

Minutes of the Meeting
Tuesday 3rd May – 6.30pm at Friends Meeting House, Hartshill

Councillors: Chairperson Cllr Roberts, Vice-Chairperson Cllr Pearson, Thomason, Sharp, Parker, Peart.

Apologies: None

Absent: None

In attendance: Borough & County Councillor Bell, PCSO Emily Jenkins, Clerk to Hartshill Parish Council

1)- Welcome and apologies

The Chairperson opened the meeting and welcomed those present.

2) Procedural items

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person, or act to gain financial or other material benefits for yourself, your family, a friend, or close associate – Noted.

3) Declarations of Interest

In accordance with the Local Government Act 2000, s81 and the Parish Councils (Model code of Conduct) Order 2001, members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting as well as any gifts or hospitality received. This requirement applies to elected members and co-opted members – Noted.

4) Chairman's Announcement

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The Council held a moment of silence for Councillor Barry Lees who sadly passed away on 16th of April. A much-respected member of the Parish Council, North Warwickshire Borough Council, and resident of Hartshill. He will be missed by all. The Council expressed their condolences to Barry's family at this sad time.

5. Election of Chairman

- Councillor Roberts was elected by the Council as Chairman for the year 2022/23.

6. Declaration of Acceptance of Office

- Councillor Roberts signed the declaration of acceptance of Office for the 2022/23

7. Election of Vice-Chairman

- Councillor Pearson was elected by the Council as Vice-Chairman for the year 2022/23.

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9. Report from Borough & County Councillors & PCSO

- Cllr Bell and MP Marcus Jones met at the Sarval site to discuss current issues. The plant is conducting a Topographic dispersal review to find out where the smell is travelling. A complaint was made in relation to the staff on the site and how they treat residents who phone or visit to report the smells. The site manager has agreed to work on staff training. All complaints must be made to the environmental health.
- Construction of school begun over Easter break with trenches being dug. Jeff Brown contacted to find out date for new entrance.
- Warwickshire County Council are currently working with Hartshill High School to discuss the number of incidents taking place within the school and measures which can be taken to avoid exclusion.
- Police and Highways conducted environmental survey outside Nathaniel Newton School on Monday. Lollipop man has resigned due to level of abuse received. Replacement will need reassurance before they take over role.
- Increase in traffic at school pick up times. Council would like to see MDJS open earlier to avoid build up. Parish Council could assist if it is a financial issue preventing this.
- Community fund now open.
- Cllr Lees was supporting elderly couple next to traveller site. Cllr Bell and Barry's wife to visit them to continue this.
- County disappointed in DofE who have said additional classrooms not needed in the new school build, yet thirty-two children have been displaced this year. Allocation of school places in North Warks is dreadful. MB to provide name of County officer dealing with school places.
- Tarmac – Dust monitoring outstanding.

Report from PCSO Jenkins

- 8 Antisocial incidents recorded which is down from previous months.
- Grange Road Recreation Ground – gates damaged – reported to rural crime team. The camera is being checked to see if any criminal damage took place.

- Light being installed on Clock Bridge camera due to egging incidents.
- Conducting drop-ins at Hartshill High School to speak with children.

10. Public Question Time – None.

11. Minutes of the last meeting - Proposed Cllr Sharp, Seconded Cllr Roberts that the minutes of the meeting 050422 were signed as a true record.

12. Correspondence. – None.

13. Accounts for Payment – Invoices amounting to £21497.11 (final report) were approved for the month of April. Accounts balances at the end of April were Current £108755.81 & Reserve £205633.91. Proposed Sharp, Seconded Pearson.

14. Notice of Audit.

Internal Audit to take place on: 25TH May at 10.30am External Audit: The date for the submission of completed and approved documents is the 1st of July 2022. The period set for the statutory exercise of public rights is the 13th of June – 22nd July 2022. The deadline set for the publication of the Notice of Conclusion of Audit is 30th September 2022.

15. Review of Policies:

- To review policies for the year 2022.
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- Standing Orders
- Financial Regulations
- FOI PUBLICATION SCHEME
- Risk Management
- Lone Workers
- Equal Opportunities
- Health & Safety & Disaster Recovery
- Grievance and Disciplinary
- Safeguarding
- Social Media
- Responding to Planning Applications

Reviewed with amendments for 2022-23

16. Estate

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- Steps to the Hayes – Press release to be completed – plaque with 'Jubilee Step' to be purchased.
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17. Queen's Jubilee.

- Beacon trails up and running – leaflets handed out.
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- Ice Cream van booked at a cost of £200.
- Invite uniformed groups to parade.
- Further meeting arranged for 5.45pm at Friends Meeting House on 10th May to finalise.

18. Road Sign / Rose Bed

- Would like rose bed moved due to light in the area to opposite side of green.

19. Items for next agenda

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- Small green spaces in village.
- Lighting another tree on green.

20. Date & Time of Next Meeting. 7th June at 6.30pm Friends Meeting House. Meeting Closed 8.45pm

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20. Date & Time of Next Meeting. 7th June at 6.30pm Friends Meeting House. Meeting Closed 8.45pm

Signed: _____ Date: _____

Minutes of the Meeting
Tuesday 3rd May – 6.30pm at Friends Meeting House, Hartshill

Councillors: Chairperson Cllr Roberts, Vice-Chairperson Cllr Pearson, Thomason, Sharp, Parker, Peart.

Apologies: None

Absent: None

In attendance: Borough & County Councillor Bell, PCSO Emily Jenkins, Clerk to Hartshill Parish Council

1)- Welcome and apologies

The Chairperson opened the meeting and welcomed those present.

2) Procedural items

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person, or act to gain financial or other material benefits for yourself, your family, a friend, or close associate – Noted.

3) Declarations of Interest

In accordance with the Local Government Act 2000, s81 and the Parish Councils (Model code of Conduct) Order 2001, members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting as well as any gifts or hospitality received. This requirement applies to elected members and co-opted members – Noted.

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5. Election of Chairman

- Councillor Roberts was elected by the Council as Chairman for the year 2022/23.

6. Declaration of Acceptance of Office

- Councillor Roberts signed the declaration of acceptance of Office for the 2022/23

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9. Report from Borough & County Councillors & PCSO

- Cllr Bell and MP Marcus Jones met at the Sarval site to discuss current issues. The plant is conducting a Topographic dispersal review to find out where the smell is travelling. A complaint was made in relation to the staff on the site and how they treat residents who phone or visit to report the smells. The site manager has agreed to work on staff training. All complaints must be made to the environmental health.
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- Warwickshire County Council are currently working with Hartshill High School to discuss the number of incidents taking place within the school and measures which can be taken to avoid exclusion.
- Police and Highways conducted environmental survey outside Nathaniel Newton School on Monday. Lollipop man has resigned due to level of abuse received. Replacement will need reassurance before they take over role.
- Increase in traffic at school pick up times. Council would like to see MDJS open earlier to avoid build up. Parish Council could assist if it is a financial issue preventing this.
- Community fund now open.
- Cllr Lees was supporting elderly couple next to traveller site. Cllr Bell and Barry's wife to visit them to continue this.
- County disappointed in DofE who have said additional classrooms not needed in the new school build, yet thirty-two children have been displaced this year. Allocation of school places in North Warks is dreadful. MB to provide name of County officer dealing with school places.
- Tarmac – Dust monitoring outstanding.

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