

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

---

<b>Date:</b> 11 <sup>th</sup> July 2018		<b>Venue &amp; Time:</b> Galampton Village Hall, 19.00hrs	
<b>Present:</b> Cllr Elizabeth Brimmacombe Cllr Simon Coleman Cllr Paul Green Cllr Anne Rossiter (in the chair)		<b>In Attendance:</b> Kathy Harrod (Clerk & Minute taker) Cllr Judy Pearce Cllr Simon Wright  2 Parishioners	
		<b>Apologies:</b> Cllr Jo Hocking Cllr Alan Rundle Cllr Bruce Williams  Cllr Rufus Gilbert PCSO P O'Dwyer	

REF 2018/19 MINUTES

---

### MEETING FOCUS: Parish Council Business

**134.18** Apologies were received, new Councillor Elizabeth Brimmacombe signed acceptance of office and was provided with a declaration of interests form and a new councillor information pack.

---

**135.18 DECLARATIONS OF INTEREST:** No declarations of interest.

---

### 136.18 MINUTES OF PREVIOUS PARISH COUNCIL MEETING 13<sup>th</sup> June 2018

The minutes from 13<sup>th</sup> June 2018 were agreed and signed without alteration. Proposed Cllr Green, seconded Cllr Coleman and voted through unanimously.

---

### 137.18 MATTERS ARISING from the 13<sup>th</sup> June minutes

- a. **Dog waste bin (South Milton Beach)** – No further developments **ACTION: Clerk**
  - b. **Bandstand Repairs** – Cllr Coleman has viewed the damage and has been filling the hole with cement a little at a time. **ACTION: Cllr Coleman.**
- 

### 138.18 OPEN FORUM:

A question was raised re new councillors and establishing an even spread of councillors from across the parish. The council always look to ensure that this is the case but if applications are not received across the parish there may be occasions whereby a new councillor from an area already represented is co-opted.

The Parish has some longstanding issues including sand over roads, bins not being cleared, dog bins not attended to. A clean up has been arranged for July 17<sup>th</sup> from 2pm to start to make an impact on the worst of it.

**Councillors ask that parishioners, villagers and local businesses take responsibility for their respective areas.**

SHPC are working in conjunction with the Harbour Master re the sand.

Cllr Wright to confirm that sand can be returned to the beach. **ACTION: Cllr Wright**

Footpaths – Clerk to obtain a list of footpaths covered by the P3 grant. **ACTION: Clerk**

Parishioners and Councillors to advise Clerk of areas that used to be serviced by SHDC but are no longer. **ACTION: All**

Stickers to be put on bins to state 'if bins full take litter home' – those then leaving litter by bins will be fly tipping and may be fined. The Locality Officer to be asked to visit.

Can the parish have a street cleaner one day per week during peak season. **ACTION: Clerk to issue request.**

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

---

Inner Hope Parking – People parking in marked bays are blocking front door access to some properties, unfortunately as the bays were marked by Highways there is little that can be done and on occasion residents may have no option but to use the rear entrances.

---

**139.18 POLICE BUSINESS:** No police report received.

---

### 140.18 DISTRICT & COUNTY COUNCILLORS REPORTS

#### SHDC:

- a. Land next door to the Chapel – as previously minuted, the land next door to the Chapel has been flattened and the soil has been mounted up against the wall – this is six feet deep at some points. The Church have strong concerns about the potential damage. It is understood that planning should have been in place for this. No further developments have taken place.
- b. Weymouth Park Signage – We await confirmation as to if the original sign can be replaced?  
**ACTION: Clerk/Cllr Pearce**
- c. Parish Toilet Facilities – No developments.
- d. Beach Warden, a proposal has been made to create an official voluntary position of Beach Warden. Agreed in principle but terms of reference will be created and forwarded to SHDC for legal approval. **ACTION: Clerk**
- e. Beach Signage – a selection of three proposed signs were shown to the councillors. Preference being given to the design shown. The Ward Councillors agreed to provide feedback re this once a forthcoming meeting with relevant agenda items has taken place and have agreed in principle to assist with costs.



This sign can also be printed off as stickers for local businesses or could be placed on the bins around the beaches.

- f. Noted if there is a sewage spillage on the beach SHDC will now provide the signs.
- g. Bins – A request has been made for a second bin in the area by The Cove/Shop. If we finance the bin will SHDC agree to empty it? More investigation required re costs and regular removal of waste before agreement can be made. **ACTION: Clerk**
- h. SHDC Draft accounts have been signed off.
- i. New health & well being centre being built in Dartmouth.
- j. The new Waste Contract is being decided in council on 26<sup>th</sup> July.
- k. Joint Local Plan – interim letter received but contents of letter not known.
- l. Neighbourhood plans including Thurlestone to be adopted next week.
- m. Irresponsible dog owners around the South Hams are being targeted in a new SHDC campaign.
- n. A Peer Review is taking place, this is voluntary, councils are encouraged to do this each five years, it will take approximately one week. Feedback is required from parish councils. SHDC have recently launched an engagement portal on their website in an attempt to open the door to more two-way discussion with residents.
- o. Corporate strategy: Roadshows detailing the corporate strategy will be starting 17<sup>th</sup> July in Kingsbridge, 19<sup>th</sup> July Dartmouth & Totnes. A second batch of roadshows will be rolled out in due course to include Salcombe.
- p. Chinese Lanterns – notifications have been put on Facebook and Twitter by SHDC to educate people not to use these at this (or any) time of the year.

# SOUTH HUISH PARISH COUNCIL

## Minutes of Parish Council Meeting

---

### DCC:

1. Beachcomber Road Surface – after some time South West Water dealt with the issues and reopened the road. If any further problems arise we are to contact SWW directly.
2. Road Marking at The Cove junction – No developments. **ACTION: Clerk**
3. Grit Bin – A ton and a half of salt is still owed from the 2017/18 year.
4. Burleigh Lane Update – Item to be removed from agenda following an apology of sorts and a disappointing response from DCC re their waste of taxpayers' money

---

### 141.18 PLANNING –

#### a. List of applications & decisions/SHDC

**1821/18/HHO – 9 Channel View Drive** – SHPC Conditional Approval

b. **SHDC Decisions:** No decisions made during the period.

#### c. Planning Applications Awaiting an SHDC Decision:

**0122/18/FUL Mr Andrew Gardiner – SHPC Objection.**

**0552/18/CLE Mr & Mrs Reddish – SHPC Objection**

**0435/18/FUL Mr & Mrs Burke – SHPC Objection**

In an AONB the planning authority can refuse to accept an outline planning application within 30 days of its receipt and can insist on a full application being sent in. SHPC will always insist on a full application being submitted.

**NOTE: All planning responses from SHPC will incorporate a request for:**

- Sight of a letter from South West Water confirming that the increased sewage load will not adversely affect the existing sewage works in respect of new build properties and extensions incorporating bathrooms/kitchens.
- Damage caused to any infrastructure to be made good to a comparable standard.

d. **Neighbourhood Planning Update:** The forms for obtaining funding require completion.

**ACTION: NDP team to work with Clerk re the funding.**

---

### 142.18 BUSINESS TO BE DISCUSSED:

**Highways:** Problem Parking Areas in the Parish – Cllr Green provided recent photographs of some of the parking issues. SHPC hope that some of the issues will be alleviated following the opening of an additional parking area. Safety is the biggest issue with poor parking having prevented the launch of the lifeboat. Planters in the square have kept the entrance clear. Can double yellows be increased in the parish and would this be a benefit or simply exacerbate existing issues? Clerk to investigate further. **ACTION: Clerk**

The pre-school group using the Fishermen's Reading Room has caused problems when parents are dropping off/collecting children, this culminated in the life boat being blocked. SHPC will send a letter to the pre-school group and the Fishermen's Reading Room. **ACTION: Clerk**

**Footpaths:** Issues with builders blocking footpaths while contracting. The contractors in question were approached and the issue has been alleviated.

#### Miscellaneous:

- a. Broadband & Mobile Phone Signal Availability – delayed until September meeting

## SOUTH HUISH PARISH COUNCIL

### Minutes of Parish Council Meeting

---

- b. Parish Magazine Review – no review has taken place yet, noted that savings have been made re external audit, so funding has continued to be provided by SHPC in the short term. Potential sponsors have expressed an interest. **ACTION: Clerk**
- c. SHDC Parking Charges – Parking charges have increased slightly at the SHDC owned parking in the parish. Please note that all communications re the private parking in Hope Cove should be addressed to the operating company and not to SHPC.

---

#### 143.18 FINANCE & GOVERNANCE –

- a. **Receipts & Payments** – Month 4
- b. **Accounts to pay** – Clerks Salary, HMRC & Expenses £292.28, Viking Stationery £21.48. Proposed Cllr Rossiter, seconded, Cllr Green, a mandate sheet and transaction record was introduced and duly signed to authorise the e-payments.
- c. **Governance** –
  - 1. External Audit - the relevant documentation was forwarded to the External Audit Team in good time.
  - 2. Holding Account Transfer: £3,100 has been transferred to the holding account.

---

#### 144.18 CORRESPONDANCE –

Town & Parish Fund (TAP) – Local organisations can now apply directly for the TAP fund, the Clerk has forwarded full details to both Galmpton Village Hall and the Fishermen’s Reading Room along with an offer of assistance with completing the application and the provision of supporting evidence if required.

Road Closure – please see the details below re a road closure due between 10<sup>th</sup> – 14<sup>th</sup> September. SHPC have concerns re the dates/location and the access required for local businesses as well as the emergency services, we are in communications with Highways accordingly.

**SOUTH HUISH PARISH COUNCIL**  
**Minutes of Parish Council Meeting**

---

**ROAD TRAFFIC REGULATION ACT 1984**

**SECTION 14**

**THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (INNER HOPE TO OUTER HOPE,  
HOPE COVE, KINGSBRIDGE) NOTICE 2018**

**TEMPORARY PROHIBITION OF THROUGH TRAFFIC**

**DEVON COUNTY COUNCIL** hereby give **NOTICE** that:

From **MONDAY 10 SEPTEMBER 2018**  
for a maximum of 5 days

Until **FRIDAY 14 SEPTEMBER 2018** (both dates inclusive)

No person shall cause or permit any vehicle to proceed on the sections of Affected Roads except for access to land or premises on or adjacent to those length of roads.

Roads affected -  
**INNER HOPE TO OUTER HOPE, HOPE COVE, KINGSBRIDGE**

The alternative, signed, route for vehicles will be via - INNER HOPE TO OUTER HOPE, GALMPTON TO OUTER HOPE, GALMPTON CROSS TO GALMPTON, SOUTH FROM GALMPTON CROSS, GALMPTON TO MALBOROUGH, WHITE CROSS TO MALBOROUGH GREEN, WHITE CROSS TO BOLBERRY CROSS, BOLBERRY TO BOLBERRY CROSS, HOPE BARTON BARNES TO BOLBERRY, BOLBERRY ROAD, INNER HOPE TO OUTER HOPE, AND VICE VERSA.

This temporary restriction is considered necessary to enable -  
**PROVIDE NEW WATER.**

For additional information contact:  
**KIER MG LTD**  
Telephone: **01726 224400**

Dated: MONDAY 10 SEPTEMBER 2018

At **20.04hrs** the Chairman declared the meeting closed

Next Meeting Date **5<sup>th</sup> September, Galmpton Village Hall, 7.30pm**

---

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List**

Cllrs Coleman, Green, Hocking, Rossiter, Rundle & Williams **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Simon Wright, WPC Pengilly, PCSO O'Dwyer, South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

**SOUTH HUISH PARISH COUNCIL**  
**Minutes of Parish Council Meeting**

**APPENDIX A**

**South Huish Parish Council Finance: Month 4**

Category	Descriptor	Date	Paid In	Paid Out	Cash Book Balance
<b>Cash Book Balance b/f from last financial year</b>					<b>2,598.92</b>
					2,598.92
Payment	Clerks Salary & Expenses	11/04/2018	-	203.38	2,395.54
Payment	HMRC	11/04/2018	-	48.80	2,346.74
Payment	Newsletter Print Costs to Malb. Parish Council	11/04/2018	-	71.40	2,275.34
Payment	P3 Expenses - Strimmer Service	11/04/2018	-	107.74	2,167.60
Receipt	P3 Grant 18/19		1,500.00		3,667.60
Receipt	SHDC Precept		3,375.00		7,042.60
Payment	Clerks Salary & Expenses	09/05/2018	-	203.38	6,839.22
Payment	HMRC	09/05/2018	-	48.80	6,790.42
Payment	Came & Company Insurance Renewal	09/05/2018	-	320.05	6,470.37
Payment	Clerks Salary & Expenses	14/06/2018	-	283.34	6,187.03
Payment	HMRC	14/06/2018	-	68.80	6,118.23
Payment	Gritter Fund Malborough Parish Council	04/07/2018	-	850.00	5,268.23
Payment	Newsletter Print Costs to Malb. Parish Council	14/06/2018	-	71.40	5,196.83
Payment	DALC Affiliation	04/07/2018	-	123.69	5,073.14
Payment	DALC GDPR Training	04/07/2018	-	48.00	5,025.14
Payment	South Hams Newspapers Cllr Advert	09/07/2018	-	54.00	4,971.14
Payment	Internal Audit		-	114.85	4,856.29
Receipt	Interest Holding Account		0.03		4,856.32
<b>TOTALS YTD Financial year 2018/19</b>			<b>£ 4,875.03</b>	<b>-£ 2,617.63</b>	<b>£ 4,856.32</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>					<b>£</b>
Cash book balance b/d		<b>FY 2018/19 month</b>	<b>4</b>		<b>£ 4,856.32</b>
Balance at bank at end :				<b>11-Jul-18</b>	
	Revenue Accounts			4,856.32	
	Unpresented Items		receipts		
			payments	-	
				<b>£ 4,856.32</b>	<b>-</b>
<b>ACCOUNTS FOR PAYMENT</b>					<b>Variance</b>
		<u>K Harrod Salary</u>	Salary includes £8 facilities recharge & paid by direct transfer on 15th of each month		235.28
		<u>HMRC NIC</u>			57.00
Plus	Viking Stationery				21.48
	<b>Meeting Sub Total</b>				<b>21.48</b>
<b>Receipts &amp; PAYMENTS REPORT TO COUNCIL</b>					
<b>MEETING DATE</b>			<b>11/07/2018</b>		
	Prepared By:		<u>K Harrod for South Huish Parish Council</u>		
	Date:		<u>11/07/2018</u>		

NB:

Holding Account £3100.03 – Being £1,500 P3, £1,000 Maintenance, £500 NDP, £100 Website

Treasurers Account £1,756.29 – To cover costs through to 2<sup>nd</sup> tranche of Precept due in October 2018