

A G E N D A

COLLIER STREET PARISH COUNCIL

To All members of the Parish Council. You are hereby summoned to attend the **meeting of COLLIER STREET PARISH COUNCIL** at the Orchard Room of St MARGARETS SCHOOL, COLLIER STREET on Monday 13TH APRIL 2026 commencing at 19.00PM

Signed: Mrs. M Rumble
Clerk of Collier Street Parish Council
Date: 7TH APRIL 2026

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

All members of the public are welcome to attend and are reminded that this is a Parish Council meeting held in public, not a public meeting.

The meeting will be adjourned to allow members of the public to ask questions. Anyone wishing to address the Council on any subject, should note the following details:

Any question must be sent as a transcript, at least seven days prior to the meeting, (7TH APRIL 2026) to the Clerk - clerk@collierstreetparishcouncil.gov.uk

- **If more than one person wishes to speak about the same item, a spokesperson must be nominated**
- All questions should be courteous, and the speaker must not deviate from the subject
- This is an opportunity to ask questions, not to raise complaints against the Council or any Councillor
- Councillors may decide to answer the question at the meeting or add any item to the agenda of a later Parish Council meeting

It is proposed to transact the following business:

- 26.04.01 To receive apologies and reasons for absence.**
- 26.04.02 To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests**
- 26.04.03 Public Forum – time limit 15 minutes (three minutes per person)**
This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.
- 26.04.04 County Councillor and Borough Councillor Reports**
- 26.04.05 Approval of Minutes.**
To approve the minutes of the parish council meeting held on 2nd March 2026 as a true and accurate record (Chairman to sign the minutes)

26.04.06 Planning. (Chair: Cllr Highwood)

26.04.06.01 New applications

APPLICATION REF: 26/500886/ELEC	ADDRESS: Field Adj to Little Sheephurst Cottages, North of Sheephurst Lane, Marden. PROPOSAL: Overhead electrical cable notification to relocate an existing electricity tower. APPLICANT: UK Power Networks
APPLICATION REF: 26/501006/FULL	ADDRESS: The Workshop, Den Lane, Collier Street. Kent. TN12 9PX PROPOSAL: Erection of replacement self-build dwelling utilising excess access. COMMENTS DUE BY: 10 April 2026 DECISION DUE DATE: 13 May 2026 CASE OFFICER: Sema Yurtman
26/500029/ENF	ADDRESS: The Old Coach House, Claygate, Marden. TN12 9PL PROPOSAL: Appeal against Enforcement Notice - Breach of Planning Control - the outbuilding referred to in the Enforcement Notice has not been constructed in accordance with the approved plans under planning permission 22/501795/FULL. Specifically, it does not comply with the approved dimensions, scale, or design. In addition, details required by Conditions 3 and 4 of planning permission 24/503901/FULL were due to be submitted by 23 October 2024. No such applications have been submitted, and therefore these conditions are also in breach. at The Old Coach House Claygate Marden Kent TN12 9PL

26.04.06.02 Planning Decisions made by Maidstone Borough Council
None

26.04.07 Finance Items – Resolution to approve all the following items.

26.04.07.01 RBS Bank Reconciliation
Community Account
Money Manager

26.04.07.02 HSBC Bank Statement
Community Account
Money Manager

26.04.07.03 RBS Financial Reports

- Budget Report YTD
Earmarked Reserves
Trial Balance
- 26.04.07.04** To note any income since the last meeting.
£195.99 Bank Interest Money Manager.
- 26.04.07.05** **RESOLUTION** to approve Payments for April 2026 to be authorised at this meeting and paid by ONLINE BANKING following approval at this meeting.
- 26.04.08** **Clerks Mobile Phone**
RESOLUTION. To approve the purchase of a mobile phone for the Clerk, to set Budget (pay as you go)
- 26.04.09** **INSURANCE 2026**
RESOLUTION to receive and approve the Insurance for 2026/2027 with Zurich
- 26.04.10** **Policies**
RESOLUTION. To approve the IT Policy (circulated)
- 26.04.11** **SOCIAL MEDIA (Cllr A Papas)**
- 26.04.12** **CIL MONIES (Cllr D Papas)**
To consider any spend on CIL Monies
 - CCTV signs for Car park £11.98
 - CCTV Data compliant sign £18.86
- 26.04.13** **Highways and Footpaths**
 - HIP
 - Streetlights -update
 - Highways – outstanding items
- 26.04.14** **Recreation Ground and Car park (Cllr D Papas)**
 - Bollard Lighting
 - CCTV
 - Any further updates
- 26.04.15.** **PLAY EQUIPMENT – Cllr J Highwood**
To receive any update on the Play Equipment including previous quotes and site visits.
 - Play dale
 - Wicksteed
 - Play safe
 - Sovereign
- 26.04.16.** **VILLAGE HALL**
 - Pre-application costs.
 - RESOLUTION to approve Signatories for the new Community Account
- 26.04.17** **CORRESPONDENCE**
 - KALC News April 2026 and accompanying documents.
 - RSATG KCC Jan-March 2026.

26.04.18. Flooding (Cllr Jack Highwood)

26.04.19. DATE OF THE NEXT PARISH COUNCIL MEETING

- To set the start time for the Parish Meeting on May 11th, 2026, this will also be the Annual Meeting.

Michelle Rumble - 7th April 2026 - Date of Notice