

WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

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Chairman: Amanda Sands

Parish Clerk: Denise Revell

Minutes of the Annual Parish Council meeting of Witton and Ridlington Parish Council on 16th September 2026 at 7:00pm at Witton and Ridlington Village Hall

Present: Richard Barker, Stirling Byford, William DeFeyter, Darren Mortimer, Gillian Owles, Amanda Sands (in the Chair) and Jane Simpson

Public: 3, including County Councillor Lucy Shires

AGENDA

1. **To receive Apologies for Absence.**
1.1 To consider and agree apologies for absence
All councillors were present at the meeting
2. **Declarations of Interest and requests for dispensations**
2.1 To consider and agree declarations of interest and requests for dispensations
None received
3. **Minutes of previous meetings**
3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **8th July 2026**
The Council agreed to one minor amendment to the Minutes, item 11 to be reworded - The side of the Happisburgh Road (Storage Layby) requires to be re-made along the length of the layby, to restore it to the full carriageway width.
The amended minutes would be signed at the next meeting
4. **Chairman's Report**
The chairman said that due to other commitments she had been unable to attend any of the drop in sessions, although she had carried out some visits to Witton and Ridlington. She noted that some traffic signs needed to be removed and there had been an increase in large farm vehicles in the area due to the recent harvests, which were almost completed. She hoped that traffic would be reduced once this had been achieved. It was also reported that she had attended the Witton Charities meeting and they would be holding an open day on the 10th October 2026 from 11.00 am until 3.00 pm, everyone was invited to attend.
The fatal accident on the Honing Road was noted and the council's thoughts were with the family of the deceased.
5. **Public Participation Time**
The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak, to receive District and County Councillors' reports and any Councillors with prejudicial interests to speak.
Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.
County Councillor Lucy Shires had sent her report to the council and it is available on the Parish Council website. She reported that the Local Government

Reorganisation had been paused, pending a rapid review, but had no further information at the time of the meeting.

District Councillor Pauline Porter sent her apologies

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

No items outstanding

7. Planning

To consider and agree responses to planning applications and receive updates

7.1 PF/26/1602 The New Bungalow, The Yards, Mill Common Road, Ridlington, NR28 9TY. Change of use of part of agricultural field to residential garden - The council submitted a response of no objection or comment, under delegated powers

8. Finance

8.1 To consider and agree bank reconciliation of accounts

The bank reconciliation of accounts was agreed by the Council

8.2 To receive the budget update

The budget update was noted

8.3 To consider and agree Payments and Receipts

The following payments and receipts were agreed by the Council

Date	Payable to	Description	Amount
15.08.2026	D Revell	Salary	£207.64
31.07.2026	Community Heartbeat Trust	Defib Insurance	£151.20
07.09.2026	Defib Space	Defib Pads Witton Bridge	£81.59
31.08.2026	Countrystyle Recycling	Recycling	£9.00
16.08.2026	D Revell	Expenses and Back Pay	£136.16
Receipts			
Date	Payable to	Description	Amount
	NONE		

9. Policies, Documents, Communications and Training

None

10. Events

10.1 Date of the next litter pick to be agreed

The Council agreed the date of the next litter pick would be on the 1st November 2026 at 10:00 am, Witton Charities would provide refreshments

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

The layby on the Happisburgh Road needs kerbing and haunching

12. Correspondence

To consider any correspondence and agree responses thereto

None received

13. Date of Next Meeting

To confirm the date of the next meeting of the Parish Council - **11th**

November 2026

Meeting Closed: 7:21 pm