

Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB

Tel: 01634 566256 e-mail: allhallowspc@gmail.com

www.allhallowspc.kentparishes.gov.uk

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Tuesday 14th June 2016 at 6:30pm).

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence.**
2. **Declarations of Interest of any item on the agenda**
3. **To receive and sign the minutes of the Parish council meeting 10th May 2016**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s).
6. **Clerk's Report**
 - Update on issues and actions since Council meeting 10th May 2016
 - Correspondence
 - Playing Field Gate
 - Vandalism at the Brimp
 - Adoption of Young Children and Vulnerable Adults Policy
 - Agreement of Terms of Reference for Finance and General Purposes Advisory Committee
7. **2015/2016 Annual Return**
Exercise of Public Right to Examine Annual Return and Accounts (6th June to 10th July)
Report of Internal Auditor (Pauline Bowdery) and actions
Submission to External Auditor
8. **Grant Requests –**
The Allotment Society report that they are holding £1,000 from previous grants from the parish. The builder who was going to carry out the work has not done so. They are seeking new quotes for the work and are expected to request further funding for the work.
9. **Planning**
Report of any Planning Issues and Planning Applications received.
10. **Highways and Footpaths**
 - Footpath Officers Report
 - Verbal contributions from Councillors
11. **Contributions from Representatives (2016/2016) on external bodies**
 - KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
 - Rural Liaison (Cllr. D. Bennett)
 - Police Liaison (Cllr. Luck, Substitute Cllr. D Bennett)
 - Village Hall (Cllr. Marsh)
 - Cross Park Association (Cllr. Luck)
 - Friends of All Saints Church (Cllr. Marsh)
12. **Reports from other member responsibilities**
 - Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair))
 - Bourne Leisure Liaison (Cllr. C Draper (Chair))
 - Allhallows Primary School Liaison (Cllrs. D & S Bennett)
 - Allhallows Youth Club Liaison (Cllr. D Bennett)
13. **Management of Council's Land and Property**
Meetings with relevant committees to be arranged

- Cross Park – Changing Rooms, Further Developments
 - The Brimp – Maintenance and future use of the site
 - Village Hall - Maintenance and Future use
14. **Financial**
- Finance Monitoring
 - To make payments – online payment and cheque list attached for councillors (final version at meeting)
- Nb. **If personal payments need to be discussed the Press and Public will need to be excluded)**
15. **Staffing Issues**
- Nb. **If personal issues need to be discussed the Press and Public will need to be excluded)**
- National Salary Awards 2016-2018 – Received 19/5. Suggests backdating to 1/4/16.
 - Allhallows Village Hall (Cleaning) – this has been passed back to the Village Hall. A redundancy payment included in payments (item 13).
 - Cross Park Pavilion (Cleaning) – remains with the parish council until governance issues addressed.
 - The Brimp (Cleaning) – remains with the parish council until satisfactory arrangements for transfer can be put in place.
 - Caretaker/Street Cleaning
16. **Allotments** (requested by Cllr. Forrest)
17. **Street Cleaning** – Kerb Line (requested by Cllr. Forrest)
18. **Speeding in the Village** (requested by Cllr. Huntley-Chipper)
19. **Date of next meetings –**
Parish Council Meeting, Tuesday 12th July 2016 (2nd Tuesday) @ Cross Park Pavilion, 6:30pm
20. **Future agenda items**

Chris Fribbins, Clerk to the Council

6th June 2016