



NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:

Monday 21st May 2018 at 8pm

in Ashendon Village Hall

ANNUAL GENERAL MEETING

Councillors are summoned to attend.

A G E N D A

Parishioners Question Time

15 minutes will be set aside to receive representations from members of the public.

1. Election of Chairman

To elect the Chairman of the Parish Council 2018/19.

2. Apologies

To receive apologies for absence.

3. Election of Vice Chairman

To elect the Vice Chairman of the Parish Council for 2018/19.

4. Declaration of Acceptance of Office by Chairman

To complete relevant paperwork.

5. Minutes

To agree and sign the Minutes of the Parish Council meeting held on Monday 19th March 2018.

6. Matters Arising

To address the Matters Arising from the Minutes and carry forward any further actions.

7. Declarations of Interest

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

8. PC Governance

To review Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment and Complaints Procedure.



9. Contributions from BCC Cllr and AVDC Cllr

To receive a report from Bucks County Council and Aylesbury Vale District Council.

10. GDPR

To note the Government's tabled amendment to the Data Protection Bill to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer under the GDPR. To discuss preparation required for compliance with the rest of the GDPR requirements.

11. Kerbing of the Causeway

To ratify the decision agreeing to preservation works to grass verges and footway along Causeway, to agree the PC contribution of £2,522.24 and to confirm that a grant application for £3,500 has been submitted to the LAF. The total cost of the work is £11,818.24 and TfB have agreed to provide £5,796.

12. Parish Council Insurance

To note that A-on Insurance is no longer providing Parish Council insurance. To consider renewal from BHIB Insurance Brokers.

13. Reports from Councillors attending meetings and outside organisations

To receive reports.

14. Correspondence

To note any correspondence outside the Agenda including:

- **Silent Solider Campaign** – to consider invitation to purchase and display a Silent Solider to mark 100th Anniversary of WW1 (Sunday 11th November 2018) and consider applying for a grant to Armed Forces Covenant Fund Trust.

15. Finance

a. Balance from Minutes of previous meeting (19th March 2018): £14,270.43

- **Receipts:** £1,183.94 (£556.76 - Bucks CC. £627.18 - HMRC VAT Return)
- **Debits:** £51.41 (E-on)
- **Cheque:** £265.00 (Len Holder - agreed for year ending 31st March 2018)
- **Plus unrepresented cheques:** £265.00
- **Less standing orders:** £476.68 (Clerk Salary – March and April)
- **Balance of Bank Account:** £14,926.28 (23rd April 2018)



- **Available Funds: £14,661.28** (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £986.56**
 - **Venetia Davies - £18.90** - Clerk travel
 - **Venetia Davies - £16.67** – Computer Accessory and Postage
 - **Mr Kevin Nash - £41.96** – AVM Refreshments
 - **New Meaning - £371.50 (£309.58 + £61.92 VAT)** – ToolShed Grass Cutting
 - **AVDC – £340.00** - Play around the Parishes
 - **JE Accountants - £106.25** (payroll administration and pension enrolment/declaration of compliance with The Pension Regulator).
 - **BALC- £33.78** (Membership of Bucks and Milton Keynes Association of Local Councils).
 - **SLCC - £57.50** (Membership to Society of Local Council Clerks, £115 shared with Cuddington PC).**BALANCE: £13,674.72**
- c. **Audit:** c1) to review the effectiveness of the system of internal control, prepare the annual governance statement and approve. C2) to consider the Accounting Statement and approve by resolution and sign.

16. Planning

- 18/01653/APP – Pegasus, 4 Forge Close, Ashendon, Buckinghamshire, HP18 0HJ Single storey side and rear extension and the erection of a front porch.

17. Items for Information including Diary Dates

- **TTRO (Work on Highway) Winchendon Road, Ashendon. Reinstatement of Carriageway, Thames Water.** Approximately 1500m from Harrow Cottages. 31st May 2018 from 09.30 to 15.30.
- **Play Around the Parishes** – 14th August 2018 from 10am to 12 noon, Ashendon Playing Fields.

18. Date and Time of Next Meeting:

Monday 18th June 2018 at 8pm - Ashendon Village Hall