



**MILBORNE ST ANDREW NEIGHBOURHOOD PLAN REVIEW**  
**WORKING PARTY MINUTES**  
**Tuesday 12<sup>th</sup> October 2021 at 7.30pm**

**No. 5**

1. Present: Sue Gould (SG), Richard Macnair (RM) and Jo Witherden (JW). Apologies received from Richard Bower, Steve O'Neill and Sue Cherry
2. No declarations of interest.
3. What's happened so far, and what needs to happen:
  - a. Completed
    - i. Richard M sent the draft results to group members, he also sent a draft updated plan on the 1<sup>st</sup> August. SG has a copy if needed.
    - ii. The last reporter article was compiled and published successfully. None to be prepared until the next full group meeting.
  - b. These items are either in the process of being actioned, or needs moving forward.
    - i. Parish Clerk (Wayne Lewin) to be given a detailed list of changes needed to the website, so as to avoid confusion by those visiting it. **JW**
    - ii. SEA – JW has contacted Dorset Council (DC) asking for advice on any needed changes, response expected by the end of this week. Draft SEA screening to be drafted ready to be sent to stat consultees **JW**
    - iii. Community facilities updates – JW has liaised with the Village Hall and Sports Ground reps in relation to S106 requirements, and will clarify further in respect of plan updates:
      1. Ed Frost (Village Hall) **JW**
      2. Richard Lock (Sports Ground) **JW**
    - iv. Affordable Housing – DC to be emailed to update housing numbers. **JW**
    - v. Developers – Review recent contacts by developers (Wyatts) noted. Remaining landowners still to be actioned. **JW/RB**
    - vi. CAA liaison with DC / Consultant. **JW**
    - vii. Grant funding process – review need and if necessary start application process. **JW/RM**
    - viii. Draft plan updates feedback – agreed that any suggestions / edits to the plan should be sent to RM by 22/10 to finalise draft for sign-off at the next group meeting. **ALL - please try and respond in that time frame.**
    - ix. Short summary required to explain the main changes to the plan and why they were made. **RM**
4. Timescale (more with hope than expectation!)
  - a. Draft SEA screening to be sent for consultation to DC and statutory bodies by 22 October (they have 5 weeks to respond) – of no need for SEA agreed, then
  - b. Draft Reviewed Plan to be presented to PC meeting in December for approval.

**The meeting closed at 8:15 p.m (when zoom shut us down!). The next meeting will hopefully be in w/c 22<sup>nd</sup> November.**