

High Halden Parish Council



ALL COUNCILLORS ARE HEREBY SUMMONED to the **Parish Council Meeting due to take place on Wednesday 14 October 2026 at 7pm** in the Memorial Hall where it is proposed to transact the business shown in the agenda below. The Meeting will be open to the press and public - Public Bodies (Admission to Meetings) Act 1960)

David Rice, Clerk to High Halden Parish Council

Agenda

109/26	Administration: Fire Exits, Fire Meeting Point, Mobile Phones, Intention to Record
110/26	To receive the resignation of Councillor Terry Kirby
111/26	Present and Apologies: To receive and accept apologies for absence (LGA 1972 s85 (1)).
112/26	Declarations of Pecuniary Interests on items on the agenda
113/26	To consider the minutes of the Parish Council meeting held on the 9 September 2026 and if in order to authorise the Chair to sign as a true and accurate record²
114/26	Clerk's Report/Past Matters (Information purposes only)
115/26	County Councillor's Report
116/26	Chairman Announcement - The passing of David Ball followed by 1 minutes silence
117/26	Open Session: No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. Councils cannot lawfully decide any business not specified on the agenda ³ /26-1 To comment on Agenda items other than Planning Applications /26-2 To raise new issues with the Parish Council /26-3 To comment on Planning Applications
118/26	Local issues - Highways Improvement Plan meeting on Teams – (DR) - The Chennels – Oak tree debris (DR) - Hopes Grove road adoption (DR) - A28 signs implementation update (DR) - Local Plan 2043 response (KH) - Commemorative bench for Edna Smelt (DR) - Strimmer for churchyard (DR) - Request for Litter Picker - Remembrance Sunday – Church Service and Tommy Lampost Signs

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

119/26	Community Warden/Kent Police/Anti-Social Behaviour Community Warden update (DR) To receive any update and discuss any ASB incidents.
120/26	Assets of Community Value and Parish Property ○ Bournes Football Pitch Update (DR) ○ Bus Shelters – Deep cleaning (L C Cleans), repairs and grant application (KH) ○ Pavilion Repairs, Cleaning & Valuation (KH) ○ Update on applications for Assets of Community Value - Carters Field/Cricket Field (DR) ○ Allotments – Water Bill allocation (DR) - Plot 7 – New Tenancy (DR) - Plot 4 – New Tenancy (DR) - Revised Tenancy Agreement - Replacement Hedging request ○ Jubilee Field – Ditch clearance (silt & branches); fallen tree branch removal; repairs to post and uprights around Children’s Play area – update (DR) ○ ROSPA Reports 21 July 2026 (DR) ○ Salt bins (JM)
121/26	Planning To discuss any planning applications received: PA/2026/1576 – 23 Halden Close, High Halden TN26 3ER Change of use of land from agricultural to residential and erection of garden store. Comments by 16 October 2026 PA/2026/1526 – White Beams, Ashford Road, High Halden TN26 3LY Construction of single-storey pitched roof side and rear extension with alterations to front fenestration and demolition of existing conservatory. Comments by 16 October 2026 OTH/2026/1671 – Caravan 100m West of Old Place Cottage, Woodchurch Road, High Halden Details submitted pursuant to Condition 4 – landscaping, fencing, access gate, refuse facilities, waste drainage, sewerage disposal and ecological enhancements. No deadline NOT/2026/1692 – Old Place Farm, Woodchurch Road, High Halden TN26 3JG Prior notification for agricultural barn Comments by 2 October OTH/2026/1716 – Land south of Hatchentan, Plurenden Road, High Halden Details submitted pursuant to Condition 4 – landscaping, tree protection, drainage, ecological enhancements and lighting Comments by 18 October 2026 PA/2026/1720 – Wren’s Nest, Wren’s Nest Lane, High Halden TN26 3NH North-facing two storey extension with porch and changes to fenestration. Comments by 18 October 2026

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

	NOT/2026/ – Amaltheus, Woodchurch Road, High Halden TN26 3JQ Change of use of an agricultural building and land to single house and associated operational development Comments by 2 November 2026 Decisions by ABC – Responses from HHPC in italics NOT/2026/1037 – Cricket Barn, Ashford Road, High Halden TN26 3LY Horse Chestnut trees, pruning and reduce crowns Approved 24 August 2026 - <i>Support</i> PA/2026/0938 – Beech House, Ashford Road, St Michaels, Tenterden TN30 6SR Standalone annex to support main dwelling and demolition of double garage. Approved 2 September 2026 – <i>No objection</i> PA/2026/0897 – Little Acorn Farm, Harris Lane, High Halden TN26 3HN Lawful Development Certificate – change of use and permanent siting of mobile home. Approved 23 September 2026 – <i>No objection</i> PA/2026/1300 – 4 Little Robhurst, High Halden Single-storey rear extension, first-floor side extension and roof extension together with alteration to garage doors (Rear extension – part retrospective) Approved 25 September 2026 - <i>No objection</i> PA/2026/1425 – Rosehurst, Ashford Road, High Halden Single-storey rear extension and porch canopy following the demolition of the existing porch Approved 29 September 2026 – <i>Support</i> PA/2026/0629 & 0631 – Tenterden Business Centre, Ashford Road Variations to planning applications. Approved 5 October 2026 – <i>Support</i> PA/2026/1316 – Churchfield House, Greenside, High Halden TN26 3LU Single storey side and rear extension with roof lantern and front porch with access ramp Approved 5 October 2026 – <i>Support</i> Refusals: None to consider. Withdrawn: PA/2026/0630 – Tenterden Business Centre, Ashford Road Variations to planning application. Other Planning Matters: National Scheme of Delegation Enforcement Cases: To receive any update and to discuss any action Appeals: None to consider.
122/26	Ward Member Report

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)

123/26	RESOLUTIONS 1. Correspondence for ratification a. Ratify submission to Ashford Borough Council Planning Department on 11 September 2026 re the application by Oaklands, Ashford Road, High Halden TN26 3NA for removal of T1 English Oak (OTH/2026/1171) b. Ratify submission to Ashford Borough Council Planning Department on 13 September 2026 re the application re Vicarage, Ashford Road, St Michaels TN30 6PY for 15 dwellings (PA/2025/2327). c. Ratify follow up letter to Simon Cole re Hatchentan 2. Asset Register To review 3. Finances a. To receive the updated accounts as at the 30 September 2026 b. To receive a bank reconciliation as at the 30 September 2026 c. To receive the timesheets for the Caretaker d. To agree payments in accordance with the Budget e. To approve updated Payments List for 14 October 2026 f. Air Ambulance request for donation g. Update re Clerk applying for credit card (DR) h. S.106 update re Meadowview (DR) i. To ratify the £25.00 gift voucher for Garden Club prize 4. Policies & Administration a. Review of Parish Council website b. Staffing Committee – Draft Minutes To receive the draft minutes of the Staffing Committee meeting held on 9 September 2026.
124/26	REPRESENTATION AT MEETINGS/TRAINING a) Village Hall Committee b) HHVEC c) Any other external meetings
125/26	Items for the next Parish Council meeting
126/26	Confidential Items
127/26	Date of next meeting: Parish Council Meeting: Wednesday 11 November at 7pm

David Rice (Clerk): 9 October 2026

1. LGA 1972 s85 (1)

2. LGA 1972 sch.12, para. 41 (1)

3. LGA 1972, sch. 12 para. 10 (2) (b)