

Draft MINUTES OF EYTHORNE PARISH COUNCIL MEETING HELD WEDNESDAY 9 October 2019, 6.30PM

Eythorne Resource Centre, Barfreestone Road, Eythorne

1. PRESENT

Cllr Ledger (Chair), Cllr Butcher, Cllr Hansell, Cllr Millard, Cllr Morgan Lovett, Cllr Whitehead and Cllr Wiles. DDC Cllrs Keen and Woodgate, KCC Cllr Geoff Lymer (after item 3), 5 members of the public. Also in attendance Juliette West Community Warden, Steve Lewis KFRS and S Collins Clerk.

Apologies

None

2. DECLARATIONS OF INTEREST

None

3. APPROVAL AND SIGNING OF MINUTES 11 SEPTEMBER 2019

Cllr Ledger asked for the minute taker's name to be included; Chelsea Westbrook.

The minutes with the amendment were agreed as a true record, proposed by Cllr Hansell, seconded by Cllr Millard and were signed by the Chair.

4. KCC AND DDC COUNCILLOR, COMMUNITY WARDEN AND HANDYMAN REPORTS

Juliette West gave the following report:

The main issue has been anti-social behaviour including nuisance noise, bonfires and smoke from youths at the old allotment site on Cherry Grove. Also anti-social behaviour of bricks and stones thrown at windows. Burglary and theft from vehicles, noise nuisance from dogs and dogs off the lead, as well as neighbour disputes. The parking on grass verges on Beech Grove is difficult to enforce as there is no immediate concern if the road is passable for emergency vehicles.

DDC Cllr Keen gave the following report:

- i. The Local Plan meetings are all confidential, however some information will be available prior to consultation in the spring 2020
- ii. The lights have been fixed on Adelaide Road, except the one nearest Elvington as the housing needs replacing
- iii. The request for the residents on Sunnybank to be asked about parking on their front gardens instead of Adelaide Road is still on going with East Kent Housing
- iv. The complaints regarding the old allotment site on Cherry Grove is being investigated
- v. Issues with speeding and nuisance motorbikes has been reported to DDC's CSU. However, people are advised to ring 101 to report the incident so that evidence can be logged.

DDC Cllr Woodgate gave the following report:

- i. Cllrs Woodgate and Keen have visited Tilmanstone Salads regarding the air conditioning unit and spoken to Environmental Health.
- ii. The noise reduction bund works around the Ovenden site look unstable and Cllr Woodgate has been looking into this

KCC Cllr Lymer arrived at 6.55pm and gave the following report:

- i. The new leader of KCC will be Roger Gough from 14 October 2019

Cllr Morgan-Lovett asked about advances on the Pike Road HGV parking issue as the situation continues to be a problem for local residents. Cllr Lymer said work is ongoing and he is working with Kent Highways on a solution.

Cllr Lymer left at 7.05pm

5. PRESENTATION FROM KENT FIRE AND RESCUE

Steven Lewis the Resilience Manager, Operational Planning from KFRS said his main role was to ensure fire engines can get to a fire and that water is available. People do not recognise the importance of hydrants as an asset and they need to be looked after. In Kent there are 29,500

hydrants, of which only around 5% are used each year. However, if one is needed, it is vital that it is in good working order. Steve detailed the main issues with hydrants, which can be viewed on the following website: <https://www.kent.fire-uk.org/your-safety/fire-hydrants/>

This website also gives details of how to report a problem, online, via KCC, email, phone, letter or the Country Eye app, as well as directly to the Water Companies.

KFRS like to work with communities, and have a database of large water reserves including farms, ponds, lakes and swimming pools so that they can use those if needed. They are fully insured to replace and repair after an emergency. He also mentioned that KFRS is not always consulted on new housing developments, or when people have moved in. It is essential that KFRS are consulted on placement of hydrants and the layout of a development if they are called in an emergency. KFRS re working with KALC to have live data on hydrants in an area which can be accessed via their website. Hydrants are inspected every 2-4 years and £100,000 is spent a year in Kent maintaining them as it is a legal responsibility of KFRS.

There followed a question and answer session:

- i. Are fire hydrants regularly tested? There was a period when they were not as a change in legislation made it illegal for fire fighters to access the hydrants except in an emergency, which has been recently changed.
- ii. Are the American pillar hydrants going to be installed in Kent? They are being trialled in Buckinghamshire at the moment.
- iii. Is there a minimum size to a new development before KFRS needs to be aware? It is better to report all developments so an informed decision can be made. The builder is supposed to inform KFRS, however it is usually the water company when they consult about fire hydrants.
- iv. Is there parking restrictions near/on a hydrant? No, only when it is needed in an emergency. However, the fire fighters can move vehicles which are obstructing the engine.
- v. Can builders use hydrants? There are stringent regulations due to contamination of the water, however permits can be given, but the builder has to also pay for the water used.
- vi. Will the pillar hydrants freeze in the winter? No as they have a dry barrel meaning the water drains back underground after use.

Cllr Ledger thanked Steve for his presentation.

Steven Lewis and Julliette West left the meeting at 7.30pm

6. PUBLIC CONTRIBUTIONS AND QUESTIONS

- i. Mrs Danson showed the meeting the drawings for the container to be submitted to DDC planning.
- ii. Mr Boiston informed the meeting that the Remembrance Day preparations are well underway and a quote for a metal fence around the rose garden is in hand.

7. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS

The invoices as detailed below were agreed for payment, proposed Cllr Butcher seconded Cllr Wiles and carried.

Finance Report		
Payee	Cheque number	Amount
Idverde Ltd (paid 11 Sept 2019)	300734	£63.95
Playsafe Playgrounds Ltd	300735	£1,482.60
S Thomson	300736	£686.52
S Collins	300737	£1,311.43
KCC Pension Fund	300738	£291.07
HMRC	DD	£943.97

Quarter 2 budget check was accepted by the Councillors.

8. PLANNING

Applications:

- i. DOV/19/00948 – Erection of a single storey link extension, insertion of 3 rooflights and flue to NE elevation, 1 rooflight and insertion of 2 windows to NW elevation, alterations to windows and doors and 1.2m fence to rear boundary – 26 Sandwich Road, Eythorne CT15 4AA - no objection
- ii. DOV/19/01083 – Erection of detached dwelling with associated parking – Land to the rear of Grove House, 14 Wigmore Lane, Eythorne CT15 4AW – Objection proposed by Cllr Wiles and seconded by Cllr Morgan-Lovett on the grounds of inappropriate use of a garden, overlooking of neighbours, concerns over rights to the shared access and traffic volume on the access road.
- iii. DOV/19/01114 - Erection of a two storey side extension –16 Adelaide Road, Elvington, CT15 4DS – no objection

Decisions:

- i. DOV19/00847 - Erection of single storey rear extension (existing conservatory to be demolished) – 3 Cherry Way, Eythorne CT15 4BT – granted on 11 September 2019

9. MATTERS ARISING FROM PREVIOUS MINUTES 11 SEPTEMBER 2019 NOT ELSEWHERE ON THE AGENDA

S Collins gave the following updates:

- i. The following issues from the last meeting were reported to the relevant agencies: Beech Grove hedge, parking on Beech Grove, Ash Grove light and Adelaide Road lights, parking and litter at the school.
- ii. Fly tipping at the allotment site was reported to DDC Environmental Crime
- iii. A fly tipped sofa on Roman Way which was set alight was reported to Julliette West
- iv. An incident involving a boy on a bike and an HGV on Sandwich Road
- Drawings for the container planning container are being worked on
- v. The playground inspection will be carried out by Wicksteed
- vi. Advice about trees on the roundabout is that they both could do with a crown raise and crown reduction or rebalance. Awaiting a quote.
- vii. Awaiting a quote regarding the switch on the MUGA lights
- viii. There was an issue regarding DPI's on the DDC website but Eythorne PC was compliant

Cllr Wiles asked about TPO's on the Old Rectory, S Collins informed that DDC were aware that trees had been cut down.

10. ENVIRONMENTAL ISSUES

None.

11. GDPR COMPLIANCE, BYOD POLICY AND WEBSITE UPDATE

S Collins took the meeting through the KALC update on GDPR and highlighted the top 3 challenges facing Parish Councils. These being; use of personal email addresses and devices, data audits and data sharing.

Considerable work has been done auditing the documents held in the office, with a log of the retained information and a disposal log available. When sending out emails and documents, personal data is deleted unless permission has been sought from the owner. The use of personal email addresses and devices for Eythorne PC is the major issue. To recognise this and lessen the risks, S Collins has written a Bring Your Own Device policy, as there is nothing yet available on the KALC website. This policy can be superseded, should additional advice become available from KALC.

Acceptance of the "Bring Your Own Device" Policy until KALC brings out a document was proposed by Cllr Whitehead, seconded by Cllr Morgan-Lovett and unanimously carried.
S Collins to put the policy on the website and give a copy to Stuart Thomson.

Information from KALC is that the free KCC website that Eythorne PC uses will no-longer be available from September 2020. There will be a charge for hosting the website. KALC are working with KCC to get prices and also alternative providers who will host PC websites and port across current sites. All of this will have a charge which needs to be budgeted for. The current KCC website is not completely web

accessibility compliant, so a new template will be made available from September 2020 for those that continue to use the KCC website host.

12. FENCING AROUND EYTHORNE PLAY EQUIPMENT

Cllr Millard suggested Eythorne Playing Field had metal fencing around the children's play area instead of the wooden one which is continually damaged. S Collins to get a quote for viability.

13. DONATION TO THE COMMUNITY MAGAZINE FOR A YEARLY EDITORIAL PAGE

Following discussion last meeting, the Councillors decided to budget for 2 pages in the Community Magazine from April 2020 at a cost of £560 annually. Proposed Cllr Wiles, seconded Cllr Hansell and unanimously carried.

14. IDEA TO MAKE A WILDLIFE AREA ON THE GREEN, MONKTON COURT LANE

Cllr Hansell suggested the Parish had a wildlife area and suggested The Green. Councillors thought this was a good idea and the allotment was suggested as a site. It was agreed for Councillors to look for sites and discuss at the next meeting.

Cllr Whitehead proposed to suspend standing orders, seconded Cllr Morgan-Lovett and carried.

15. DONATION REQUEST TOWARDS CHRISTMAS TREE LIGHTS

An email from a resident requesting a donation towards a Christmas tree lights event at the Crown Inn was discussed. It was thought the funds had been raised through crowd funding, however, the Parish Council cannot donate to a pubic house or to an unregistered organisation. So on this occasion the request was unsuccessful. S Collins to inform the resident.

16. REMEMBRANCE DAY PREPARATIONS

Paul Boiston reported that the wreaths have been delivered for the PC and preparations for the service were going well.

17. WIGMORE LANE FOOTPATH

Cllr Whitehead gave a brief update on the project. The topographic survey has been completed and talks with the landowners regarding gifting their land or selling for a nominal fee are beginning. There is issues with the Land Registry regarding Woodpecker Court, however Dominic Meehan is very happy to support, he has pledged his young people to help with the project and has offered to dispose of any trees, which he will shred. Southern Water is not replying to correspondence which is proving difficult. Funding contacts have been requested from Ash PC Clerk as she has experience of funding bids. Cllr Butcher said there is turmoil on some of the Eythorne facebook pages regarding the project and the budgeted money. The Councillors welcome residents to attend the meetings to discuss their concerns at the appropriate agenda item.

18. CORRESPONDENCE

- i. A resident emailed asking for the Barfestone village signs to be updated and replaced. This item will be placed on the November agenda.
- ii. Clerks have been invited to a Code of Conduct meeting at the DDC offices on 24 October 2019.
- iii. An invite to the CPRE AGM on 5 November 2019 has been received. Cllrs Whitehead and Morgan-Lovett agree to attend.
- iv. KALC will be employing an additional member of staff, the costs to each PC will be on average £90 per annum added to the subscription, this needs to be budgeted for.
- v. Luke Sanderson the PCSO will be leaving his post to train as a Police Officer, Richard Bradley will be taking over.
- vi. The Speed Watch co-ordinator has number crunched data from the Big SID and sent a strongly worded email to Luke Sanderson regarding speeding vehicles in the Parish.

19. ANY OTHER MATTERS

- i. Cllr Hansell informed the meeting that former PCSO Tommy Tucker-Smith passed away at the weekend and requested a card be sent from the PC to his widow.
- ii. Cllr Hansell said dogs have been seen within the children's play area in Elvington

Meeting closed at 8.55pm