
Locum Clerk to the Council: Mr Roy Wade, Apartment 3, 85 Sea Road, Westgate on Sea Kent
CT8 8QG



CLIFFSEND PARISH COUNCIL

**Minutes of Cliffsend Parish Council meeting held 7.30pm on Thursday 2nd May 2019
in the Cliffsend Village Hall**

Meeting opened at 19:30 hrs

Present: Councillors A. Blaydes (Chairman), P. Cable, Ms. S. Chapman, M. Galvin, J. Hellyer, Ms. K. Lyon, Ms. N. Mortimer & M. Rogers

Also Present: Councillor D. Stevens, Brenda Rogers, District Councillor Messenger, Anne Griffith Clerk/RFO and 11 residents.

Apologies for absence: District Councillor Constantine

CHAIRMAN WELCOME

The existing Chairman, Cllr Blaydes opened the meeting and gave the usual safety and precautionary guidance.

DECLARATIONS OF ACCEPTANCE OF OFFICE FOR NEW COUNCILLORS

All Councillors read out their acceptance of office, with the relevant paper work signed and handed back to the Clerk.

APPOINTMENT OF CHAIRMAN- PAPER BALLOT

Cllr Hellyer nominated Cllr Cable for the role of Chairman, which was seconded by Cllr Lyon and Galvin and was unanimously agreed by the Council.

RESOLVED- All members unanimously agreed for Cllr Cable to be the Chairman for the year 2019/20

APPOINTMENT OF VICE CHAIRMAN- PAPER BALLOT (newly elected Chairman presides from now on)

It was unanimously agreed that Cllr. Hellyer be appointed Vice Chairman of the Parish Council for the year 2019/20.

RESOLVED- All members unanimously agreed for Cllr Hellyer to be Vice Chairman for the year 2019/20

DECLARATIONS OF INTEREST

Cllr Chapman declared an interest in the Meadow.

ADOPTION OF MINUTE PREVIOUS MINUTES OF THE 11th April 2019

The draft Minutes of the above meeting. Councillor Lyon proposed acceptance of the Minutes, Councillor Hellyer seconded and the Minutes were adopted unanimously by those entitled to vote. **The Chairman signed the Minutes.**

MATTERS ARISING FROM MINUTES

A resident requested an update about inadequate road signage in Mount Green Avenue. The replacement sign at the junction of Foads Lane & Cottington Road had been incorrectly spelt and we are still waiting for the replacement.

FINANCIAL MATTERS

- (i) **Bank Account signatories-** The Clerk explained that the Parish Council's bank account has a mandate of two signatories to authorise any payments. Due to recent elections and councillors retiring, this only left Cllr Lyon the only signatory within the Council.

A temporary arrangement was proposed by the Chairman, that the previous Chairman, Mr Andrew Blaydes continue as a signatory to authorise any payments agreed by the Council, otherwise the Council would not be able to authorise any payments until the new signatories have completed the mandate process which is estimated by the bank to be 6 weeks.

RESOLVED- The council unanimously agreed to approve this temporary arrangement until the signatories are in place.

- (ii) The nominated signatories were issued with the bank mandate paperwork and are recorded as Councillor's Galvin, Cable, Mortimer and Rogers with Cllr Lyon and Mr Andrew Blaydes as the existing signatories.

RESOLVED- The council unanimously agreed to approve the above nominated signatories

RESOLVED- that the following be approved for payment:

Cheque No.	Payee	Amount
881	TRRG Sub	£ 25.00

882	HMRC – PAYE	£ 394.00
883	Clerk Anne Griffiths – Salary	£ 590.92

No report was received regarding the monthly standing order of £245.00 to Countrywide Ground regarding the maintenance of the Meadow.

APPOINTMENT OF WORKING PARTIES AND MEMBERSHIP

The Chairman, explained in an effort to avoid duplication and streamline the meeting, he proposed dissolving the Financial General Purpose Committee and the Planning Committee and replace the Planning Committee with a working party who would report directly to the main meeting.

RESOLVED- The Council unanimously agreed to approve the removal of both committees and replaced the Planning Committee with a Working Party.

The Chairman identified the Neighbourhood Working Party as defunct with no work being done on this subject for over a year.

RESOLVED- The Council unanimously agreed the below Working Parties and memberships

- (i) **Planning W.P-** Cllr's Galvin (Chairman) Rogers, Hellyer, Lyons
- (ii) **Meadow W.P-** Cllr's Lyons, Cable
- (iii) **Emergency and Resilience W.P-** Cllr Hellyer
- (iv) **Finance W.P-** Cllr's Rogers (Chairman) Galvin, Chapman, Mortimer, Cable and Clerk
- (v) **Thanet Area Committee (TAG)** Cllr Cable
- (vi) **Thanet Rural General Regeneration Group (TRRG)** Cllr Hellyer
- (vii) **Thanet Forum** Cllr Cable and Clerk
- (viii) **Kent Association of Local Councils (KALC)** Cllr Cable and Clerk
- (ix) **National Association of Local Councils (NALC)** Cllr Cable and Clerk
- (x) **Society of Local Clerks (SLCC)** Cllr Cable and Clerk

WORKING PARTY & COUNCILLOR REPORTS

- (i) **F &GP Report-** No report received
- (ii) **County Councillors-** Nothing to report
- (iii) **District Councillors-** Nothing to report.
- (iv) **Community Warden/PCSO-** Tony Gander is sourcing some football nets for the playground sorted out the nets.

- (v) **Meadow Report** – Cllr Ms Lyon had nothing to report.

PLANNING APPLICATIONS

No applications were reviewed by the Council

PUBLIC QUESTIONS

A resident enquired about the possibility of a traffic mirror outside the Village Hall, on the lamp post to assist drivers exiting the Village Hall.

The same resident highlighted the traffic signs stating the road was closed near Jentex is not accurate and did not meet the design standards of Kent Highways.

The same resident identified the failure of the light pole at the Lord of the Manor and had requested the Parish Council report this issue in his behalf. The same resident identified the “Keep Clear” road markings outside the Church needed re-painting and requested the Parish Council report this issue in his behalf.

The same resident highlighted that the Cliffsend in Bloom project has had little or no action.

Another resident enquired about setting up a youth.

Another resident reported to the Council of a progressing issue of the untidiness at the bus stop.

CURRENT TOPICS

- (i) **Grounds Maintenance** – To be discussed at the next meeting
- (ii) **Events Planning Cllr.** Ms. Mortimer would be discussing with community groups and report back
- (iii) **Notice Boards To be discussed at next meeting**

- (iv) **Defibrillator maintenance-** Cllr Hellyer to complete a “transfer of responsibility” document
- (v) Gas Smell- Cllr Lyon had reported the smell has now gone.

CLERK’S REPORT

- (i) The Clerk had no further matters to report

CORRESPONDENCE RECEIVED

The Clerk had not correspondence to report upon. The Chairman to report on revised arrangements for the future.

ANY OTHER BUSINESS

Nothing to report

Time concluded: 9.45pm