

Harby Parish Council Minutes

Ordinary Meeting

Thursday 01 October 2015 at Harby Village Hall

Start: 19:30	Finish: 20:50	Reference: 093/15
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Councillors Present: Richard Croft (RC), Caroline Nolan (CN), Stuart Parkin (SP), Diane Quibell (DQ) and Jayne Rose (JR). Cllr Dobson (NSDC and NCC).
Clerk: Lydia Smithson.

Item	Title and Decision	Action Required
093/15/1	Apologies for absence. Cllr Howard. Cllr Thursby. Cllr Clarke (NSDC). Cllr Dobson left the meeting at 7.50 prior to item 4.	-
093/15/2	Declarations of Interest <i>(in accordance with Localism Act 2011)</i>	-
093/15/3	10 Minute Public Time Cllr Dobson provided an update on broadband: Harby is in phase two of the broadband project which is now due to be connected in 2016. Currently waiting for a named contact person in Lincoln to chase up the connection for Harby from the Saxilby exchange. Request from a parishioner to cut the grass outside of Millfield Close. The Council thanked the parishioner for the offer to cut the grass, however the grass cutting is currently included as part of a contract. Also noted that some strimming has been missed. A lump of brick work has been left on Wigsley Rd by the drain following dredging.	- LS notify parishioner, and contact contractor. LS contact drainage board.
093/15/4	Approve draft minutes It was resolved to approve the following minutes: Ordinary (ref 089/15), Planning (ref 090/15), Extra-Ordinary (ref 091/15 and ref 092/15).	LS upload.
093/15/5	Update on matters arising from the above minutes a. Grass cutting opposite the school completed by the County Council. b. Two local hedges require cutting back. In progress. c. Community police property marking and first aid event - Tuesday 13 th October. d. Change of savings account and signatories, paperwork completed and returned. e. Binding of last 6 years minutes completed. f. Wigsley Road 'bus stop' - Bus stop was inspected and no work to be carried out. g. Notice of land to be registered on Church Road between Glebe House and Church Farm – no update received from Land Registry to date. h. Installation of Wigsley Rd allotment gate being arranged.	- - Council leaflet drop and LS refreshments. - - - LS. RC.

093/15/6	Financial a. Budget update given. b. It was resolved to approve the bank reconciliation. c. It was resolved to approve the invoices (see below). d. It was resolved to donate £100 to Community First Aid for delivering the First Aid Training event. e. The Annual Return was signed off from the external auditors Grant Thornton with <i>no</i> comments. <i>Amendment to minutes. Signed: RC. See Minutes Ref 094 for auditor advisory comments.</i>	- - LS. LS. -
093/15/7	Website funding It was resolved to apply for website set-up funding to meet Transparency Regulations if the Council meets the criteria.	LS.
093/15/8	Snow Warden and Bags of Salt It was resolved to retain RC as the snow warden and order the 5 free bags of salt from the County Council. Bags to be distributed into grit bins at the annual parish walk round. Add gritting information to newsletter including gritting routes.	LS and Council.
093/15/9	CLP update A surplus of £1,100 from the lottery grant. The steering group is liaising with the lottery to see if they can retain the money.	-
093/15/10	Correspondence (for information) a. Notification of the District Council Planning Policy Review	LS forward to Cllrs.
	Summary of minutes for newsletter	LS.

Documents for payment			
Payment to whom	Particulars of payment		
Clerk Quarterly Payment	Payment 2 of 4	£	225.00
Continental Landscapes	July cuts	£	162.00
Continental Landscapes	August cuts	£	54.00
Clerk reimbursement	Kaspersky Internet security	£	24.99
Clerk reimbursement	Replacement external back-up hard drive and cover	£	54.83
Clerk reimbursement	Binding of minutes 2010-2014	£	25.00
Harby village hall	Hall hire	£	113.00
	Total	£	658.82
Petty Cash			
Payment to whom	Particulars of payment		
Post Office	Postage	£	0.95
Post Office	Postage	£	0.95
Post Office	Postage	£	7.88
Post Office	Envelopes	£	1.79
	Total	£	11.57
Receipts			
From whom	Particulars		
Natwest	Interest	£	0.13
Natwest	Interest	£	0.14
Natwest	Interest	£	0.14
Natwest	Interest	£	0.16
HMRC	Vat repayment	£	492.04
	Total	£	492.61