

Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 8th May 2017 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman)
Allan Clark, Martin Hatley, Julian Jones, Graham Roads, Margaret Rothwell, David Stevens and Julie Trotter

2547 Election of Chairman

It was proposed by Allan Clark and seconded by Graham Roads that Bryan Nanson be re-elected Chairman for the coming year. There being no other nominations Bryan Nanson was declared elected. Bryan Nanson signed the Declaration of Acceptance of Office on re-election as Chairman.

2548 Election of Vice –Chairman

It was proposed by Bryan Nanson and seconded by Meg Rothwell that Allan Clark should be re-elected Vice-Chairman. There being no other nominations, Allan Clark was declared re-elected.

2549 Attendance and Apologies for Absence

Apologies had been received from Pete Edwards.

2550 Minutes

The minutes of the meeting held on Monday, 10th April 2017, having been circulated previously, were confirmed by the meeting and signed by the Chairman.

2551 Matters Arising from the Minutes

There were no Matters Arising which were not covered by items on the agenda.

2552 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall as she was a Trustee and member of the Committee. Margaret Rothwell declared an interest as a representative and Trustee on the Village Hall Committee.

It was necessary for Councillors to update their Declarations of Interests, which had been signed by them and posted on the parish website, on an annual basis. The Clerk asked each Councillor to advise whether or not any amendments were needed. Councillors

confirmed that there had been no changes to their Declaration of Interests. The Clerk would advise Legal & Democratic Services at Test Valley Borough Council (TVBC).

2553 Public Participation

A resident of Broadgate Farm was in attendance. The Chairman suspended the meeting at 7.07pm and invited the resident to speak. He asked about facilities for dog waste along walk areas around Hook Road and Knapp Lane. Marti Hatley advised that dog bins were being installed at the top of Knapp Lane. It was noted that S106 monies had been made available for a bus shelter at the Potters Heron junction with the A3090. This would be a sensible place to put a dog bin. Martin Hatley agreed to take this forward and to establish the current situation with the bus shelter. The meeting was reconvened at 7.10pm.

2554 Planning Committee Composition

It was agreed that all Councillors would be members of the Planning Committee with the exception of Martin Hatley as Borough Councillor with TVBC. It was proposed by Bryan Nanson and seconded by Meg Rothwell that Allan Clark be appointed Chairman of the Planning Committee. There being no other nominations, Allan Clark was declared appointed. The Chairman of the Council would attend as an ex-officio member.

2555 Development Advisory Group Composition

It was agreed that Allan Clark would be convenor of the Group with Bryan Nanson, Margaret Rothwell, David Stevens and Julie Trotter as standing members. All other councillors would attend as required.

2556 Portfolio appointments to be made

The following were agreed:

Ampfield Countryside Heritage Area	}	
Chapel Wood	}	Graham Roads
Environment	}	
Allotments		Julian Jones & David Stevens
Ampfield School Liaison		Margaret Rothwell
Communications		Pete Edwards
Finance		Bryan Nanson
Footpath Warden		Graham Roads would confirm local volunteers
Morley's Estate Management Liaison		Allan Clark
Public Transport & Highway Liaison including Parish Lengthsman Scheme		Pete Edwards
Recreation Ground		Bryan Nanson with support from Allan Clark
Safer Neighbourhood Scheme		David Stevens

Test Valley Association of Parish Councils } Hampshire Association of Local Councils } Village Hall Committee	Bryan Nanson Margaret Rothwell (Bryan Nanson would attend in her absence)
Village Design Statement Webmaster	Graham Roads Julian Jones

2557 Matters arising from the Parish Assembly held on Monday 24th April 2017

Members noted the concerns about speeding raised by a resident from the Hook area. Cllr Alan Dowden and Pete Edwards had agreed to liaise over the matter. Pete Edwards would also look into the concern raised about HGVs in Knapp Lane. The request for more challenging equipment was made should the opportunity for a new playground present itself. Residents also raised issues about the effects on the water table of multiple developments, the poor service received by one user of the “101” service and about how the notification of planning applications on an individual’s boundary could vary according to whether it bordered a dwelling or a non-dwelling such as a farm.

2558 Financial matters

2558.1 Accounts for payment, income and anticipated expenditure

Council authorised the payments of £114.00 for renewal of LCAS, £40.00 for renewal of membership of HPFA and £20.00 for continuation of the Messenger advert. It was proposed by Julian Jones, and seconded by Graham Roads, that the following accounts be paid:

Cheques to be signed at meeting **£ inc VAT**

LCAS membership renewal	114.00
HPFA subs renewal	40.00
Messenger advert renewal	20.00
Konica Minolta- hire 24/4-23/7/2017	128.88
Konica Minolta - copies taken 24/1/-23/4/2017	12.22
AceLiftaway - stone bags for the allotments	168.00
Salary May 2017 - D Matthews	558.27
HMRC May payments	154.54
Parish Assembly refreshments - Julie Trotter	<u>2.99</u>
	1,198.90

Payments made between meetings

	£ inc VAT
Allen Build & Development - stage payment pavilion	21,077.77
NEST pension - Council's payment for April D/D	22.04
Allotment key refund - K Isaac	25.00
Allotment make good plot refund - J Stickland	50.00
April Salary - D Matthews	558.47
April payments HMRC	154.34

Allen Build & Development - stage payment pavilion	27,305.60
Bank transfer fee	30.00
	<u>49,223.22</u>

Council noted and approved the cheques and payments made between meetings. As expected the biggest payments in the period had been to Allen Build and Development for the construction of the pavilion. The bank statement for April had been circulated prior to the meeting. Council had agreed a transfer of £40,000 from HSBC to TSB to fund the construction costs of the pavilion pending the release of S106 monies by TVBC. Receipts for April had been £27,893.33 which was largely due to the payment of the first instalment of the Precept, a VAT refund and a grant from the Community Asset Fund towards pavilion costs. The bank accounts at 8th May stood at £219,891.11 of which £106,568 was intended for payment of ground maintenance of the open spaces on the Morleys development.

2558.2 Year end accounts

The Internal Auditor had reviewed the year end accounts and had completed the relevant report on the Annual Return. All documents would be reviewed by Council at its meeting on 26th June 2017. The Governance Statement on the Annual Return would be reviewed and completed prior to the signing of the accounts at the same meeting.

2558.3 Reviews

Council reviewed its Finance & Administration Risk Assessment and its Financial Strategy and agreed that they remained relevant. The banking arrangements were reviewed and retained. It was agreed that the Chairman and the RFO would review the Finance Regulations prior to the September meeting.

2559 Friends of Chapel Wood & work in the Woodland

Council thanked Martin Hatley for arranging for the repair to the woodland signs which had been recently vandalised. The Friends of Chapel Wood were due to meet the following week when further clearance work would be done to open up the view from the pond area to St Mark's Church. It was expected that the organisation of the re-building of the dipping platform would start in June.

2560 Ampfield Recreation Ground

2560.1 Pavilion project progress

Bryan Nanson summarised the financial situation with the new pavilion. Costs had been holding reasonably well and there was still some contingency for unforeseen expenditure. The decision had been taken not to have a dedicated sewerage system but to reach an agreement with the White Horse to continue to use their facilities. It was noted that S106 monies due from Morleys Green and from Broadgate Farm had been received but monies

due from the Grosvenor development had not yet been traced by TVBC. The overall payment of £119,000 had been made up of 5 separate payments some of which were small. It would have been helpful if some of the larger outstanding payments could have been made but the contributions to be used were decided by TVBC. Martin Hatley was fairly certain that the S106 monies, originally set aside for railings along a stretch of the A3090, would be diverted to a category which allowed its use for the pavilion. He would follow this up with TVBC. However, it was thought that there could be a fee of £200 or £300 charged to vary the S106 deed.

The building work had been going well. It was noted that a fire alarm had been required to be fitted. Members agreed to the fitting of CCTV and also to a number of minor modifications to the plan and to some changes in materials. Electricity had been connected and a supplier would now be sought. Expert advice had been sought about the best way to reclaim the VAT spent on the construction of the pavilion.

Council had agreed to the Cricket Club's request to install a garden and a picket fence. Completion date was still expected to be end June /early July. Julie Trotter had agreed to lead on the selection of interior items such as carpets, doors, tables, chairs & cutlery. It was thought that TVBC would accept the building of the car park in 2 stages. Martin Hatley would arrange a meeting with a local business man who was interested in helping with the construction of the carpark.

He would discuss with TVBC the possibility of further grants from the Community Asset Fund. It would be sensible to projectise the dismantling of the old pavilion and the movement of the playground. The Cricket Club would celebrate the opening of the new pavilion next season. Should Council wish to stage their opening ceremony this Summer the Village Hall Committee would assist and support the event.

2561 Morleys Development

2561.1 Grassed areas

Parts of the grass in front of the cottages at the entrance to Morleys was patchy and in poor condition. The landscape contractor had thought this might be due to the effects of having the portakabins placed on that section of land throughout the building phase. Council agreed that a quote to re-seed the affected areas should be obtained. There had still been no response from Perbury about Council's and the Village Hall Committee's reaction to proposed charges for shared use of the road leading onto Morleys Green from the A3090 and for use of the sewage treatment plant.

2562 Village Design Statement (VDS)

Work on the VDS continued. A meeting of the committee had been arranged for the following evening. A first draft was being prepared for review prior to it being referred to TVBC for comment.

2563 Correspondence & Communications

Council noted the correspondence with a horse rider over the condition of the gates on the bridleway at the end of Wingham Lane. The Clerk had advised the person to use the Hampshire County Council (HCC) website to report the problem to the Countryside Access Team. This had been done and a reply was awaited.

2564 Reports from Committees & Portfolio Holders

Pete Edwards advised that a new Paris Lengthsman had been appointed and that there might be some scope for the completion of the occasional odd job outside of the standard contract. The Ampfield Countryside Heritage Area group had arranged for a talk to be given by Liz Hallett, a well-known local historian, on the history of Ampfield on 20th November 2017. Allan Clark reported that concerns continued to be expressed by residents about developments on the site opposite the Potters Heron. He was very disappointed at the apparent lack of progress on the enforcement of planning regulations at that site. It was accepted that some legal action might be underway in the background but Council had not been advised of any such activity. Martin Hatley would contact the Enforcement Officer about the current situation and encourage greater communication with Council. There had also been complaints about dogs running free and incessant barking, and about a very loud event held at the Potters Heron. The grass verge continued to be cut despite it being a Site of Special Scientific Interest. Despite assurances from HCC no copy of any letter to the occupants of the site had been received by Council.

2565 Test Valley Borough Council

Martin Hatley reminded everyone about the quiz night to be held at the Village Hall on 12th May 2017. He explained about the process and outcome of the recent leadership election at TVBC. A planning training evening for Ampfield and Braishfield Parishes, with Paul Jackson from TVBC, would be organised in the autumn. Apart from the bin at the end of Knapp Lane, it was not thought that the new dog waste bins had appropriate labels. Martin Hatley agreed to pursue the matter.

2566 Date of next meeting

The next meeting of the Parish Council will be held on Monday, 26th June starting at 7pm in the Village Hall, Ampfield.

2567 Closure

The meeting closed at 8.15pm.

Chairman.....

Date.....