



# Chalvington with Ripe



Parish Clerk – Sam Adeniji Email: [chalvingtonwithripeclerk@gmail.com](mailto:chalvingtonwithripeclerk@gmail.com) Phone: 07767405562  
Address – Meadow Cottage, Chalvington, Hailsham BN27 3TH

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## Minutes of the Ordinary Council Meeting of the Chalvington with Ripe Parish Council (CWRPC) that took place at the Hayton Baker Hall, Ripe on Monday 4<sup>th</sup> September 2023 commencing 7pm.

**Present:** Cllr P. Bishop (Chair), Cllr J. Ruddock-West (Vice Chair), Cllr C.Hallworth, Cllr N. Hamblin, Cllr W. Farrer and Cllr A. Harvey

**In attendance:** Sam Adeniji (Parish Clerk), WDC Cllr Alison Wilson.

**Members of the public:** 6.

**102. Apologies for Absence** - Cllr S. Flint and ESCC Cllr Nick Bennett

**103. Declarations of Interest** – None.

**104. Approval of the Minutes of the Ordinary Council Meeting of the Parish Council held on 3<sup>rd</sup> July 2023.**

RESOLVED – That the minutes of the parish council meeting held on 3<sup>rd</sup> July 2023 were confirmed as a correct record and signed by the Chair.

**105. Public Session.**

Mr Freddy Pankhurst spoke on behalf of residents of Deanland Wood Park to officially thank the Parish Council and Cllr Hamblin for resolving the issue of the polling booth.

**106. Report of the Member of Parliament**

The council took note of a written report by Maria Caulfield MP on general constituency matters.

**RESOLVED** - That the report of the Member of Parliament be noted.

**107. Report of the County Councillor**

None

**108. Report of the District Councillor**

The District Cllr Alison Wilson spoke to update the Council on the following matters:

- a) The status of the Kitty Hawk Farm planning application
- b) The decision of Wealden Borough Council (WDC) Planning Committee South to reject a proposal for 200 houses in Hailsham, primarily based on concerns about sewage waste.
- c) Local Plan. The Alliance are working on producing a Local Plan. A draft plan will be available for consultation soon
- d) Ward Surgery – Cllr Wilson would like to join the Parish Council in arranging a joint surgery. This proposal was welcomed by the Chair.

**RESOLVED** - That the report of the District Councillor be noted

**109. Website - Report**

The Council considered report 2023/109.

**RESOLVED** - That the Parish Council transit to the HugoFox Bronze package at £9.99 a month plus VAT. This will be reviewed in 6 months time.

**110. Update on Community Field**

The council thanked Paul Clarke, David Turner and Paul Griffiths for conducting an emergency repair to the fence between the nursery field and the hoped-for community space, to the east of Ripe Church.

Cllr Hamblin welcomed the enormous cooperation between residents, resident groups and RACCA all working together with the new parish council.

Paul Griffiths gave an update on the status of the community field. The legal process for completing the purchase is still in process. Once the legal process has been resolved, RACCA will take up a lease. A consultation with the community will be held on Saturday the 30<sup>th</sup> of September. This will be followed by fund-raising.

**RESOLVED** – That the update on the community field be noted.

**111. D-Day 80 – 6th June 2024**

A meeting will be held on the week commencing 11<sup>th</sup> September. Therefore this item should be postponed until the October meeting.

**RESOLVED** – That discussion on the D-Day80 – 6<sup>th</sup> June 2024 be postponed to the October meeting of the Council.

**112. Mowing the Traffic Island**

The Chair stated that a letter had been received from a resident regarding mowing the traffic island in the parish, hence this discussion on how best to mow and manage the island. Cllr Farrer stressed the need to keep the island tidy.

**RESOLVED** – That the parish Councillors will share the responsibility and arrange to mow the traffic island occasionally.

**113. Dog Fouling PSPO Extension 2023**

The council were made aware that Wealden District Council has proposed to extend the Public Spaces Protection Order (PSPO) for dog fouling for a further 3 years. In discussion, it was agreed that the PSPO has been working and that WDC's decision to extend for a further 3 years deserves the overwhelming support of the council.

**RESOLVED** – That the parish council supports Wealden's District Council proposal to extend the PSPO on dog fouling for a further 3 years.

**114. Planning.**

**a) Applications.**

- **WD/2023/1634/F** - 1 Church Lane Cottages, Church Lane, Ripe - Demolition of existing rear extension, new ground and first floor rear extension. Enlarge the existing front entrance porch. AMENDED PLANS

The applicant spoke to explain that Wealden District Council (WDC) has raised some concerns about the revised plan, hence this amended plan. The applicant explained the early indications from WDC is that this amended plan is not acceptable on the grounds that it is a two-storey extension. Cllr Farrer stated that WDC planning department appears to be inconsistent as cottages in Church Lane have two-storey extensions on the side. Members felt that revised plans were in keeping with the street scene and similar developments within the conversation area.

**RESOLVED** – To SUPPORT the application.

**b) Planning applications refused, approved, referred, withdrawn or appeals.**

The following applications were noted:

- **APPROVED** - WD/2022/3219/F - Roseneath Farm, Mill Lane, Ripe - Demolition of former agricultural sheds and the construction of a new single dwellinghouse with associated landscaping. Conversion of existing barns to reinstate the courtyard.

**115. Other planning matter**

It was noted that Kitty Hawk Farm planning application goes before the planning committee of Wealden District Council (WDC) on Thursday 7<sup>th</sup> of September 2023. No action is needed. The parish council maintains its position as previously lodged with WDC

**116. Highways, footpaths and rights of way.**

None.

**117. Financial matters –**

a. Authorisation of payment of account

The Clerk presented the schedule of payments, circulated previously.

After review and consideration, it was **RESOLVED** that the payments be approved. The payment schedule is attached in Appendix A.

b. An update on the current Banking situation: The Chair reported that the parish council now has complete control of its bank account.

**118. Correspondence**

Cllr Hamblin stated that at a previous meeting, he advised the council that he had contacted the Enforcement Department regarding a tree that had been cut back at the Cottage. He has now received a reply which confirmed that the works were carried out because a lorry had hit the tree and works were carried out to remove the damaged branches. At the time the owner was not aware that he needed to obtain consent before carrying out the remedial works. He has since been advised accordingly.

**119. Urgent Items**

None.

**120. Dates of next meeting** - The next Ordinary Parish Meeting will be held on 3<sup>rd</sup> October 2023 commencing at 7 pm at the Hayton Baker Hall.

***There being no further business, the meeting closed at 7.53 pm.***

Payments July & August 2023

Income since last meeting	Amount
Bank Interest	£ -
<b>TOTAL INCOME</b>	<b>£ -</b>

BALANCES ON ACCOUNT	
Current Account (Community)	£ 10,963.87
Deposit Account (Business Premium)	£ 970.35
<b>TOTAL BALANCES</b>	<b>£ 11,934.22</b>

29/08/2023  
29/08/2023

PAID SINCE LAST MEETING TO BE APPROVED	Invoiced Services	Folio number	Chq Nos	Amount
Chichester Payroll Services	Payroll Company working out Clerk's July salary	32		£ 15.00
Sam Adeniji	Parish Clerk Net Pay For July	33		£ 485.47
HMRC	Tax & NIC On Parish Clerk Salary July	34		£ 121.20
				<b>£ 621.67</b>

To Pay after this Meeting	Invoiced Services	Folio number	Chq Nos	Amount
ESALC	Finance for new Clerks - 25th April - Sam Adeniji	35		£ 48.00
ESALC	Planning training x6	36		£ 288.00
ESALC	New Clerks Training - April 2023 - Adeniji	37		£ 90.00
Chichester Payroll Services	Payroll Company working out Clerk's Aug salary	38		£ 15.00
Sam Adeniji	Parish Clerk Net Pay For August	39		£ 485.47
HMRC	Tax & NIC On Parish Clerk Salary August	40		£ 121.20
Les Morley	Grass Cutting May and July	41		£ 60.00
				<b>£ 1,107.67</b>

CIL FUNDS

CIL FUNDS

RECEIPTS	VALUE
Opening Balance	£ 26,346.19
WDC - CIL Oct 2020 to March 2021	£ 6,790.11
WDC - CIL Oct 2021 to March 2022	£ 1,966.67
<b>TOTAL RECEIPTS</b>	<b>£ 35,102.97</b>
EXPENDITURE (net - before VAT)	VALUE
ESCC - Licences - posts	£ 445.50
Costain - Install bike posts	£ 1,013.00
Zara - Island designs	£ 795.00
SH Solicitors - CIL advice July	£ 75.00
SH Solicitors - advice	£ 1,350.00
Costain - abortive visit	£ 294.11
Architect fees - design and tender process	£ 1,744.63
ESCC - S171 fees	£ 295.00
Island 1 refurbishment	£ 14,060.00
Legal advice - CIL (August 2020)	£ 125.00
CIL Island cleats (Christmas tree)	£ 327.92
Electical connection	£ 600.00
Extension lead (Christmas tree)	£ 21.45
Abortive community space costs	£ 1,344.00
50% payment for bench	£ 4,445.00
RISE JOINERY LTD second payment	£ 3,111.50
RISE JOINERY LTD final payment	£ 1,333.50
<b>TOTAL EXPENDITURE as at 01/05/2023</b>	<b>£ 31,380.61</b>
COMMITMENTS (net - before VAT)	VALUE
Community space commitment (approved)	£ 2,406.00
<b>TOTAL COMMITMENTS</b>	<b>£ 2,406.00</b>
<b>TOTAL RECEIPTS</b>	<b>£ 35,102.97</b>
<b>TOTAL EXPENDITURE</b>	<b>£ 31,380.61</b>
<b>TOTAL COMMITMENTS</b>	<b>£ 2,406.00</b>
<b>BALANCE</b>	<b>£ 1,316.36</b>

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Community space  
Bench  
Bench  
Bench

Balance excluding commitments £ 3,722.36