

# SUTTON UPON TERN PARISH COUNCIL

**Minutes of the Sutton upon Tern Parish Council Meeting held at The Festival Centre, Market Drayton on Wednesday the 27<sup>th</sup> September 2017.**

## **Present:**

Chair: Cllr A Jackson

Cllr M Dams, Cllr B Maddox, Cllr B Hill, Cllr C Swaithes, Cllr K Kearns and Cllr L Jarvis (after minute 57.17)

Clerk: Graham Bould

RAF Shawbury: Group Captain Chuck Norris & Warrant Officer Kevin Morley.

2 member of the public present

**56/17. Welcome and Public Session:** The Chair formally welcomed everyone to the Parish Council and invited representatives from RAF Shawbury to address the meeting. WO Kevin Morley introduced Group Captain Chuck Norris the new Station Commander to the Parish Council and in doing so explained that a number of activities at the Station would be carrying on as normal with particular reference to the re-equipping of gliders for air cadets. Group Captain Norris addressed the meeting highlighting the changes over time of the training helicopter fleet at the base, the RAF's 100 years, visits to the base and community projects undertaken by trainees. Cllr K Kearns was keen to see help provided for environmental projects across the Parish and particularly at Buntingdale School and would liaise with RAF on the latter proposal. Members also agreed that a visit to the base would be desirable and that the Clerk would liaise with WO Kevin Morley around potential dates in the New Year. The Chair thanked the RAF for their presentation and continued presents at Parish Council meetings.

An enquired was then made of those Parishioners present if they wished to raise any concerns with the Parish Council. Concerns about the farming operations around Tyrley were again raised with the Parish Council particularly what was happening in terms of noise and pollution and the detrimental effect on that was having on Parishioners health and well being. Members encouraged Parishioners to report directly to Shropshire Council these concerns including the excess HGV activity in the area and the use of the canal bridge. The Parish Council agreed that they would raise Parishioners concerns with Cllr R Gittins the local Shropshire Councillor for the area.

There being no further business the Chair moved onto the next business.

**57/17. Co-options:** Cllr A Jackson the Chair of the Parish Council brought forward the co-option item on the agenda with mutual agreement and proposed that Lesley Jarvis be co-opted onto the Parish Council; Cllr B Maddox seconded the proposal that was then unanimously agreed. The meeting was adjourned for five minutes to allow for relevant paperwork to be completed with the Clerk. Mrs Sheila Ottolini had also indicated an interest in the Parish Council and would be invited to the next meeting.

**58/17. Apologies:** Cllr R Gittins, (Shropshire Council engagements), the apologies were accepted.

**59/17. Declaration of Disclosable Pecuniary or any other Interests and Dispensations:** None declared

**60/17. Approval of the minutes of the meeting held on 26<sup>th</sup> July 2017:** Cllr B Maddox proposed and Cllr C Swaithes seconded that the minutes were a true and accurate record, the Chair then signed the minutes in the presents of Councillors.

**61/17. Matters arising from the minutes not on the agenda:** None.

## **62/17. Planning Applications.**

1. 17/04002/FUL: Garden View, Tern Hill Hall, two single storey extensions, removal of boiler room – No Objections
2. 17/04137/LBC: The Old Barn, Buntingdale, barn conversion (Grade II) to dwelling – No Objections.

**63/17. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention:** None.

## **64/17. Correspondence:**

1. Public Defibrillators: further discussion required about potential costs and locations.
2. Community Enablement Team: details held on file for additional expert help available.
3. Local Connection support for Jennifer Taylor and Jon Medway agreed between meetings by the Chair & Vice Chair of the Parish Council were ratified.

**65/17. Highways & Footpaths:**

1. A529-Road Safety Fund: Members had received the information pack circulated by Cllr R Gittens and welcomed the potential capital investment in a very dangerous and hazardous stretch of highway. Particular reference was made in terms of the Sweet Apple cross roads which needed to be seen as a top priority within any package of highway infrastructure improvements.
2. Cllr B Maddox presented the Parish Council with a set of pictures and a signed petition (130 signatures) from concerned residents walking their children to Buntingsdale Primary School along the A41. Members agreed that the issue be taken up with Shropshire Council supporting the need for safe walking routes to schools as a Community Concern.
3. The problems of dog fouling at the top of Sutton Lane were raised with a request for a dog fouling bin.
4. A number of pot holes still remained on Sutton Road; Members agreed they should be reported to Highways.
5. Street works sign keeps appearing and disappearing on Colehurst Lane; Members agreed this unusual occurrence be reported to Highways.

**66/17. Courses/Meeting:** None.

**67/17. Finance:**

1. Transparency Code Funding: an additional grant of £393.98 had been secured to cover the Clerks time.
2. The External Audit had been successfully been completed; the only outstanding item for the next meeting would be the risk assessment, asset register linked to the insurance documents and financial regulations reviews as agreed with the internal auditor part referenced in the External Audit.
3. Members supported the Clerks actions in securing 'market testing' of the electricity supply for Street Lighting and the agreements through Utilitywise PLC and agreed the signing off on a new DD for SSE.
4. Members agreed that the Clerk would bring to next meeting an updated Bank Reconciliation sheet, along with a draft budget for 18/19 in preparation of the precept meeting in January 2018.
5. The Parish Council agreed the items of expenditure listed below.

Number	Name	Amount
100256	Crystal Clear (bus shelter window cleaning)	£ 60.00
100257	D M Payroll Services Ltd (Payroll)	£ 30.00
100258	Festival Drayton (room hire)	£ 22.50
100259	Post Office Ltd (PAYE)	£115.00
100260	Graham Bould (Q2 Clerks payment)	£511.81

**68/17. Any Other Parish Matters/Items for inclusion on next Agenda.**

1. Cllr L Jarvis raised concerns about how Parishioners find out about and communicate with the Parish Council. Members agreed that dates of Parish Council meeting should be laminated and advertised in the notice boards and there should be better communications opportunities in terms of social media, it was agreed to discuss in more detail at the next meeting.

There being no other business the meeting closed at 20.20pm

**Signed**

**Date 29<sup>th</sup> November 2017**