

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 14 FEBRUARY 2017

PRESENT: Cllrs I Metherell (Chair), R Cross (RC), P Evershed (PE), D Leonard (DL), J Smith (JS) and E Taylor (ET)

In attendance: County Councillor Angela Macpherson, Land & Partners, C Jackman (Clerk) and 10 members of the public

The meeting commenced at 8.03pm

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 10 JANUARY 2017

Following one amendment, the Minutes of the Parish Council Meeting held on 10 January 2017 were agreed by those present and signed by the Chairman.

4. MATTERS ARISING

4.1 Play Around the Parishes

Clerk confirmed that Play Around the Parishes had been booked with AVDC between 9.30 and 12.30 on Monday 21st August. Following a request from Cllr JS, Clerk confirmed that AVDC is aware that the hall must be locked when the hall is not occupied, otherwise the VH insurance is invalid.

5. PUBLIC PARTICIPATION

Chair welcomed the members of the public.

6. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

	AVDC	From	Subject	Action
i.	2 Feb	Snr Communications & Marketing Officer	AVDC Vale of Aylesbury Local Plan (VALP) update	To Councillors
ii.	1 Feb	Business Support Officer – Communities Team	Play around the Parishes 2017 – Confirmed 21 Aug	Noted
iii.	1 Feb	Electoral & Democratic Services, Business Strategy and Governance	Alterations to the electoral register	Noted
iv.	20 Jan	Planning Dept	Planning Application 17/00145/APP	Agenda item 7
v.	17 Jan	DC Angela Macpherson	Aylesbury Vale roadshow	To Councillors
	17 Jan	Communications & Marketing Officer	AVDC Summer Roadshow 2017 - is there an event in your Parish?	To Councillors
	13 Jan	Democratic Services Officer	Modernising Local Government - Comparison between 1 and 2 Unitary approach	To Councillors
	10 Jan & 7 Feb	Sent on behalf of Neil Blake	Proposal to abolish all five county and district authorities and replace them with two new unitary councils	To Councillors
	9 Jan	Democratic Services Officer	HS2 Information – Update	To Councillors

Bucks County Council		From	Subject	Action
i.	31 Jan	Committee Assistant, HQ Strategy & Policy, G29 Member Services	Buckinghamshire County Council newsletters for your local areas	To Councillors
ii.	30 Jan		MyBucks February 2017	To Councillors
iii.	27 Jan	Lead Project Officer HS2 Regeneration and Infrastructure Transport, Economy, Environment	HS2 E update	To Councillors
iv.	27 Jan	CC Angela Macpherson	SLIDES FROM EWR/HS2 BRIEFING 13 JANUARY 2017	To Councillors
v.	26 Jan	Committee Assistant, HQ Strategy & Policy, G29 Member Services	Buckinghamshire County Council newsletter for Haddenham, Waddesdon and Grendon Underwood divisions	To Councillors
vii.	26 Jan	Committee Assistant, HQ Strategy & Policy, G29 Member Services	Survey for TEC Select Committee sustainable school travel inquiry	To Councillors
viii.	25 Jan	Committee and Governance Advisor, HQ Strategy & Policy, G51 Member Services	Survey for Transport, Environment and Economy Select Committee Sustainable School Travel Inquiry - Input from LAF Members	To Councillors
ix.	13 Jan	Lead Project Officer HS2 Regeneration and Infrastructure Transport, Economy, Environment	HS2 E update	To Councillors

Association of Local Councils		From	Subject	Action
i.	25 Jan	BALC	Highway Satisfaction Survey 2017	To Councillors
ii.	19 Jan	AVALC	Modernisation of Local Government in Buckinghamshire.	To Councillors
iii.	12 Jan	BALC	SNOW briefing: Member briefing in the event of snow today, Jan 12 th	To Councillors
iv.	12 Jan	BALC	SAAA announcement of appointed auditors by county area 2017/18 - 2021/22	To Councillors
v.	8 Feb	BMKALC	New Training Courses Available from Bucks & MK Association of Local Councils	To Councillors

Other

Other		From	Subject	Action
i.	17 Jan	Neighbourhood Supervisor Waddesdon and Haddenham Neighbourhood Policing Team	Thefts in Marsh Gibbon	To Councillors
ii.	11 Jan	RTM	Signed 2017 Grass Cutting Contract	Noted
iii.	11 Jan	E.on	Update on repair of Whales Lane street light	Noted
iv.	10 Jan	Justine Pink	Faulty street light and leaking drain in Whales Lane	Noted
v.	10 Jan		Marsh Gibbon - Ewelme sites – update	Agenda item 7

7. PLANNING

7.1 Applications

17/00145/APP: Marsh Gibbon Primary School, Castle Street, OX27 0HJ

Applicant: Governors of Marsh Gibbon Primary School

Retrospective planning application for single storey extension for classrooms, reception and admin area with new entrance.

New prefabricated accommodation for new resource area

Decision: Parish Council raised no objection to this application

7.2 AVDC Approved Applications

16/02837/ALB: Fleur De Lys West Edge Marsh Gibbon Buckinghamshire OX27 0HA

Installation of replacement timber framed windows including retention of one side window.

Applicant: Mr Cross

16/03947/APP: Cottage, West Edge

Proposed change of use of single dwelling with ancillary residential accommodation to 2 No. dwellings

Applicant: David Gibbons

7.3 AVDC Refused Applications

16/04482/APP

Barnwell Farm, Station Road, Marsh Gibbon OX27 0HN

Demolition of existing flexible use building, erection of new flexible use building

Applicant: Andrew & Clare Barsby

7.4 Ewelme sites

Land & Partners (L&P), attended the meeting to give an update on the feedback from Aylesbury Vale District Council (AVDC) on L&P's two current outline applications (sites A and C); their reduced scheme for site B (opposite the School); and to give more detail on their amended ideas for site D (on the corner of Little Marsh Road).

Sites A and C: L&P have been informed that the officers of AVDC are supportive of the schemes but they are still waiting for details of the timing for receipt of planning permission. There will be a slight delay in settling the planning obligation document for Site A which deals with the element of affordable housing.

L&P are seeking legal advice on affordable housing for Site C – Chair explained the conditions for affordable housing in the MG Neighbourhood Plan (NP).

A resident pointed out that the location of one of the properties on Site C is very close to his boundary and asked for it to be re-located. This also which would help with the vision splay as it was noted that the existing entrance may need moving. Alex agreed to take this back to the team.

Site B: L&P are still awaiting feedback from AVDC but have decided to go ahead with an outline application for a reduced scheme of 9 dwellings, a new shop and parking. Council again confirmed its support for this site.

Site D: L&P have revised their plans for Site D, reducing the number of dwellings to 9 but are happy to make further reasonable changes to the design.

It was noted that the village and Council is not in favour of development of this site.

Alex went on to inform Council that L&P have formed a partnership with Gade Construction, Village Foundations, to jointly develop Site C. It was noted that Village Foundations will only develop up to 15 dwellings so would probably not take on Site A.

Council expressed a wish for L&P to oversee the developments but once the land has been sold on this will be out of their hands. However, Chair pointed out that developments must adhere to the MGNP.

It was noted that currently Marsh Gibbon is about 26 houses short of the requirement in the Draft Vale of Aylesbury Local Plan (VALP), although the final numbers will not be known until the final version of the VALP is published. Concern was expressed that the current developments are all from one land owner.

[9pm: Alex and 9 members of the public left the meeting]

8 CLERK'S REPORT AND ADMINISTRATION MATTERS

7.4 Finance Report

Clerk presented the Financial Report for January 2017. Payments totalling £2246.08 were approved as detailed on page 1742. The bank statements for January month end were available for inspection and the Clerk reported that she had carried out the monthly bank reconciliation on all three bank accounts

Action: Clerk to transfer £1200 from the Business Premium Account and £914 from the Earmarked Reserve Account to the Community Account to cover the cheque payments

7.5 Communications

Clerk confirmed that she was now in the process of activating the new website.

9 COUNCILLOR VACANCY

Chair reported that four people had shown an interest in becoming a councillor:

- Three had submitted formal expressions of interest.
- Interviews were organised for Wednesday 18th January.
- One applicant withdrew his application prior to his interview.
- One applicant withdrew his application after the interview.

Chair proposed, seconded by Cllr PE and unanimously agreed that the remaining candidate, Mr Adrian Lambourne (AL), should be co-opted onto Council.

AL signed the Declaration of Acceptance of Office. AL also agreed to join the Finance and Plans committees.

Action: Clerk to forward to AL the Pecuniary Interests form for completion and the relevant Council policy documents.

10 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

Cllrs PE and ET went through each item in the report they had written. All urgent items had been dealt with.

Recreation Ground Play Equipment

- It was agreed that the Iron Mountain Forge / Swings / Fencing should be removed with the best bits of fencing kept in storage

Action: Cllr RC to get quote from Barry Leonard for removal of the equipment and Cllr RC to organise storage for the fencing.

Action: Clerk to inform Grant Cross of the above decision and to check with him whether MGS&SC wish to keep any of the fencing.

Village hall play equipment

- It was agreed that 'Use this equipment at your own risk' sign was not necessary
- 'Rule of Use' sign needs a new back plate

Action: Cllr DL to repair

- Gates to young children's play equipment needs 'metal hook-over' fitted

Action: Cllr RC to get quote from Barry Leonard

- Slide Unit / roundabout safety surfacing / swings need some repairs
Action: Clerk to arrange for Playdale to visit and quote for repairs

5-a-side pitch

- One panel in fencing is bulging and may need replacement at some stage, but is not dangerous or likely to become so.
Action: No action required at present, but a check to be kept on this.
- Brambles need cutting back
Action: Cllr ET
- Electric fence by footpath has been repaired

11 CHRISTMAS TREE

Cllr PE confirmed that she was happy to help with the organisation of the Christmas Tree for 2017, but would not take the lead.

Cllr PE had made enquiries regarding new Christmas Tree lights and had received details on those used by Waddesdon Manor and Stratton Audley Parish Council. It was noted that the cost of new Noma lights (as used by Waddesdon Manor) would be £172.50+VAT plus the cost of an extension cable. Replacement bulbs for the lights currently used would cost approximately £520.

Cllr JS proposed that new lights should be purchased

Action: Cllr PE to get more information for the next Parish Council meeting.

It was agreed to discuss who should take the lead, and Health & Safety issues at future meetings

[10pm Cllr RC left the meeting]

12 UNITARY AUTHORITY

A decision from the Secretary of State is still awaited.

13 BCC DEVOLUTION OF SERVICES

13.1 Urban grass cutting: Nothing to report

13.2 Siding out: Nothing to report

13.3 Weed killing: Nothing to report

13.4 Rights of Way: The Bicester Hunt had replaced the gate on Right of Way MGI/6/3.

A resident queried whether there was “free walking” within the parish. Councillors were not aware of any and suggested that she check this with Bucks County Council but in the meantime advised that walkers should stick to the public rights of way.

13.5 Maintenance: Nothing to report

13.6 Complaints: Nothing to report

14 ROADS AND PATHWAYS

14.1 Pot holes

It was noted that the state of the roads within the village was very poor, especially in Spiers Lane, Summers Town, Rylands, Bicester Road and Castle Street at the junction with Suffolk Court,

Action: Clerk to report to BCC

It was also noted that the AVDC sweeper had been around the village.

Action: Clerk to enquire how often the sweeper should come

14.2 East West Rail Traffic Issues

Cllr AM reported that a meeting had been held on 13 January attended by representatives from Bucks County Council, Aylesbury Vale District Council, HS2 and East West Rail to understand more about their plans and ways of working in our area, and that she had subsequently issued notes of the meeting.

She also reported that Charndon Parish council is holding a public meeting in its village hall on 2nd March at 7pm. The focus will primarily be on East West in light of the proposal for a large construction compound just north of the village but HS2 also will have representation there as will both councils. Chair reported that Charndon plan to hold a 'pre-meeting' which he and Cllr JS will attend.

15 STREET LIGHTING

Cllr ET reported that the street light outside the school was not working.

Action: Clerk to report to E.on

16 ENVIRONMENTAL MATTERS

16.2 Environment Matters

It was noted that the notice board for Millfield Avenue had been delivered and was with Gerrard Barker who would be fixing the board.

16.3 Calvert Incinerator

Nothing to report

17 CEMETERY MATTERS

17.1 Burials, Interments, Pre-purchase requests and Memorial Applications

None requested

17.2 General Maintenance

Cllrs PE and ET had inspected the cemetery and noted that

- The conifer hedge needs lowering
- Hedge between cemetery and allotments will need to be dealt with soon
- Trees on the side of the cemetery have overhanging branches
- Hedge at the back of the cemetery needs to be cut back before the spring

It was agreed to seek professional advice regarding cutting back some of the trees

18 ANY OTHER BUSINESS

18.1 It was noted that Clerk had agreed to swap a storage cupboard in the village hall with the Bowls Club.

18.2 It was noted that the railings at Ware and Mud Ponds need painting.

Action: Cllr DL to get quotes

19 DATE AND VENUE OF NEXT MEETING

The next Parish Council Meeting will be held at 8pm on Tuesday 14 March 2017 in the committee room of the Village Hall.

Chair closed the meeting at 10.30pm

SIGNED:

DATE:

**Clerk's Financial Report
14-Feb-17**

COMMUNITY ACCOUNT		Notes	
Balance of Community Account at 31 January 2017 (sheet 408)		£857.43	
Payments to be approved at meeting 14 February 2017			
Cheque No	Payee		
		Amount	
		Authority	
102631	E.on: Street Lighting repairs (Whales Lane) Inv 072397	936.00	PCA 1957s.3;HA 1980s.301
102632	Cancelled		
102633	MGVH: Village hall hire Dec 2016: Inv 1612/11	15.72	LGA 1972 s133
102634	C Jackman: Clerk salary Jan 2017	375.11	LGA 1972 s. 112(2)
102635	HMRC: Clerk PAYE Jan 2017	40.40	LGA 1972 s. 112(2)
102636	Village and Urban: Notice Board	792.00	LGA 1933 s. 305
102637	Cancelled		
102368	Mr S Beebe: Christmas Light electricity supply	86.85	PCA 1957s.3;HA 1980s.301
Totals yet to be deducted from balance of Community Account			
	Cheques for approval at meeting on the 14 February 2017	£2,246.08	
	Unpresented cheques (see reconciliation)	£730.09	
Receipts yet to be credited to the Community Account			
	Tennis Club 2016 grass cutting	£250.00	
	Anticipated balance	-£1,868.74	

It is recommended that £1200 is transferred from the Business Premium Account and £914 from the ER account to cover the cheque payments

BUSINESS PREMIUM ACCOUNT		Notes
Balance at 30 December 2016	£10,391.05	
Transfer to community account	-£1,000.00	
11 Feb: Transfer to Earmarked Reserve Account	-£875.00	Half yearly transfer
11 Feb: Transfer from Earmarked Reserve Account	£1,415.00	Transfer for street light repairs
Balance of Business Premium at 11 February 2017		£9,931.05

EARMARKED RESERVE ACCOUNT		Notes
Balance at 30 December 2016 (sheet 146)	£32,503.06	
11 Feb: Transfer to Business Premium Account	-£1,415.00	Transfer for street light repairs (transfer made on 11 Feb)
11 Feb: Transfer from Business Premium Account	£875.00	Half yearly transfer (transfer made on 11 Feb)
Balance of Earmarked Reserve at 11 February 2017		£31,963.06

Clerk reported reconciliations had been carried out on all 3 bank accounts up to 31 January 2017

**Marsh Gibbon Parish Council
Bank Reconciliation - 31 January 2017**

COMMUNITY ACCOUNT		Notes
Balance of Community A/C as at 1 April 2016 (sheet 397)		£1,638.48
Less Total Payments to 31 January 2017	-£23,156.97	
Less uncashed cheques at 31 January 2017		
Chq No: 102624: SLCC	-40.34	
102625: E.on	-£689.75	
Add total receipts to 31 January 2017	£22,375.92	
Add unbanked cash (Tennis Club)	£250.00	
Net Balance at 31 January 2017	£377.34	
Cashbook balance at 31 January 2017	£377.34	
BUSINESS PREMIUM ACCOUNT		
Balance of Business Premium A/C as at 1 April 2016 (sheet 325)		£3,977.82
Less Total Payments to 31 Jan 2017	-£17,975.00	
Add Total Receipts to 31 January 2017	£23,388.23	
Balance at 31 January 2017 (sheet 342)	£9,391.05	
EARMARKED RESERVE ACCOUNT		
Balance of Earmarked Reserve A/C as at 1 April 2016 (Sheet 136)		£31,619.94
Less total payments to 30 December 2017	-£3.94	
Add Total Receipts to 30 December 2017	£887.06	
Balance at 30 December 2016 (sheet 146)	£32,503.06	There were no movements on this account during January 2017
NB: the balance in the Earmarked Reserve Account is made up of:		
Replacement of the synthetic carpet at the 5-a-side	£21,920.00	
Refurbishment of synthetic carpet at 5-a side	£1,632.00	
Maintenance of play equipment	£110.00	
Ware Pond cleaning	£500.00	
New Street Lamps	£5,110.00	
Village Seats Refurbishment	£514.00	
Jubilee Plantation	£290.00	
Election Expenses	£775.00	
Fencing Repairs at 5-a-side	£1,640.00	
Interest	£12.06	
TOTAL	£32,503.06	

