

**LENHAM PARISH COUNCIL**

REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD IN THE COMMUNITY CENTRE  
ON WEDNESDAY 20<sup>th</sup> MARCH 2019 AT 7.30pm

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PRESENT Cllr. R Greenwood, Chairman presiding.  
Cllrs. M Ballard, M Cockett, C Huggens, N Osborne & A Walmsley. Mrs. M McFarlane.  
(Clerk)  
Cllrs. J Britt & A Ratcliffe were also present.

1. TO ACCEPT APOLOGIES FOR ABSENCE No apologies received
2. DISCLOSURES AND CONFIDENTIAL ITEMS ON THE AGENDA No disclosures or confidential items on the agenda.
3. ENVIRONMENT WORKS & PROJECT UPDATES  
The new compost bins sponsored by Lenham Storage have been installed in the north meadow at the cemetery. A quote will be sought for roof felt repairs to the storage shed which has sustained damage.

Cllr. Greenwood has organised the repainting of the cemetery entrance gates sponsored by REME.

Arrangements will be made for the gates to be transported to REME at Ashford before May/ June.

The new notice boards for Ham Lane and Sandway have been ordered for delivery in April. The boards will be installed by the village handyman at the existing sites.

Tree damage during the recent storms has been cleared from the rear of a property in Loder Close.

A quote has been requested for the removal of the diseased tree.

A tree audit will be required to be undertaken.

The annual Spring Clean will take place on Saturday April 27<sup>th</sup> at 9am meet in the Square.

The grounds maintenance contract is due for renewal, quotes will be sought.

A quote for bus stop roof repairs at the Square is awaited. Cllr. Osborne will organise.

Cllr. Cockett reported on the proposed web-site improvement project. The Clerk provided a copy of L09-18 The Public Sector Bodies Accessibility Regulation 2018. It was agreed to request out of date items are removed from the site and ideas for site improvements sent to the Clerk for circulation and consideration by councillors.

Cllr. Huggens raised concerns about parking provision at the Community Centre, Cllr. Ratcliffe suggested the lay out of the site could be improved. Cllr. Osborne reported it is expected further development next to the centre will offer extra spaces, the choice of parking options is the responsibility of the centre trustees and not a Parish Council matter.

The Parish Council are looking at providing extra spaces in new car park sites close to the Square.

Cllr. Huggens has offered to organise a quote for the repainting of the red telephone kiosk in the Square, the Clerk provided the recommended materials as defined by BT.

The Clerk will investigate the cost of disconnecting the water supply to the allotment site as the Allotment Association have a separate supply.

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Finance & General Purposes report 20<sup>th</sup> March 2019 continued:

Cllr. Ratcliffe will meet with nursery school representatives to look at budget requirements and a business plan for an affordable scheme to provide a two-class building. Full consultation and planning guidelines will be followed once agreement has been reached on the design of the site and building.

4. ACCOUNTS

Members Committee Grant has been received for £622.60 to cover the cost of a traffic survey on Lenham Road Platts Heath in relation to the proposed extension of the 30mph zone.

The National Non-Domestic Rate for the public WCs is £1743.05 which is reduced by small business rate relief to £0.

The following annual subscription invoices have been submitted for consideration.

1) KALC & NALC annual subscription for 2019-2020 is £946.24 (exc.vat) which equates to 58p per band D property.

2) CPRE annual subscription is £100 including a membership gift donation of £64.

3) Action with Communities in Rural Kent subscription is £75.00 (excluding donation)

Cllr. Ratcliffe proposed, Cllr. Ballard seconded and it was RESOLVED to recommend to the next Parish Council meeting the annual membership subscriptions, as listed above, are paid.

5. CORRESPONDENCE

The Notice of Election of Borough and Parish Councillors from Maidstone Borough Council will be advertised on the notice boards and web-site on the 26<sup>th</sup> March.

The meeting closed at 8.35pm

