

BURTON LEONARD PARISH COUNCIL
Meeting held in St Leonard's Hall, Burton Leonard

4th December 2017 at 7.30 pm

AGENDA

1. Apologies for Absence
2. Declarations of Interest in Items on the Agenda
3. Approval of Minutes from the previous Meeting held on 6th November 2017
4. Matters Arising from the Minutes not covered by the Agenda
 - i. Defibrillator.
A representative from the Community Defibrillation Office (ABL and North West Yorkshire) will be attending the meeting to provide information and advice as to how the grant of £800 for a defibrillator could be set up and used. In addition, whether any funding could be available from the Yorkshire Ambulance Service Charitable Fund. Councillors circulated with the information 28.11.17.
5. Planning
 - i. Re-direction of correspondence of planning applications/information.

Appeals:

- ii. Application reference 6.68.187.FUL 17/00082/HOUSER.
Appeal Reference: APP/E2734/D/17/3181917
Appeal Start Date: 23 October 2017
Erection of single storey, two storey, first floor and dormer extensions, replacement roof, porch and chimney, alterations to fenestration, demolition of garage, formation of additional parking and felling of trees in the Burton Leonard Conservation Area. Green Gables Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SH
Action Taken: Letter to The Planning Inspectorate (15.11.17) advising PC did not comment as was advised by the applicant at the PC meeting that amends would be made to the plans. The plans submitted do not include the changes. The PC now objects. Email containing this objection added to the Harrogate Borough Council (15.11.17)
- iii. Application reference: 6.68.51.H.FULMAJ 17/00078/NREFPP
Appeal Reference: APP/E2734/W/17/3181652
Appeal Start Date: 17 November 2017
Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard HG3 3RS.

Planning Applications:

- iv. **Noted**
17/03785/FUL | Received: Wed 23 Aug 2017 | Validated: Wed 06 Sep 2017 | **Status: Application Permitted** Formation of access and track, installation of gate and removal of 3.5 metres of hedgerow. Firlands Farm, Apron Lane, Burton Leonard, HG3 3SY.
- v. **Noted**
17/041412/DISCON | Received: Mon 18 Sept 2017 | Validated: Wed 18 Oct 2017 | **Status: Confirmation of discharge of condition.**
Application for approval of details required under condition 3 (Sample materials) of planning permission 17/03094/FUL- Erection of replacement dwelling and detached garage. Site of Field House Mill Lane Burton Leonard.
- vi. **Reply period extended for Parish Council response.**
17/04563/FUL | Received: Fri 13 Oct 2017 | Validated: Fri 13 Oct 2017 | **Status Registered**

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AGENDA cont/.

Erection of detached dwelling, formation of access and hardstanding and repositioning of telegraph pole (Revised Scheme) (Site Area 0.045 ha) Greenside Station Lane Burton Leonard Harrogate North Yorkshire HG3 3DG.

vii. **Noted**

17/04653/TCON | Received: Fri 20 Oct 2017 | Validated: Fri 20 Oct 2017 | **Status: Decided Tree Work in Conservation Area Approved.** Felling of 1 Willow (T1) to rear of property within Burton Leonard Conservation Area. The Old Hall Burton Leonard Harrogate HG3 3SD.

viii. **Reply period extended for Parish Council response to 10th December.**

17/04850/FUL | Received: Thu 2 Nov 2017 | Validated: Fri 08 Nov 2017 | **Status: Registered** Erection of no. 1 single storey extension. Lime Kilns Farm Limekiln Lane Burton Leonard HG3 3TE.

ix. **17/05034/TCON** | Received: Tue 14 Nov 2017 | Validated: Tue 14 Nov 2017 | **Status: Registered.** Felling of Monterey Cypress and limb reduction (by 1.5m) of Corsican Pine within Burton Leonard Conservation Area. Fountains House Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RU.

x. **17/05110/TCON** | Received: Mon 20 Nov 2017 | Validated: Mon 20 Nov 2017 **Status: Registered** Felling of 1 Maple tree within Burton Leonard Conservation Area within Burton Leonard Conservation Area. The Cobblers Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RW

xi. **TPO 26/2017/-** Land to the rear of The Lilacs, Copgrove, Burton Leonard, HG3 3SJ
Tree Preservation order 17.11.2017

6. Members of the Public are invited to Address The Council with Questions or Comments0

7. Finance

- i. Annual Statement for 2016-2017 note the external auditor's comments and approve publication circulated to Councillors 20.11.17.
- ii. Balance of Bank Account and signature of bank statements as at 30th November 2017. Bank statements not available at time of issue of Agenda. Bank statements to be signed by the Chairman.
- iii. Income and Expenditure as at 30th November 2017 issued to Councillors at the meeting.
- iv. Notification of Receipts
 - a) Receipts
No receipts have been received.
- v. Invoices to be Approved for Payment
 - a) Yorkshire Water reconciliation of account and payment of Invoices:70904 £15.26 and 70613 £9.49 total payment of cheque no: 100119 total value £24.75
 - b).Payment of Temporary Clerk, E Boddy £275 plus expenses £20.74. Claim sheet and receipts for expenses received. Nett pay and expenses £240.74 cheque no:100123. PAYE reserve £55.00 to be paid to HMRC.
 - c) PKF Littlejohn LLP external auditors invoice £0.00.
- vi. Consider what action to take regarding the address and registration of the Pension Automatic Enrolment Scheme.
- vii. Receive quotation for 2018-19 for grass cutting from Land and Farm Services Ltd at £78.50 plus VAT for 14 cuts for consideration.
- viii. Note Clerk has requested payment of grant from NYCC for urban highway grass cutting for 2017-18 for £227.42 and is checking whether the previous year's grant can be claimed as no payment was claimed or received.
- ix. Approve the Budget for 2018-19
- x. Confirm the Precept Request
- xi. Re-direction of delivery of Bank Statements

8. Correspondence

- i. List of general correspondence received and circulated prior to the meeting attached.

Temporary Parish Clerk: Mrs Liz Boddy
The Old Hall, Burton Leonard, Harrogate, North Yorkshire HG3 3SD
Tel: 01765 677343 email: liz@theoldhall.com

NEW PARISH COUNCIL WEBSITE: <http://burtonleonard.btck.co.uk/>

AGENDA cont/.

9. Councillors Reports

- i. Parking on the verges

Cllr.
Bappoo

10. Any Other Business

- i. Parish Council Trees and Benches annual inspection and insurance audit, due January 2018.
- ii. Consider a change of date for 14th May 2018 meeting as the Clerk is unavailable on that date.
- iii. Items for the Parish Magazine.

11. Dates of Next Meetings

- i. Monday 8th January 7.30pm
- ii. Monday 5th February 7.30pm

12. Confidential Items