

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 4 July 2011

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. G Hughes, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. K Butcher, Cllr. R Silvester (7.10pm) Cllr. Mrs Linda Challiss, Cllr. T Kent, Cllr. A Billingham, Cllr. M Skinner.

Also present: Mrs C Mason (Town Clerk) 6 representatives from Network Rail, Cllr. B Bishop, Sgt. C Chisnall and 10 members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. R Crowther, Cllr. P MacLoughlin, Cllr. L Jacobs.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 6 June 2011 (Public Items).

A matter was raised relating to agenda item twelve but accordingly resolved.

Resolution Record No. **BTC/18/04/Jul/11**

Proposed by Cllr. K Butcher and seconded by Cllr. A Billingham.

CARRIED: 9 for 1 abstention.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 6 JUNE 2011 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Meeting of Monday 6 June 2011 (Public Items).

There were no matters arising.

5. PUBLIC FORUM

Resolution Record No. **BTC/19/04/Jul/11**

Proposed by Cllr. D Bimson and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

A member of the public raised the following matters: a missing stile; crops planted on part of a public footpath; the state of dilapidation of The Old Fire Station, London Road. All issues to be investigated.

6. TO RECEIVE A REPORT FROM THE POLICE

There were 62 recorded crimes within the period 1 June 2011 to 30 June 2011. The same time period last year saw 77 crimes recorded. This is a decrease of 19.5%. The three police priorities for Brandon are: anti-social behaviour in Gas House Drove/The Lode; anti-social behaviour at Brandon Lock/Allotments; fly-tipping, Skeltons Drove, Lakenheath. Matters raised by members included the provision of cones outside Spar on delivery days; persons

drinking in Gas House Drove; motorbikes driven at speed along Gas House Drove; vandalism to road signage in the Manor Road area.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Points raised in Cllr. Bishop's report included the review of the bus timetable from Coach Services; the traffic signals work on London Road/Church Road; the planning application for a tea room/dress agency; a locality budget contribution for a new bus stop pole outside the Pinefield Kennels/Cattery (near to the Lingheath access track); the Old Fire Station property. Cllr. Bishop assured the town council they would be kept informed of any new developments relating to the Old Fire Station.

A PRESENTATION BY THE SENIOR CONSTRUCTION MANAGER OF NETWORK RAIL

A power point presentation was followed by a question and answer session. Questions raised included the impact on traffic queues when the new system is instigated; the removal of the signal box (Network Rail to discuss options with FOBS); relative costs of other alternatives i.e a tunnel under the Highway; plans for slower freight trains.

The meeting was reconvened.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business. There were no matters of urgent business.

Agenda item 11 was now heard.

11. TRANSPORT MATTERS

11.1 Resolution Record No. **BTC/20/04/Jul/11**

Proposed by Cllr. T Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO ELECT A WORKING GROUP TO ASSIST RESIDENTS SECURE A COMMUNITY BUS.

Cllr. M Skinner, Cllr. D Bimson, Cllr. Mrs L Challiss, Cllr. A Billingham, Cllr. P Ridgwell were duly elected.

11.2 Following the last town council meeting, officers from Suffolk County Council have been in negotiation with Coach Services Limited and the company have agreed to change elements of the timetables on the 193 and 200/201 services. This decision will now allow some of the residents to access the town centre. It was agreed a letter of thanks be sent to Phil Magill, Transport Manager, for his involvement in securing these additional routes.

11.3 Dealt with in Cllr. Bishop's report. No further discussion was required.

9. ACCOUNTS

9.1 Approval of payments: Public Items – June 2011. Discussion permitted.

9.2 Approval of Confidential Items –June 2011 (Staff salaries).

9.3 Approval of the audit report 2010/11.

9.4 Approval to pay August invoices prior to the September town council meeting.

Resolution Record No. **BTC/21/04/Jul/11**

Proposed by Cllr. T Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS NINE ONE AND NINE TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Jun-11	404.85	Suffolk County Council - Streetlight	337.38	67.47
Jun-11	127.43	Finevale Service Station	106.19	21.24
Jun-11	14.00	J & D Green	14.00	
Jun-11	695.00	Parish Council Internal Audit Service	695.00	
Jun-11	244.86	Thetford Garden Centre	204.06	40.80
Jun-11	86.60	Ian Smith Office Supplies Ltd	72.17	14.43
Jun-11	25.00	Bunches and Bowes Limited - Flowers for Lady Iveagh	25.00	
Jun-11	30.24	Walters Limited - photocopying	25.20	5.04
Jun-11	200.00	Breckland Brass Band	200.00	
Jun-11	112.25	Stannah Lift Services Limited	93.54	18.71
TOTAL:	1,940.23		1,772.54	167.69

9.3 Resolution Record No. **BTC/22/04/Jul/11**

Proposed by Cllr. K Butcher and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE AUDIT REPORT FOR THE FINANCIAL YEAR ENDING 31 MARCH 2011.

9.4 Resolution Record No. **BTC/23/04/Jul/11**

Proposed by Cllr. T Kent and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENT OF AUGUST INVOICES PRIOR TO THE SEPTEMBER TOWN COUNCIL MEETING.

10. STREET LIGHTING

Resolution Record No. **BTC/24/04/Jul/11**

Proposed by Cllr. P Ridgwell and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

AT A COST OF FORTY FIVE POUNDS PER UNIT, BRANDON TOWN COUNCIL AGREES TO AUTHORISE SUFFOLK COUNTY COUNCIL TO INSTALL THE PART NIGHT AND DIMMING LIGHTING SYSTEM TO ALL TOWN COUNCIL OWNED STREET LIGHTS.

12. BRANDON PUBLIC TOILETS

Resolution Record No. **BTC/25/04/Jul/11**

Proposed by Cllr. T Simmons and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO ELECT THREE MEMBERS TO ENTER INTO NEGOTIATIONS WITH FOREST HEATH DISTRICT COUNCIL, WITH THE OBJECTIVE TO SECURE THE FUTURE RUNNING AND MAINTENANCE OF THE PUBLIC TOILETS IN THE BURY ROAD CAR PARK FOR THE TOWN COUNCIL.

Cllr. R Silvester, Cllr. T Simmons, Cllr. Mrs L Challiss were duly elected. A date to be arranged.

13. BRANDON COUNTRY PARK

13.1 Resolution Record No. **BTC/26/04/Jul/11**

Proposed by Cllr. P Ridgwell and seconded by Cllr. T Simmons.

CARRIED: 9 for 1 against.

THAT BRANDON TOWN COUNCIL APPOINTS CLLR. DAVID BIMSON AS A SECOND REPRESENTATIVE ON THE BRANDON COUNTRY PARK JOINT ADVISORY PANEL

13.2 Notes from the meeting of the 30 June 2011 concerning the future of the Brandon Country Park were circulated.

Resolution Record No. **BTC/27/04/Jul/11**

Proposed by Cllr. T Simmons and seconded by Cllr. A Billingham.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO ENTER INTO DISCUSSIONS WITH ANGLIA COMMUNITY LEISURE REGARDING THE FUTURE RUNNING OF BRANDON COUNTRY PARK. TOWN COUNCIL REPRESENTATIVES, COUNCILLOR BIMSON AND COUNCILLOR KENT TO ATTEND.

14. MOTION TO SALC

Resolution Record No. **BTC/28/04/Jul/11**

Proposed by Cllr. T Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE AMENDED WORDING OF THE ORIGINAL MOTION TO NALC TO READ: SALC REQUESTS THAT NALC LOBBIES GOVERNMENT TO ENSURE COSTS ARE SHARED AS APPROPRIATE BETWEEN ALL INVOLVED BODIES, IN THE EVENT AN ARCHAEOLOGICAL DIG IS A REQUIRED CONDITION OF ANY PLANNING APPLICATION FROM LOCAL COUNCILS.

15. CEMETERY MEETING

Date agreed as Monday 15 August at 6.30pm. Meet at the cemetery. An extraordinary meeting to receive a report from the Community Bus working group will be held in the council chamber after the cemetery meeting.

16. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Future litter picks to be advertised more widely and schools to be invited to participate. No further issues were raised.

17. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/29/04/Jul/11**

Proposed by Cllr. T Simmons and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

There were no confidential matters to discuss.

The meeting ended at 10.05pm.