

Mabe Parish Council

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Agenda – 10 February 2022

To Members of Mabe Parish Council: Councillors: M Wilkinson (Chairman), P Tisdale (Vice-Chairman), C Cole, B Galke, R Phillips, P Simmons, A Thomas, Terry Tindle, K West, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

Notice is hereby given that you are summoned to attend a meeting of Mabe Parish Council on Thursday 10 February 2022 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Covid precautions - Councillors and the public attending should observe the [safe attendance protocols published on the website](#), and signage at the meeting venue, precautions to help protect against the spread of covid-19 at meetings. Attendees are encouraged to wear a face covering if you are able to. If you or a member of your household are showing covid-19 symptoms or have tested positive for covid, then please send apologies and do not attend the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk, Mabe Parish Council

3 February 2022

AGENDA

Chairman's Announcements

Agenda no:	Agenda Items
MPC21.22.236	Apologies for absence

MPC21.22.237	Members' Declarations <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC21.22.238	To approve written requests for dispensation
MPC21.22.239	Cornwall Councillor report
MPC21.22.240	Public Speaking
MPC21.22.241	<u>Minutes of meeting of the council held on 20 January 2022</u> To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.
MPC21.22.242	Clerk's update report <i>Refer to separate report</i>
MPC21.22.243	Planning Applications
	a) PA22/00639 – Antron Manor Care Home, Antron Hill, Mabe Burnthouse TR10 9HH – Works to trees in a tree preservation order (TPO), works to include: T1 (Oak) – fell; T2 (Oak stem) – fell stem; T3 (Monterey Cypress) – fell; T4, T5, T6 and T7 (all Beech) – reduce crown from 21m to 18m; T8 (Beech) – reduce crown from 21m to 18m and reduce south spread from 11m to 8m; T9 (Beech) and T10 (Sycamore) – crown lift slightly to maintain 5.2m clearance above highway; T11 (G2.1 Ash) and T12 (Monkey Puzzle) – fell; and T13 (Beech) – remove marked branches on attached photo.
	b) PA21/12692 – Higher Eathorne Farm, Eathorne, Constantine, Falmouth – Application for discharge of a planning obligation in relation to Decision Notice w2/82/00981/0 dated 14.07.1983
	c) PA21/12693 – Higher Eathorne Farm, Eathorne, Constantine, Falmouth – Application for a Lawful Certificate for an Existing use in breach of planning conditions in respect of decision notice W2/82/00981/0
	d) <i>Any consultations received by the parish council by 5pm, Monday 7 February</i>
	PARISH ISSUES
MPC21.22.244	Mabe Neighbourhood Plan [Cllr West] <i>To agree a parish council response to the current stage of consultation on the draft Mabe Neighbourhood Development Plan and associated documents.</i>
MPC21.22.245	Play Equipment inspection – January 2022 <i>To consider the monthly inspection report and approve maintenance work recommended, if necessary.</i>
MPC21.22.246	Network Panel Highways Fund [Cllr Wilkinson] <i>To agree highways improvements to submit as an expression of interest for the Network Panel Highways Fund.</i>
MPC21.22.247	Application to Cornwall Council for devolution of open space land to the parish council

MPC21.22.248	Climate Action – actions for the parish council to take [Cllr Simmons] <i>To approve actions and funding, for the parish to help tackle climate change.</i>
MPC21.22.249	Footpaths – Enhanced LMP Works <i>To consider the quote for works received, and to agree the next steps in this project.</i>
MPC21.22.250	Clean Cornwall / project to tackle litter <i>To consider taking on this project and grant funding, from local community volunteer willing to hand the project over</i>
MPC21.22.251	A bench for the bus shelter
MPC21.22.252	Future use of phone box
MPC21.22.253	Funding of Mabe Matters [Cllr Simmons] <i>To consider the proposal:</i> <i>1. that the parish council agrees to accept and hold funding towards Mabe Matters from the CC Ward Member's Community Chest fund, to be held as an earmarked reserve, only to be used to reimburse printing costs incurred in the production of Mabe Matters; and</i> <i>2. that the parish council continues with the intention of paying 50% of the Mabe Matters printing cost, capped at £575 per annum in financial years 2021/22 and 2022/23.</i>
MPC21.22.254	Jubilee Update [Cllr Wills]
MPC21.22.255	Clearing the land behind the bus shelter, Treliever Road <i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i>
MPC21.22.256	Review of S.106 funded projects <i>To receive an update, and agree the next steps for s.106 projects.</i>
MPC21.22.257	Landmark Tree Planting [Cllr Wills] <i>To agree arrangements for planting the Landmark Tree given to the parish under the Cornwall Council scheme.</i>
	PARTNERSHIP WORKING AND CONSULTATIONS
MPC21.22.258	Proposed gifting of play equipment to the Mabe Youth & Community Project <i>To receive an update on the efforts to transfer the play equipment to the MYCP</i>
	COMMUNITY LINKS
MPC21.22.259	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>
MPC21.22.260	University Update <i>To receive a monthly update from the University</i>

	ACCOUNTS AND GOVERNANCE
MPC21.22.261	<p>Data Asset Register</p> <p><i>To consider the draft Data Asset Register, and to approve it as a council policy document</i></p>
MPC21.22.262	<p>Schedule of payments</p> <p><i>To approve payments as set out in the payments schedule.</i></p>
MPC21.22.263	<p>Finance report and bank reconciliation</p> <p><i>To consider and approve the budget monitoring report and monthly bank reconciliation</i></p>
MPC21.22.264	<p>Correspondence - None</p>
MPC21.22.265	<p>Agenda items for a future meeting</p> <ul style="list-style-type: none"> i. Any matters deferred from, or raised at this meeting ii. Review of Asset Register – <i>to review and agree any updates needed to the Asset Register</i> iii. Review of Financial Risk Assessment – <i>to review and agree any updates needed to the Financial Risk Assessment</i> iv. Replacement of the Bier House roof, and further works needed to the bus shelter roof – <i>to consider any quotes received, and advice on further works needed</i> v. Contract for work to clear the land behind the bus shelter, Treliever Road – <i>after seeking a quote based on agreed works, to confirm the contract.</i>
MPC21.22.266	<p>Matters for decision, information excluded from the press and public</p> <p>To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business</p>
	<p><u>CONFIDENTIAL ITEMS FOR DECISION</u></p>
MPC21.22.267	<p>Provision of IT support, Microsoft 365 licences and council email accounts</p> <p><i>To consider amended quote received.</i></p>