

Minutes of the Meeting

of the Cantley Staithe Charitable Association Trustees
Cantley, Limpenhoe and Southwood Parish Council

Thursday 19th October 6.30pm

Present: Dot Machin (Chairman), Steve Bennett, Jan Davis, Kevin Francis, Peter Key, Norma Knight, Derek Allen

Also present: Anne Tandy, Locum Parish Clerk

Members of public: 1

1. Apologies for absence received from Brenda Pawsey
2. Approval of the Minutes of the last meeting held on 20th July 2023
3. **Matters arising from the minutes**
 - Gravel replacement can now be ordered.
 - Grass cutting and general maintenance to be considered by the working group.
 - Vacant mooring to be advertised once the allocation process has been reviewed.
 - Tree planting to be looked into. Tree Warden to be asked to assess ground conditions and then tree packs can be obtained from NCC.
4. **Finance**
 - The mooring fees for 2024-25 were reviewed and it was recommended that they be increased to £560.00pa. This is the first increase in 12 years and the extra funding is needed to maintain the area for the Moorers and residents who use the site. To be effective from 1 April 2024.
 - The accounts for 1st April 2022 to 31st March 2023 were presented for approval. Proposed by Steve Bennett and seconded by Jan Davis.
 - The 6-month accounts 1st April 2023 to 30th September 2023 were noted.
5. **Recommendations from the Cantley Staithe Working Group**
 - Maintenance of the grass and grounds needs undertaking on a regular basis. A maintenance schedule to be drawn up by the working group for consideration by the Parish Council and then the work will be sent out to tender.
6. The mooring allocation process was discussed. The Committee referred this back to the working group for review and return to the next available meeting.

Meeting Closed: 19:08