm the minutes of the meeting held on 22 July 2026, as a true and accurate record.

It was RESOLVED that the minutes of the meeting held on 22 July 2026 were approved as a true and accurate record and these were duly signed by the Chair.

32/26 Finance

- i. To approve the Bank Reconciliation to the end of August 2026;
- ii. To approve the Payment Schedule - September 2026;
- iii. To approve the Budget vs Actual to end of August 2026.

It was RESOLVED to approve the financial documents listed above and to approve the following payments:

Payee	Description	Amount	Power
-------	-------------	--------	-------

IRTON PARISH COUNCIL
www.irttonparishcouncil.gov.uk

HugoFox	Aug Website Hosting	£11.99	LGA 1972 s142
HugoFox	Aug Email Hosting	£11.99	LGA 1972 s142
HugoFox	Sept Website Hosting	£11.99	LGA 1972 s142
E Jewell	Clerk Salary inc Holiday Pay – Aug	£277.12	LGA 1972 S112
E Jewell	Clerk Salary Inc Holiday Pay – Sept	£276.92	LGA 1972 S112
HMRC	Income Tax – Aug 26	£69.20	LGA 1972 S112
HMRC	Income Tax – Sept 26	£69.40	LGA 1972 S112
Welmedical	Defibrillator Pads	£79.20	LGA 1972 s137
Amazon	Dog Waste Bags	£26.99	Litter Act 1983
HugoFox	Sept Email Hosting	£11.99	LGA 1972 s142
Seamer & Irtton Memorial Hall	Meeting Room Hire Sept 2026	£25.00	LGA 1972 S134(4)
Zurich	Insurance	£264.00	LGA 1972 S111

33/26 Report of North Yorkshire Councillor

- i. To receive a written report from Councillor Heather Phillips;
- ii. To receive correspondence from Councillor Heather Phillips regarding a resident request for the installation of a bin on Main Street.

It was NOTED that no written report was received from Cllr Heather Phillips who was absent from the meeting. **It was RESOLVED to request that North Yorkshire Council install a double bin on the Ayton Road layby and that the existing bin be relocated to the junction of Ayton Road/Main Street.**

34/26 Speeding

- i. To consider speeding in the village and to resolve any action to be taken by the Council which may include contacting North Yorkshire Police to undertake a speed survey, consider a Community Speedwatch scheme and/or traffic calming measures.

It was RESOLVED to take no further action.

35/26 Pavement & Verges on Porritt Lane

- i. To consider measures to facilitate the removal of large boulders from grass verges and their replacement with alternative measures that allow pedestrian access along the verges while deterring parking.

Boulders have been removed since the previous meeting.

It was RESOLVED to take no further action.

36/26 Benches and Planters

- i. To reconsider the type of bench to be purchased, as the original choice is a different size from the existing benches.
- ii. To consider replacing the wooden planter boxes around the village with recycled plastic, wood-effect planters to match the new benches and, if resolved, to set a budget.

IRTON PARISH COUNCIL
www.irttonparishcouncil.gov.uk

It was **RESOLVED** to defer consideration of the planters to the next financial year, with budget provision to be considered at the next meeting. The bench purchase is to be deferred until March, with the previously agreed funds ringfenced, so that benches and planters can be purchased and installed together. The item is to be placed on the January agenda.

37/26 Village Maintenance Tender

- i. To receive an updated version of the Village Maintenance Tender and resolve to approve the tender document, maps and advertising methods.

*The council considered the document prepared. It was **RESOLVED** to approve the document. The specification will go on the website, the noticeboard, newsletter, YLCA email bulletin, Irtton Garden Centre and any other methods that the Clerk would like to use.*

38/26 Letter to NYC

- i. To consider the following motion:
"That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted."
- ii. To consider the draft letter to North Yorkshire Council prepared by the Clerk regarding the current Village Maintenance Contract.

It was RESOLVED to exclude members of the public and press. The public left the meeting, and the remainder of the meeting was held in Private. The council considered the letter prepared by the Clerk. It was RESOLVED to send the letter as drafted with no amendments to be made.

39/26 Items for next meeting

- i. To receive any items from the Council and members of the public for consideration at the next meeting of the Council.

It was NOTED that no items were put forward.

With no further business to be transacted, the Chair closed the meeting at 20:10pm.

Signed.....

Chairman

Date.....

**Prepared by Clerk/RFO: Mrs E Jewell
24.9.2026**

Irton Parish Council

irtonparishcouncil.gov.uk

Bank Reconciliation

<u>Details</u>	<u>Expense</u>	<u>Income</u>	<u>Balance</u>
OPENING BALANCE (2026-2027 Fiscal Year)			£ 11,663.26
INCOME			
NYC Precept - (1st Payment)		£ 4,150.00	
NYC - Grass cutting 2025-26		£ 389.90	
NYC - Grass cutting 2026-27		£ 403.16	
HMRC VAT Reclaim		£ 268.00	
Total - Income		£ 5,211.06	£ 16,874.32
EXPENSES			
Accounts passed for Payment - May	£ 1,325.57		
Accounts passed for Payment - July	£ 1,102.26		
Zurich Insurance	£ 264.00		
Hugofox	£ 11.99		
Amazon - Dog Waste Bags	£ 26.99		
Clerk Salary - Aug	£ 277.12		
HMRC	£ 69.20		
Hugofox	£ 11.99		
Total - Expenses	£ 3,089.12		£ 13,785.20
CLOSING BALANCE (Aug 2026 Bank Statement)			£ 13,785.20

Irtton Parish Council

irtonparishcouncil.gov.uk

Accounts Passed For Payment**Date:** 17/09/2026

<u>Payee (Details)</u>	<u>Amount</u>	<u>Chq. No.</u>
<u>Accounts Paid</u>		
Hugo Fox	£ 35.97	Debit
Website Hosting Aug 2026	£ 11.99	
Emails - Aug 2026	£ 11.99	
Website Hosting Sept 2026	£ 11.99	
Clerk	£ 554.24	BACS
Net Salary inc Holiday Pay - Aug 2026	£ 277.12	
Net Salary inc Holiday Pay- Sept 2026	£ 277.12	
HMRC	£ 138.40	BACS
Tax Payable on wage Aug 2026	£ 69.20	
Tax Payable on wage Sept 2026	£ 69.20	
Welmedical	£ 79.20	BACS
Defibrillator Pads	£ 79.20	
Zurich	£ 264.00	BACS
Insurance	£ 264.00	
Amazon	£ 26.99	Card
Dog Waste Bags	£ 26.99	
<u>Accounts Unpaid</u>		
Hugofox	£ 11.99	BACS
Emails - Sept	£ 11.99	
Seamer & Irtton Memorial Hall	£ 25.00	BACS
Meeting Room Hire - Sept 2026	£ 25.00	
Total	£ 1,135.79	
Approved for Payment:		

Irton Parish Council
Budget and Reserves

	Budget 2025-26	Actual 2025-26	Budget 2026-27	Actual Aug 2026
Income				
NYC - Taxation (Precept)	8,300	8,300	8,300	4,150
NYC - Model Agreement (Grass Cutting)	470	467	0	0
HMRC - VAT Reclaim (Previous Year)	450	541	260	268
Other	390	1,358	0	793
Total Income	9,610	10,666	8,560	5,211
Employment Expenses				
Salary	3,744	3,730	3,744	1,560
Holiday Pay	412	371	408	172
Expenses	0	0	0	0
Payroll Service	0	0	0	0
Other	0	121	0	0
Total - Employment Expenses	4,156	4,222	4,152	1,732
Administrative Expenses				
Stationery, Printing & Postage	150	72	150	0
Website	175	274	290	120
Insurance	520	241	300	264
Internal Audit	270	300	300	300
ICO Registration Fee	40	47	47	0
YLCA Membership Fee	145	158	165	173
Meeting Room Hire	150	125	150	100
Other	0	0	0	67
Total - Administrative Expenses	1,450	1,217	1,402	1,024
Operational Expenses				
Grass Cutting	2,300	0	4,300	0
Asset Maintenance	300	125	300	0
Defibrillator Sundries	200	0	200	270
Additions & Improvements	1,500	948	1,500	0
Other	200	974	0	64
Total - Operational Expenses	4,500	2,047	6,300	334
Reserves				
Opening Balance	8,484	8,484	11,664	11,664
Income	9,610	10,666	8,560	5,211
Expenses	-10,106	-7,486	-11,854	-3,090
Total - Reserves (Year End)	7,988	11,664	8,370	13,786
Cashflow (months of expenses)			8.5	